

# BONNEVILLE COUNTY

## EMERGENCY OPERATIONS PLAN

# 2015

# BONNEVILLE COUNTY



*Due to the compilation of potentially sensitive data, this Emergency Operations Plan is marked FOR OFFICIAL USE ONLY (FOUO).*

*PLAN VERSION:  
2015*



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# PREFACE

The Bonneville County Emergency Operations Plan (EOP) is a set of guidelines and procedures developed to assist in the emergency response effort within the County.

The plan interfaces with the State of Idaho Emergency Operations Plans. It parallels the National Response Framework (NRF) and incorporates guidance from the Federal Emergency Management Agency (FEMA) as well as lessons learned from disasters and emergencies that have threatened Bonneville County in the past. The plan is in compliance with the National Incident Management System (NIMS).

Major emergencies and disaster incidents are unique events that present the community and emergency personnel with extraordinary problems and challenges that cannot be adequately addressed within the routine operations of government. Since disasters differ in important ways, and it is impossible to plan for every contingency, highly detailed operational procedures are avoided in the plan in favor of a streamlined all hazards preparedness approach.

Bonneville County has many small individual jurisdictions, which do not have detailed emergency management procedures; therefore, this plan acts as fundamental guidance for emergency response in all parts of the County. The coordination of this plan and emergency support functions within the EOP is an ongoing process validated through regular training and exercises.

Implementation of the EOP will require extensive cooperation, collaboration and training. I ask for your continued cooperation and assistance as we implement our community EOP. I thank you and look forward to working with you to continue to improve our ability to protect our citizens.

**Tom Lenderink**  
**Director,**  
**Bonneville County Emergency Management Services**

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Online Version of Emergency Operations Plan can be accessed at:

<https://id-bonneville.isc-cemp.com>

The Bonneville County Emergency Operations Plan (EOP) consists of three (3) major sections. Sections 1 and 2 constitute the most important aspects of the EOP, such as the Basic Plan, ESFs, Support Plans/Guides, Hazard-Specific Plans, and Standard Operating Procedures and Guides. Section 3 is a useful Hazard Reference Guide that can be used to obtain additional situational knowledge regarding a hazard and their impacts.

## **EOP SECTION 1:**

### **Basic Plan**

- Introductory Materials
- Purpose, Scope, Situation Overview, and Assumptions
- Concept of Operations
- Organization and Assignment of Responsibilities
- Direction, Control, and Coordination
- Information, Collection, Analysis, and Dissemination
- Communications
- Administrative, Finance, and Logistics
- Plan Development
- Authorities & References

### **Emergency Support Functions**

- ESF 1-Transportation
- ESF 2-Communications & Warning
- ESF 3-Public Works and Engineering
- ESF 4-Firefighting
- ESF 5-Emergency Management
- ESF 6-Mass Care
- ESF 7-Resource Support
- ESF 8-Health and Medical Services
- ESF 9-Search and Rescue
- ESF 10-Hazardous Material Response
- ESF 11-Agriculture and Natural Resources
- ESF 12-Energy
- ESF 13-Law Enforcement
- ESF 14-Community Recovery and Mitigation
- ESF 15-External Affairs (Public Information)
- ESF 16-Military Support

# BONNEVILLE COUNTY, IDAHO: EMERGENCY OPERATIONS PLAN - 2015

## **Hazard-Specific Annexes**

- Bomb Threat & Civil Disobedience
- Communicable Disease/Pandemic/Epidemic Incident
- Earthquake
- Flood
- Hazardous Materials Incident
- Radiological Incident
- Landslide/Mudslides
- Power Failure
- Severe Summer Weather (Hail, Lightning, High Winds, Tornadoes)
- Severe Winter Weather
- Terrorism Incident
- Major Transportation Incident
- Wildfire
- Dam Failure

## **Library: Supporting Documentation & Guidance**

*(Note: The full library is maintained on the online version of this EOP)*

- ICS Forms [*Online*]
- Forms & Templates
- Standard Operating Guidelines
- Standard Operating Procedures
- Position Descriptions [*Online*]
- Shelters [*Online*]
- Primary Contacts & Stakeholders List
- Emergency Services: Businesses, Public Services, Non-profits, & Charities/Donors [*Online*]
- Pre-Scripted Messages & Warnings [*Online*]
- Warning & Notification Systems [*Online*]
- Glossary of Terms and Acronyms

## **EOP SECTION 2:**

### **Support Annexes & Plans**

- This section includes support annexes and plans that serve to complement and describe, in greater detail, specific operations and emergency functions/activities that may be needed during an emergency and/or disaster. This growing list of plans and annexes includes, but is not limited to:
  - Emergency Operations Center (EOC) Management Manual
  - Emergency Public Information Plan
  - Mass Evacuation Guide
  - Volunteer & Donations Management Guide
  - Emergency Pet/Animal Services Plan

## **EOP SECTION 3:**

- Hazard Reference Guide

## HOW TO USE THE EMERGENCY OPERATIONS PLAN

### BEFORE THE INCIDENT/EVENT

1. **Become familiar with the EOP: Basic Plan.** The Basic Plan contains the key concepts and procedures that will drive the management of the incident. The fundamental tenets described in the Basic Plan are foundational and its principles and concepts have broad applicability in facilitating effective actions and coordination.
2. **Become familiar with the Emergency Support Functions (ESF)** that correspond with the user's role(s) and responsibilities.
3. **Become familiar with any Support Plans, Guides and Procedures** that correspond with the user's role(s) and responsibilities.
4. **Become familiar with the Library section of the EOP.** The Library (which is maintained on the online version of this EOP) is a comprehensive document that identifies critical information and resources, such as contacts, equipment, reference material, and much more. When familiarizing yourself with the Library, identify those sections that are most relevant to you and your organization.

### DURING AN INCIDENT/EVENT

1. **Go directly to the appropriate Hazard-Specific Annex.** The Hazard-Specific annexes are designed to be concise, and will identify potential courses of action that may be necessary in managing an incident. Moreover, the Hazard-Specific Annex is an "Index" to various procedures, plans, guides, and resources. Because the EOP is a collection of numerous documents, the Hazard-Specific Annex is meant to quickly point the user to the appropriate documents in the EOP.
2. **Go to the appropriate ESF and/or Supporting Plan.** Once an incident has occurred or is imminent, users should refer directly to the associated ESF and/or Support Plan/Guide relevant to their role in managing the incident.
3. **Use the Basic Plan only as a reference.** The Basic Plan is not entirely operational, and should only be referenced if general questions regarding the management of the incident arise.

Online Version of Emergency Operations Plan can be accessed at:

<https://id-bonneville.isc-cemp.com>

**BONNEVILLE COUNTY, IDAHO**

*EMERGENCY OPERATIONS PLAN:*

**BASIC PLAN**

- NOT FOR DISTRIBUTION -

# I. INTRODUCTORY MATERIAL

The Basic Plan provides an overview of Bonneville County's emergency management/response program and its ability to prepare for, respond to, and recover from disasters/emergencies. More specifically, the County's Basic Plan provides an overview of the County's/Cities' approach to emergency operations. It identifies emergency response policies, describes the response organization, and assigns tasks. Although the Basic Plan guides the development of the more operationally-oriented annexes, its primary audience consists of the County's/Cities' senior officials, his or her staff, department/agency heads, and the community (as appropriate). The elements listed in this section meet the needs of this audience while providing a solid foundation for the development of supporting annexes, which are designed to provide more specificity and operationally relevant details.

The introductory materials found in this section are included to demonstrate accountability, approval, and ease of use. The sections included here are:

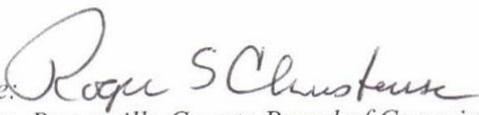
- Promulgation Document and Signatures
- Approval & Implementation
- Record of Changes and Distribution
- Table of Contents

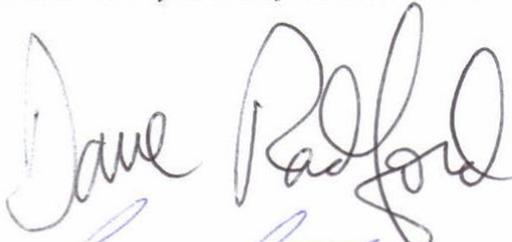
## Promulgation Document/Signatures

The Bonneville County Emergency Operations Plan is hereby authorized to be the Official Plan for Bonneville County intergovernmental emergency operations pursuant to Chapter 10, Title 46, and Idaho Code. This plan supersedes all previous plans.

The signatories to this EOP concur with the concepts, requirements and assignments.

The Emergency Operations Plan is intended to and shall be interpreted to give effect to the purpose of the Idaho Disaster Preparedness Act of 1975, as amended, Chapter 10, Title 46, Idaho Code, and shall not be interpreted to increase liability of the county or signatory.

Signature:   
Chairman, Bonneville County Board of Commissioners

Signature:   
Commissioner

Signature:   
Commissioner

Adopted by the Bonneville County Board of Commissioners on the 14<sup>th</sup> day of December 2015.

Attest:   
Clerk

## **Approval & Implementation**

Historically all incorporated cities in Bonneville County have accepted the County EOP and have agreed to coordinate planning and response efforts and assistance in times of disaster and emergencies in accordance with the provisions of the EOP.

In order to fully implement this plan, all participating departments/agencies must know what is in the plan. It is recommended that each agency review this plan annually.

It is also encouraged and expected that all agencies will participate in training and exercises. This will not only increase the agencies' understanding of the EOP, but will also allow opportunities for improving this document.

### **Municipalities**

Letters of Participation and Acceptance from the respective municipalities are included in this section.

**Notice of Endorsement and Participation**

The Bonneville County Emergency Operations Plan is hereby authorized to be the Official Plan for Bonneville County intergovernmental emergency operations pursuant to Chapter 10, Title 46, and Idaho Code. This plan supersedes all previous plans.

The Emergency Operations Plan is intended to and shall be interpreted to give effect to the purpose of the Idaho Disaster Preparedness Act of 1975, as amended, Chapter 10, Title 46, Idaho Code, and shall not be interpreted to increase liability of the county or signatory.

The **City of Ammon** concurs with the concepts, requirements and assignments as defined in the Bonneville County Emergency Operations Plan.

*Signature:* \_\_\_\_\_  
*Mayor, Ammon*

*Adopted on the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.*

**Notice of Endorsement and Participation**

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The **City of Idaho Falls** concurs with the concepts, requirements and assignments as defined in the Bonneville County Emergency Operations Plan.

Signature:  \_\_\_\_\_  
Mayor, Idaho Falls

Adopted on the 9 day of May in the year 2016.

BONNEVILLE COUNTY, IDAHO: EMERGENCY OPERATIONS PLAN - 2015

RESOLUTION NO. 2016- 15

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING NOTICE OF ENDORSEMENT OF AND PARTICIPATION IN THE BONNEVILLE COUNTY EMERGENCY OPERATIONS PLAN; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the City and Bonneville County participate in an intergovernmental disaster agency, pursuant to the Idaho Disaster Preparedness Act of 1975, Chapter 10, Title 46 of the Idaho Code; and

WHEREAS, the Idaho Disaster Preparedness Act of 1975 requires intergovernmental disaster agencies to prepare and keep current a local emergency plan for its area; and

WHEREAS, the Bonneville County Emergency Operations Plan has been updated; and

WHEREAS, the Council concurs with the concepts, requirements, and assignments as defined in the Bonneville County Emergency Operations Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, AS FOLLOWS:

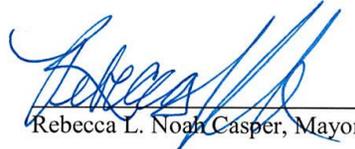
1. That Mayor be directed sign the attached Notice of Endorsement and Participation in the Bonneville County Emergency Operations Plan.

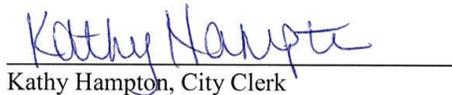
This Resolution shall be in full force and effect from and after its passage by the Council.

ADOPTED and effective this 9 day of May, 2016.



CITY OF IDAHO FALLS, IDAHO

  
Rebecca L. Noah Casper, Mayor

  
Kathy Hampton, City Clerk

**Notice of Endorsement and Participation**

The Bonneville County Emergency Operations Plan is hereby authorized to be the Official Plan for Bonneville County intergovernmental emergency operations pursuant to Chapter 10, Title 46, and Idaho Code. This plan supersedes all previous plans.

The Emergency Operations Plan is intended to and shall be interpreted to give effect to the purpose of the Idaho Disaster Preparedness Act of 1975, as amended, Chapter 10, Title 46, Idaho Code, and shall not be interpreted to increase liability of the county or signatory.

The **City of Iona** concurs with the concepts, requirements and assignments as defined in the Bonneville County Emergency Operations Plan.

*Signature:* \_\_\_\_\_  
*Mayor, Iona*

*Adopted on the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.*

**Notice of Endorsement and Participation**

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The Emergency Operations Plan is intended to and shall be interpreted to give effect to the purpose of the Idaho Disaster Preparedness Act of 1975, as amended, Chapter 10, Title 46, Idaho Code, and shall not be interpreted to increase liability of the county or signatory.

The **City of Irwin** concurs with the concepts, requirements and assignments as defined in the Bonneville County Emergency Operations Plan.

*Signature:* \_\_\_\_\_  
*Mayor, Irwin*

*Adopted on the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.*

**Notice of Endorsement and Participation**

The Bonneville County Emergency Operations Plan is hereby authorized to be the Official Plan for Bonneville County intergovernmental emergency operations pursuant to Chapter 10, Title 46, and Idaho Code. This plan supersedes all previous plans.

The Emergency Operations Plan is intended to and shall be interpreted to give effect to the purpose of the Idaho Disaster Preparedness Act of 1975, as amended, Chapter 10, Title 46, Idaho Code, and shall not be interpreted to increase liability of the county or signatory.

The **City of Swan Valley** concurs with the concepts, requirements and assignments as defined in the Bonneville County Emergency Operations Plan.

*Signature:* \_\_\_\_\_  
*Mayor, Swan Valley*

*Adopted on the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.*

**Notice of Endorsement and Participation**

The Bonneville County Emergency Operations Plan is hereby authorized to be the Official Plan for Bonneville County intergovernmental emergency operations pursuant to Chapter 10, Title 46, and Idaho Code. This plan supersedes all previous plans.

The Emergency Operations Plan is intended to and shall be interpreted to give effect to the purpose of the Idaho Disaster Preparedness Act of 1975, as amended, Chapter 10, Title 46, Idaho Code, and shall not be interpreted to increase liability of the county or signatory.

The City of Ucon concurs with the concepts, requirements and assignments as defined in the Bonneville County Emergency Operations Plan.

Signature:  \_\_\_\_\_  
Mayor, Ucon

Adopted on the 9 day of December in the year 2015.



**RESOLUTION NO. 58**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF  
UCON, IDAHO, ENDORSING AND PARTICIPATING IN THE  
BONNEVILLE COUNTY EMERGENCY OPERATIONS PLAN**

WHEREAS, the Bonneville County Emergency Operations Plan is the Official Plan for Bonneville County intergovernmental emergency operations pursuant to Chapter 10, Title 46, and Idaho Code. This plan supersedes all previous plans; and

WHEREAS, the Emergency Operations Plan is intended to and shall be interpreted to give effect to the purpose of the Idaho Disaster Preparedness Act of 1975, as amended, Chapter 10, Title 46, Idaho Code, and shall not be interpreted to increase liability of the county or signatory;

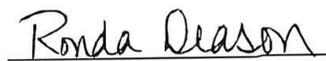
BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF UCON, BONNEVILLE COUNTY, IDAHO, a political subdivision of the State of Idaho, formally adopts by resolution the Bonneville County Emergency Operations Plan.

This Resolution is hereby adopted this 9th day of December, 2015 by the City Council of the City of Ucon, Bonneville County, Idaho.

PASSED By the Council and APPROVED By the Mayor this 9th day of December, 2015.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk



## BONNEVILLE COUNTY, IDAHO: EMERGENCY OPERATIONS PLAN - 2015

Copies of this plan have been provided to the following jurisdictions, agencies, and persons. Updates will be provided, as needed. The recipient will have the responsibility for updating the Emergency Operations Plan when changes are received. The Bonneville County Emergency Management Director is ultimately responsible for all plan updates. The Master Copy will be maintained in Idaho Falls, Idaho at the Emergency Management Director's office. This plan will also be hosted and maintained on the Odyssey Preparedness and Planning System, which will display the most recent and up-to-date version.

Organization	Written Plan	CD	Date
City of Ammon		1	
City of Ammon Fire Department		1	
City of Idaho Falls		1	
City of Idaho Falls Regional Airport		1	
City of Idaho Falls Public Works		1	
City of Idaho Falls Police Department		1	
City of Idaho Falls Animal Services		1	
City of Idaho Falls Fire Department		1	
City of Idaho Falls HazMat Team		1	
City of Iona		1	
City of Irwin		1	
City of Ririe		1	
City of Swan Valley		1	
Swan Valley Fire District		1	
City of Ucon		1	
City of Ucon Fire Department		1	
Bonneville County Commissioners		3	
Bonneville County Sheriff		1	
Bonneville County Clerk		1	
Bonneville County Assessor		1	
Bonneville County Prosecuting Attorney		1	
Bonneville County Coroner		1	
Bonneville County Planning and Zoning		1	
Bonneville County Road and Bridge		1	
Bonneville County Treasurer		1	
Bonneville County Extension		1	
Bonneville County Human Resources/Personnel		1	
Bonneville County Social Services Department		1	
Bonneville County Emergency Management Services	6		
Bonneville County Animal Control		1	

BONNEVILLE COUNTY, IDAHO: EMERGENCY OPERATIONS PLAN - 2015

Organization	Written Plan	CD	Date
Joint City/County Dispatch 911 Center		2	
Eastern Idaho Public Health		1	
Idaho State Police District 6 (Idaho Falls)		1	
Idaho State Police District 5 (Pocatello)		1	
Eastern Idaho Regional Medical Center		1	
Mountain View Hospital		1	
Idaho Bureau of Homeland Security (BHS)		2	
INL Offsite Emergency Planning Coordinator		1	
Bureau of Land Management		1	
Bureau of Reclamation		1	
Idaho Irrigation District		1	
Water District #1		1	
Progressive Irrigation District		1	
New Sweden Irrigation District		1	
Natural Resource Conservation Services		1	
American Red Cross of Greater Idaho-East Idaho District		1	
Salvation Army		1	
LDS Welfare Services		1	
School District #91		1	
School District #92		1	
School District #93		1	

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## II. PURPOSE & SCOPE

### Purpose

The purpose of the Bonneville County Emergency Operations Plan (EOP) is to develop a comprehensive emergency management program that will provide a system to mitigate the effects of an emergency, preserve life, minimize damage, respond during emergencies, provide necessary assistance, and establish a recovery system in order to return the community to its normal state of affairs. This plan attempts to define clearly who does what, when, where, and how, along with the legal authority to act, in order to mitigate, prepare for, respond to and recover from the effects of natural disaster, technological accidents, and other major incidents.

The objectives of this plan are to accomplish and facilitate the following:

- Provide strategic and tactical procedures to support the primary and essential responsibilities of Bonneville County and municipalities during all phases of an emergency, disaster, or catastrophe
- Integrate multi-agency, regional, and state coordination into emergency operations through implementation of the Incident Command System (ICS)/National Incident Management System (NIMS)
- Establish clear lines of communication, information sharing, authority, and succession during any type of emergency, disaster, or catastrophe
- Define roles and responsibilities spanning various departments, agencies, divisions, municipalities, and private/nonprofit organizations in support of critical functions

This plan is intended to provide a framework for more specific functional annexes that describe, in more detail, who does what, when, and how.

### Scope

This plan incorporates procedures supporting all facilities, operations, and personnel to be relied on during any type of emergency. The EOP supports a program for emergency management consistent with and supplemental to the State of Idaho's Emergency Operations Plan. In addition, it functions as a bridge between local, State, and Federal emergency management systems. The scope and applicability of this plan is relevant and limited to the jurisdictional boundaries of Bonneville County.

The intent of the EOP is to provide guidance and strategic activities for responding to any type of incident impacting a significant portion of the County and its municipalities.

The contents of this EOP do not supplant individual response agency Standard Operating Procedures. Further, this document is specifically designed to set forth an overarching structure for County/municipal response. It is fully expected that an Incident Action Plan, as required by the National Incident Management System's (NIMS) Incident Command Structure (ICS) guidance will be developed and implemented for each specific incident.

The EOP also:

1. Establishes policies and procedures under which Bonneville County Government, local governments and disaster organizations will operate in response to disaster and emergencies.
2. Addresses the various types of emergencies and disasters which could occur, and procedures for disseminating warnings and supplementary instructions regarding such events.
3. Establishes direction and control responsibilities for conducting disaster response and recovery operations.
4. Specifies the responsibilities of elected and appointed local government officials, county/municipal department/agencies and other responding organizations.
5. Provides a framework for expeditious, effective and coordinated employment of municipal and county resources.

## Limitations of Plan

The information and procedures included in this plan have been prepared utilizing the best information and planning assumptions available at the time of preparation. There is no guarantee implied by this EOP that in major emergencies and disaster situations that a perfect response to all incidents will be practical or possible. As response resources may be overwhelmed and essential systems may be dysfunctional, the County and its municipalities can only endeavor to make every reasonable effort to respond based on the situation, information, and resources available at the time the situation occurs.

The disaster response and relief activities of Bonneville County and its municipalities may be affected by the following consequences of a disaster:

1. The ability of the citizen population to be self-sufficient for at least three days without outside supplies of food, water, medical supplies and shelter recourse at home and work.
2. Diminished law enforcement, fire, emergency medical, public utilities, regional transportation and other critical services due to damage to facilities, equipment and demands on available personnel.
3. Shortage of critical medical supplies at medical facilities due to high demand, storages or logistical obstacles.
4. Shortage of trained and adequately equipped response personnel to respond to requests for assistance; to include fire, emergency medical, law enforcement and public works personnel.
5. Damage to lifeline utilities and facilitates such as bridges, railways, airports, drinking water and waste water treatment facilities, fuel, energy and communications networks. Normal distribution of resources may be reduced or curtail impacting the social and economic infrastructure of the County.
6. Degraded emergency communications due to equipment damage or system overload.

**Suspension of Routine Activities and Availability of Employees:** Day-to-day functions that do not contribute directly to the disaster operation may be suspended for the duration of an emergency. Efforts normally required for routine activities may be redirected to accomplish emergency tasks. During an emergency response, County/city employees not otherwise assigned emergency/disaster related duties will, unless otherwise restricted, be made available to augment the work of their department, or other departments, if required.

BONNEVILLE COUNTY, IDAHO: EMERGENCY OPERATIONS PLAN - 2015

**Citizen Preparedness:** This EOP does not substitute government services for individual responsibility. Citizens are expected to be aware of developing events and take appropriate steps to respond in a safe and timely manner. Since the County's resources and personnel may be overwhelmed at the onset of a disaster event, individuals and organizations should be prepared to be self sufficient following a disaster. The County and its municipalities will make every effort to provide information to the public, via the media to assist citizens in dealing with the emergency.

# III. SITUATION OVERVIEW & ASSUMPTIONS

## Situations

- Bonneville County is located in the south east area of the state and covers 1,822 square miles. Topography varies from broken lava beds and sagebrush-covered desert on the west to agricultural lands and forest in the central and eastern areas of the County. Elevations range from 4,625 to 10,025 feet above sea level. The present population is over 104,234 with most of the people living in and around the Idaho Falls area.
- The County is exposed to many hazards, all of which have the potential to disrupt the community, cause damage, and create casualties and include the following:
  - Flooding/Dam Failure
  - Hazardous Materials Accidents
  - Earthquakes
  - Transportation Accidents (Roads, Rail and Air)
  - Windstorms
  - Winter Storms/Ice Storms
  - Drought
  - Major Fires (to include wild land fires)
  - Civil Disorder/Terrorist Incidents

The following hazards are identified as “high risk” in Bonneville County Hazard Vulnerability Analysis:

- A. **Hazardous Materials Incidents** - We have fixed facilities in the County that manufacture, store or distribute hazardous materials. Additionally, untold quantities of hazardous materials are moved through the County on Interstate I-15 and State highways. Union Pacific and Eastern Idaho Railroad trains run through the County daily transporting large quantities of hazardous materials and highly flammable and explosive cargo. Releases may expose residents to toxic materials, require evacuation of homes and businesses, and damage the environment through destruction of plants, wildlife, and contamination of ground water.
- B. **Earthquake** - We have fault lines southeast of Swan Valley and frequent earthquakes, historically small, in the area of the Palisades Dam. Our proximity to the sites of both the Borah Peak and Hebgen Lake earthquakes leaves no doubt that we live in a “quake” county and suggests we could experience considerable earthquake damage to unreinforced masonry buildings, bridges, dams and other structures throughout the County.
- C. **Flood/Dam Failure** - Flood threats are posed by the Snake River, Willow-Sand Creek drainage, and tributaries of Willow Creek not contained by the Ririe Dam. The river flood threat is most severe in June during spring snowmelt, especially if augmented by rain or unseasonable warm weather. Winter flooding can occur in January or February

## BONNEVILLE COUNTY, IDAHO: EMERGENCY OPERATIONS PLAN - 2015

when Chinook winds can trigger early rapid runoff, resulting in localized flooding from the foothills east of Idaho Falls threatening Idaho Falls, Iona, and Ammon.

Failure of either the Palisades or Ririe Dams would cause catastrophic damage to private and public property, require large-scale evacuations and could result in heavy loss of life. Inundation maps for Palisades and Ririe Dam failures are found in this plan.

- While it is likely that outside assistance will be available in disaster situations, Bonneville County must plan for and be prepared to save lives and protect property through independent disaster response and recovery operations.
- State or Federal disaster assistance will not be provided until local resources are fully committed to the response/recovery effort.

## Assumptions

Top priorities for incident management are to:

1. Save lives and protect the health and safety of responders and the public.
2. Ensure security of the homeland.
3. Protect and restore critical infrastructure and key resources.
4. Protect property and mitigate damages and impacts to individuals, communities and the environment.
5. Facilitate recovery of individuals, families, businesses, governments, and the environment.

### Planning Assumptions

1. Most disasters may allow little or no warning time; however, there may be advanced notice of certain hazards, such as winter storms and some flooding.
2. Disasters such as an earthquake or dam failure may occur at a time of day that produces maximum casualties.
3. Disasters that result in large number of casualties and/or heavy damage to building, structures, and the basic infrastructure will require State and Federal assistance.
4. Severe weather conditions, flooding, earthquakes, and distance between towns could hamper response during a disaster.
5. The two hospitals in the County could be quickly overloaded and a shortage of medical supplies may occur in the event of a major disaster.
6. Communications systems, particularly telephones that survive the initial disaster may be overloaded.
7. It is expected that the present government structure will remain intact and will function during a disaster or emergency.
8. Bonneville County and its municipalities will have the capability and desire to save lives and property in case of a disaster.

## IV. CONCEPT OF OPERATIONS

It is the responsibility of Bonneville County and its municipalities to undertake comprehensive emergency management in order to protect life and property from the effects of hazardous events. Local government has the primary responsibility for initial emergency management activities. When the emergency exceeds the local government's capability, supplemented by mutual aid to respond, assistance will be requested from the State government. The Federal government will provide assistance to the State when appropriate and when requested by the Governor.

This EOP is based upon the concept that the emergency functions for the various groups involved in emergency management will generally parallel their normal, day-to-day functions. To the extent possible, the same personnel and material resources will be employed in both cases. **However, there may be cases where personnel will have to work outside of their normal function.**

Day-to-day functions that do not contribute directly to the emergency operation may be suspended or reduced for the duration of the emergency as directed by upper management. This will require addressing those activities with a constitutional mandate. The efforts that would normally be required for those functions will be redirected to accomplish the emergency task by the agency concerned.

Because the EOP is a comprehensive emergency management plan, it is also concerned with all types of hazardous situations that may develop in the County and its respective municipalities. Additionally, this EOP is more than an operations-based document in that it accounts for activities related to preparedness, response, recovery and mitigation.

### Phases of Emergency Management/Mission Areas

- **Mitigation/Prevention/Protection**: Mitigation activities are those that eliminate or reduce the probability of a disaster occurrence. They also include those long-term activities that lessen the undesirable effects of unavoidable hazards. Prevention and protection is actions taken to avoid an incident or to intervene to stop an incident from occurring. Prevention and protection involve actions taken to protect lives and property. These activities may include: heightened inspections; improved surveillance and security operations; public health and agricultural surveillance and testing; immunizations, isolation, or quarantine; and, as appropriate, specific law enforcement operations aimed at deterring, preempting, interdicting, or disrupting illegal activity and apprehending potential perpetrators and bringing them to justice. Other examples include:
  - Building codes and policies
  - Public education
  - Proactive, targeted projects to reduce a known risk
- **Preparedness**: Preparedness activities develop the response capabilities needed if an emergency should arise. Planning, training and exercises are among the activities conducted under this phase. Examples include:
  - Continuity of government decisions

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- Testing and maintaining equipment
  - Establishing, equipping and maintaining the EOC
  - Developing emergency plans and procedures
  - Participation in training, drills and exercises
  - Coordination of sirens and Emergency Alert System (EAS) utilization
  - Hazard identification
- **Response:** Response is the actual provision of emergency services during a crisis. These activities help to reduce casualties and damage and to speed recovery. Response activities include warning, evacuation, rescue, and other similar operations.
  - **Recovery:** Recovery is both a short-term and long-term process. Short-term operations restore vital services to the community and provide for the basic needs of the public. Long-term recovery focuses on restoring the community to its normal or improved state of affairs. The recovery period is also an opportune time to institute mitigation measures, particularly those related to the recent emergency. Examples include:
    - Damage assessment
    - Debris management
    - Decontamination of facilities and equipment
    - Counseling
    - Individual and Public Disaster assistance
    - Temporary and long-term housing
    - Accounting for all resource use and expenditures.
    - Prioritizing the repair and restoration of infrastructure so that essential services will be given first priority.
    - Ensuring all agencies involved in the recovery effort will see that a detailed cost accounting is done in the event of a declared disaster.
    - Coordinating and conducting a post-disaster situation analysis to review and determine the effectiveness of the pre-established tasks, responsibilities, reporting procedures and formats to document any crucial lessons-learned and to make revisions to plans as needed for future events.

## General Concept of Operations

- A. The National Incident Management System (NIMS) is the fundamental response concept within Bonneville County. Integral to the process is the Incident Command System (ICS). The Incident Commander (IC) is the first responder on a given scene until relieved by higher authority or by mutual agreement. The IC is responsible for the immediate tactical actions to control the incident.
- B. The Emergency Operations Center (EOC) staff provides appropriate support from specific Emergency Support Functions (ESF), staffed by personnel with varied skills from within the County, City, Private Organizations and Groups. While the Incident Command System is employed at almost every response event in this county, the EOC is activated only in those events that exceed the normal capabilities of responding agencies or involve multiple agencies and a coordination effort is required.
- C. The scope of any emergency response is dictated by the capabilities of the responders, number of casualties, amount of property damage, and the magnitude and duration of the event

- D. The Bonneville County Commissioners are responsible for all emergency management policy decisions, including disaster declarations, in the County, outside incorporated cities. Mayors are responsible for emergency management policy and decisions within their respective cities. The County Emergency Management Organization will support cities within the County during emergency situations if requested by the mayor(s).

## Activation & Notification

### EOP Utilization

The Bonneville County Emergency Operations Plan (EOP) will be utilized when an emergency, disaster, or catastrophe occurs and threatens to exceed local capabilities to adequately respond to and mitigate an incident(s). The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the County EOP and EOC will be activated, and to what level.

### EOC Activation

#### EOC ACTIVATION

The Bonneville County Emergency Operation Center (EOC) may be activated by:

1. Chief Elected Official of the County (i.e. County Board Chairman) or Cities (Mayor)
2. The County Emergency Management Services Director

1. The Bonneville County Emergency Management Organization consists of the County Commissioners, Mayors, and the County emergency management services staff, members of County and City departments, as well as local agencies, public and private. The Bonneville County Emergency Management Services Director (BCEMSD) acts as the EOC Manager, when activated.
2. During an impending or actual disaster, the County Emergency Management Organization will convene, at the direction of the Commissioners/Mayors, and operate from the County Emergency Operations Center (EOC), located in the basement of the Law Enforcement Building. This center is subject to relocation mandated by an incident involving the site.
3. Full activation of the EOC and the Emergency Operations Plan is only contemplated for events that exceed the capabilities of local response agencies or when executive guidance and coordination is required. The EOC possesses the capability to operate on a self sufficient basis for an extended period of time. It is supported by a generator with a fuel tank. It also has adequate cooking and sleeping capabilities on site. In the event of a disaster which would render the EOC unusable, an alternate EOC will be established at Eastern Idaho Technical College, as appropriate.
4. During large-scale emergencies the EOC will operate 24 hours a day (twelve hour shifts, with shift changes at 7 am and 7 p.m. will be followed) to facilitate policy making and overall coordination of responding forces. The EOC may support one or more Incident Commander(s) (IC) who will deal with on-scene tactical issues of the emergency using the Incident Command System (ICS).

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5. The EOC Manager in the EOC will establish overall strategic objectives to be met during the emergency and facilitate staff work needed to support the Incident Commander(s) who directs personnel and resources at the scene to save lives and protect property.
6. Notification of pre-designated emergency organization members to report to the EOC will be initiated by the BCEMSD with the approval of the Commissioners.
7. During major emergencies, the State of Idaho Bureau of Homeland Security (BHS) will play an important role in supporting the response and recovery activities within the County. They will coordinate County requests with State and Federal agencies. Requests for assistance will be passed to the BHS Northeast Area Field Officer, if available or directly to the BHS office in Boise if the field officer is not available.
8. Federal support will be identified and coordinated in accordance with federal statutory authority and the National Response Framework. Federal assistance is provided as directed by the President of the United States under the coordination of FEMA and DHS. FEMA will coordinate the provision of Federal resources and assistance to affected state and local governments.
9. All messages and logs will be maintained and submitted to the BCEMSD or his/her designee, immediately after deactivating emergency operations. Consideration must be given to the protection of records, critical to the operation of government, and those of historical note. These records are critical for development of after action reports and documentations of financial expenditures.
10. The EOC will generally be deactivated with the termination of the emergency response and the initiation of recovery operations. The BCEMSD will coordinate this action with the EOC staff
11. The BCEMSD in conjunction with the County PIO (ESF 15) will develop pre and post incident information public awareness education programs, communications plans and protocol. Information will be made available to the public through monthly Local Emergency Planning Committee meetings, presentations to civic, religious and schools groups coupled with frequent media involvement and Emergency Alert System (EAS) announcements as necessary. Additionally, the County Website will host emergency management information to include hazardous chemical threat zones and inundation flood maps that will be available for public review.

### Activation & Response Levels:

For planning purposes, the Bonneville County EOP has established three "levels" of response to emergencies.

**TABLE. Bonneville County Emergency/Disaster Activation Levels**

ALERT LEVEL	DESCRIPTION	POSSIBLE TRIGGERING EVENT(S)	POSSIBLE ACTIONS
<b>MONITORING</b>	Either a specific situation or hazard has been detected that must be monitored or a general state of monitoring exists. The monitoring stage may last up to eight hours or longer depending on the type of event. Specifically, this level of activation may result from an approaching significant weather event, the potential for a public health situation, or a plausible threat of a terrorist event with an unspecified time or national location. The County's Emergency Management Director will monitor the event(s).	Watch, Advisory, and/or Warning; High risk of terrorist attack	<ul style="list-style-type: none"> <li>• Monitor Incident</li> <li>• Notify Elected Officials, County Department Heads, and Municipal Leaders about impending hazard</li> </ul>

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<b>LOCAL EMERGENCY/DISASTER</b>	<p>A minor to moderate incident in which local resources are adequate and available. An event/incident of this size may or may not necessitate a Local Disaster Declaration. The County's Emergency Operations Center (EOC) may be partially or fully activated.</p>	<p>Major snow storm/blizzard, flood</p>	<ul style="list-style-type: none"> <li>• Partial Activation of the EOC</li> <li>• Activate EOC with minimal staff, as needed.</li> <li>• Notify Elected Officials, County Department Heads, and Municipal Leaders about impending hazard</li> <li>• Activate ESFs as needed</li> <li>• Activate relevant Annexes/Plans as needed</li> <li>• COOP activation</li> </ul>
<b>MAJOR DISASTER</b>	<p>A major disaster in which resources in or near the impacted area are overwhelmed and extensive state and/or federal resources are required. A Local Disaster Emergency Declaration (Municipal/County) and a State Disaster Emergency Declaration (State of Idaho) will be proclaimed; and a Presidential Declaration of an EMERGENCY or MAJOR DISASTER will be requested. The County's Emergency Operations Center will be fully activated.</p>	<p>Major Earthquake and/or Dam Failure</p>	<ul style="list-style-type: none"> <li>• Full Activation of the EOC</li> <li>• Notify Elected Officials, County Department Heads, and Municipal Leaders about impending hazard</li> <li>• Activate PIOs to Coordinate with the Media</li> <li>• Activate ESFs as needed</li> <li>• Activate relevant Annexes/Plans as needed</li> <li>• COOP Activation</li> </ul>

Additional emergency conditions are provided in this section. Please note that EOP and EOC activation levels for the County may also be established, when appropriate, on the conditions and standardized emergency and homeland security advisory systems and protocols, which have been provided below.

Natural Hazard		
Watch	<p>A watch is used when the risk of a hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain. It is intended to provide enough lead time so those who need to set their plans in motion can do so. A watch means that hazardous weather is possible.</p>	<ul style="list-style-type: none"> <li>• Winter Storm Watch</li> <li>• Tornado Watch</li> <li>• Severe Thunderstorm Watch</li> <li>• Flash Flood</li> </ul>

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		Watch
Advisory	An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely. Advisories are for less serious conditions than warnings, that cause significant inconvenience and if caution is not exercised, could lead to situations that may threaten life or property.	<ul style="list-style-type: none"> <li>• Snow Advisory</li> <li>• Winter Weather Advisory</li> <li>• High Wind Advisory</li> <li>• Freezing Rain Advisory</li> </ul>
Warning	A warning is issued when a hazardous weather or hydrologic event is occurring, imminent or likely. A warning means weather conditions pose a threat to life or property. People in the path of the storm need to take protective action.	<ul style="list-style-type: none"> <li>• Blizzard Warning</li> <li>• Winter Storm Warning</li> <li>• Ice Storm Warning</li> <li>• Tornado Warning</li> <li>• Severe Thunderstorm Warning</li> <li>• Flash Flood Warning</li> </ul>
<b>Political Hazard (National Terrorism Advisory System Alerts)</b>		
Imminent Threat Alert	Warns of a credible, specific, and impending terrorist threat against the United States.	<ul style="list-style-type: none"> <li>• Civil Disturbance</li> <li>• Cyber Terrorism</li> <li>• CBRNE</li> </ul>
Elevated Threat Alert	Warns of a credible terrorist threat against the United States.	<ul style="list-style-type: none"> <li>• Civil Disturbance</li> <li>• Cyber Terrorism</li> <li>• CBRNE</li> </ul>

## Legal Considerations

### 1. Legal Authority. The following Idaho statutes specifically address aspects of emergency management and acts of terrorism:

- The Idaho Disaster Preparedness Act of 1975, amended by the Idaho Homeland Security Act of 2004, Idaho Code §46-1001.
- The Post-Attack Resource Management Act, Idaho Code §67-5506.
- The Terrorist Control Act, Idaho Code §18-8101.
- The Emergency Relocation Act, Idaho Code §67-102.

### 2. The following Federal laws specifically address aspects of emergency management and acts of terrorism:

- The Homeland Security Act of 2002.

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- The Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act), as amended, Public Law 93-288 as amended, and related authorities.
- Code of Federal Regulations (CFR) 44, Emergency Management and Assistance.
- The Post Katrina Emergency Management Reform Act (PKEMRA).

### 3. General Policies.

- The premise of the National Response Framework (NRF) and this Plan is that all levels of government share the responsibility for working together in preventing, preparing for, responding to, and recovering from the effects of an emergency or disaster event.
- State government has resources and expertise available to assist with emergency or disaster related problems that are beyond the capability of the affected local government or region. The State will modify normal operations and redirect resources in order to save lives, relieve human suffering, sustain survivors, protect property, protect the environment, and facilitate recovery efforts of individuals, families, businesses, governments, the environment, and reestablishing essential services.
- Life-saving and life-protecting response activities have precedence over other emergency response activities, except when national security implications are determined to be of a higher priority.
- Private and volunteer organizations, i.e., Citizens Corp, SE Idaho VOAD, Idaho Volunteer Organizations Active in Disasters (IDAVOAD), etc. may provide immediate life-sustaining relief to individuals and families, not normally available from government resources. Local and/or State governmental agencies will assist these organizations by providing information, guidance, and coordination of their relief efforts.
- Government at all levels must continue to function under all threat, emergency, and disaster conditions. Continuity of Operations / Continuity of Government (COOP/COG) plans must be developed to ensure the continuance of essential functions.
- The CEMP is based on the National Incident Management System (NIMS) and the Incident Command.
- Each county is responsible for disaster emergency management within its jurisdictional boundaries and will conduct disaster emergency operations according to established County Emergency Operations Plans and procedures.
- Each county within this state shall be within the jurisdiction of and served by the Bureau of Homeland Security (BHS) and by a county or intergovernmental agency responsible for disaster preparedness and coordination of response (Idaho Code §46- 1009). Each county shall maintain a disaster agency or participate in an intergovernmental disaster agency which, except as otherwise provided under this act, has jurisdiction over and serves the entire county, or shall have a liaison officer appointed by the county commissioners designated to facilitate the cooperation and protection of that subdivision in the work of disaster prevention, preparedness, response and recovery.
- The chairman of the board of county commissioners of each county in the state shall notify the BHS of the manner in which the county is providing or securing disaster planning and emergency services. The chairman shall identify the person who heads the agency or acts in the capacity of liaison from which the service is obtained, and furnish additional information relating thereto as the BHS requires.
- Each county and/or intergovernmental agency shall prepare and keep current a local or intergovernmental disaster emergency plan for its area.
- Each county designates a location for the county Emergency Operations Center (EOC). The county EOCs are normally staffed with emergency management personnel, elected officials, senior representatives of county departments, and county-level volunteer organizations. The county EOC is normally the location where disaster emergency information is received and

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disseminated, coordination of resources occurs, and public safety/protection decisions are made. The county EOCs will be activated and staffed as appropriate for the severity of the situation.

- The county or intergovernmental disaster agency, as the case may be, shall prepare and distribute to all appropriate officials in written form a clear and complete statement of the emergency responsibilities of all local agencies and officials and of the disaster response and recovery chain of command.

#### 4. Local Authorities & Policies.

- It is the policy of Bonneville County, Idaho that no services will be denied on the basis of race, color, national origin, religion, sex, age, or inability; and no special treatment will be extended to any person or group in an emergency or disaster over and above what normally would be expected in the way of local government services. County activities pursuant to Federal and State agreements for major disaster recovery will be carried out in accordance with Title 44, Code of Federal Regulations (CFR), Section 205.16—nondiscrimination. Federal disaster assistance is conditional upon compliance with this code.
- It is the policy of the County and participating municipalities that no guarantee is implied by this plan that a perfect response system will be achieved. Therefore, the County and municipalities make no representation that it can or will respond effectively to all types of emergencies and disasters. However, the County and municipalities will endeavor to make every reasonable effort to respond to emergencies and disasters based on the situation, information, and resources available at the time.

## Functional & Access Needs Populations

### ADA Considerations for Local Government

Emergency preparedness and response programs must be made accessible to people with disabilities and is required by the Americans with Disabilities Act of 1990 (ADA). Disabilities include, but are not limited to mobility, vision, hearing, cognitive disorders, mental illness and language barriers.

Included in the County's planning and response efforts for those with disabilities are:

- Emergency Public Information
- Mass Evacuation
- Emergency Transportation
- Mass Care & Sheltering
- Medical Needs & Care
- Accessibility for service animals while in transit or at shelters

### Key Public & Special Populations

One of the primary objectives of this plan is to provide the mechanisms to organize, integrate, and coordinate information and activities to ensure the safety and well-being of all affected individuals and groups within Bonneville County. However, because not all individuals and groups will be equally impacted and affected by an event, it is critical, especially from an emergency management standpoint, that all key publics and special populations are identified. In doing so, *the County/Cities can then proactively tailor and deliver important information and operationally relevant actions to specific*

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*publics in order to address their specific threats, challenges, limitations, needs, and/or opportunities before, during, and after an incident.*

The following is a list of functional & access needs populations in the County:

- Children
- Elderly
- Persons with Limited or No English Proficiency
- Immigrants/Culturally Isolated
- Legal Migrant Workers
- Illegal Migrant Workers
- Institutionalized Persons
- Individuals with Mental Disabilities
- Individuals with Physical Disabilities
- Hearing Impaired
- Visually Impaired
- Homebound Patients
- Patients Dependent on Home Healthcare Services
- Underinsured/Uninsured
- Dialysis Patients
- Transient Populations
- Illiterate
- Geographically Isolated Households
- Low-income/Poor
- Pet Owners
- Owners of Livestock/Large Animals

# V. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITY

This section identifies and describes the responsibilities of county, municipal, State, private, and volunteer organizations that participate in the response to, and recovery from, emergency situations resulting in disaster declarations.

Some agencies will be designated as having primary or supporting responsibilities for specific functions that are common to most emergencies, such as damage assessment, evacuation, mass care etc.

Departments and organizations that are designated to fill primary or support agency functions, will identify an adequate number of personnel to support 24 hour a day operations. These individuals will be trained and made available to serve in the EOC and, where appropriate, in field operations, during emergency disaster situations.

1. **County and municipal departments and offices are responsible for emergency operations within their departments as follows.**

**a. General**

- 1) Continue critical day-to-day departmental tasks as needed.
- 2) Provide departmental technical/operational response to disasters.
- 3) Identify personnel to support EOC operations during emergency situations, as requested.
- 4) Provide EOC representation as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.

**b. Specific Positions**

- The Chief Executive Officers (Commissioners/Mayors) will:
  - Set priorities for emergency response and recovery operations and if needed designate Single Incident/Unified Command Commanders.
  - Identify, by title or position, the individuals assigned to work in the EOC during emergencies.
  - Activate the EOC as needed.
  - Serve in the EOC.
  - Direct implementation of protective actions for public safety.
  - Authorize evacuation and issue evacuation directives.
  - Give final approval to release emergency information, instructions, or media releases, as appropriate
  - Declare a Disaster, if appropriate
  - Authorize procurement of resources.
  - Authorize reentry to evacuated areas, when appropriate.
  - Terminate response operations and release personnel, when appropriate.

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- Law Enforcement will:
  - Provide EOC representation to the Operations Section and staff IC/UC functions as required, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Manage law enforcement resources and direct traffic control and law enforcement operations (ESF 13).
  - Assist ESF 2 Communications and Warning in warning the public as requested.
  - Direct evacuation in coordination with other agencies and as approved by Commissioners/Mayors.
  - Assist ESF 9 Search and Rescue, as appropriate.
  - Control and limit access to disaster scenes and evacuated areas.
  - Coordinate and assist ESF 2 Communications and Warning with emergency communications as needed.
  
- Assessor's Office will:
  - Provide EOC representation to the Planning Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Assist the Damage Assessment Coordinator in damage assessment by providing assessed values, parcel information, and maps to the damage assessment team(s).
  - Provide personnel for damage assessment teams as required.
  
- Treasurer's Office will:
  - Provide EOC representation to the Finance and Administration Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  
- Coroner will:
  - Provide EOC representation to the Operations Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Assist ESF 8 Health and Medical Services in the coordination of search, recovery, identification, and family notification of mass fatality victims.
  
- Fire Department(s) will:
  - Function as ESF 4 Firefighting
  - Provide EOC representation to the Planning and/or Operations Section and staff IC/UC functions as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Manage department resources and direct fire department operations.
  - Assist ESF 2 Communications and Warning in warning the public as requested.
  - Assist in evacuation and relocation actions, as appropriate
  - Coordinate decontamination procedures, as appropriate
  - Coordinate and assist ESF 2 Communications and Warning with emergency communications as needed.
  
- The Bonneville County Emergency Management Services Office will function as ESF 5 Emergency Management and will:

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- Work with local, State, and Federal agencies to ensure necessary planning considerations are included in the EOP. Write and update the County Emergency Operations Plan.
  - Advise and inform Commissioners and Mayors on matters pertaining to emergency management.
  - Notify Commissioners and Mayors of significant emergency situations.
  - Activate the EOC with approval of Commissioners.
  - Manage the EOC facility.
  - Activate call down lists and notify EOC staff of emergency
  - Collect and disseminate damage assessment information in coordination with ESF 3 Public Works and Engineering.
  - Submit BHS Situation Reports and Damage Assessment Information.
  - Coordinate with ESF 2 Communications and Warning on emergency communications procedures as required.
  - Coordinate with ESF 2 Communications and Warning to provide appropriate warning of the public.
  - Coordinate public information functions and assist ESF 15 External Affairs with information gathering and news releases.
  - Coordinate evacuation recommendations of the IC with the Commissioners/Mayors as required.
  - Coordinate with the ESF 6 Mass Care agencies on mass care and sheltering issues.
  - Assist ESF 7 Resource Support by establishing contacts with private sector and voluntary organizations and encourage their participation in emergency management programs.
  - Coordinate with ESF 7 Resource Management, on needs and procurement of resources to support emergency operations.
  - Address mitigation issues during response and recovery operations.
  - Maintain a significant events board.
  - Brief Commissioners and Mayor and EOC staff and on disaster events.
  - Coordinate ESF 14 Community Recovery and Mitigation with State and Federal Agencies.
- Road & Bridge and City Public Works functioning as ESF 3 Public Works and Engineering will:
    - Provide EOC representation to the Operations and/or Logistics Section and staff IC/UC functions as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
    - Assist damage assessment efforts by reporting damage to roads, bridges, and public buildings and facilities in coordination with ESF 1 Transportation and the Damage Assessment Coordinator.
    - As requested by ESF 1 Transportation, manage public works resources and direct public works operations to include emergency repair to roads and bridges and debris removal.
    - Coordinate with ESF 12 Energy and private sector utilities, power, and gas, on shutdown and service restoration.
    - Assist in the coordination of private contractors for use of resources in public works operations.
  - Recorder will:

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- Provide EOC representation to the Finance and Administration Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
- Work with ESF 5 Emergency Management to establish procedures for safe storage and/or transfer of official County records, if the disaster situation warrants.
- Civil Attorney will:
  - Provide EOC representation to the Command and/or Finance and Administration Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Advise ESF 5 Emergency Management and County officials on legal matters relating to emergency authority during exercises and actual disaster emergency situations.
  - Advise the Resource Manager and ESF 7 Resource Support on contracts and questions of administrative law.
  - Advise the Chief Executive Officer(s) on legal requirements of resource management, to include acquisition, economic stabilization, and rationing of essential resources in the County.
- Social Services functioning as ESF 6 Mass Care will:
  - Provide EOC representation to the Logistics and/or Operations Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Coordinate the identification and operations of shelters with the Red Cross.
  - Coordinate with all agencies providing human services.
  - Coordinate the provision of food and water to victims of a disaster.
  - Coordinate the provision of specialty services, i.e., missing person assistance, aids to elderly and people with special needs etc. with ESF 6 Mass Care and ESF 8 Health and Medical Services.
- Eastern Idaho Public Health, which will support ESF 8 Health and Medical Services will:
  - Provide EOC representation to the Operations Section and staff IC/UC functions as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Provide environmental health protection and instructions on communicable disease control.
  - Coordinate health and medical support to those in shelters as requested by ESF 6 Mass Care.
  - Assist the County Coroner with mortuary services during mass casualty events.
  - Work with ESF 5 Emergency Management to develop practical, realistic, and effective emergency response plans, policies, and procedures appropriate for preparing for and responding to biological events.
  - If necessary, activate the parts of the Eastern Idaho Public Health Smallpox Vaccination Plan that applies to Bonneville County
- Accounting will:
  - Provide EOC representation to the Finance and Administration Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.

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- Work with ESF 1 Transportation, ESF 3 Public Works and Engineering, ESF 6 Mass Care, and ESF 7 Resource Support to assist in keeping records of all expenditures, losses, and/or other recoverable expenses.
- Support ESF 7 Resource Support by establishing documentation and procurement procedures to support emergency operations.
- Purchasing will:
  - Provide EOC representation to the Finance and Administration Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Coordinate with ESF 7 Resource Support the acquisition of required items supporting emergency operations in Bonneville County.
- Planning & Zoning will:
  - Provide EOC representation to the Planning Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Take the lead as the Damage Assessment Coordinator to coordinate damage assessment operations with the Assessor's Office and other involved agencies.
  - Provide assistance with shelter inspections for hazardous conditions as requested by ESF Mass Care.
  - Coordinate safety inspections of damaged structures in the County as part of responsibilities of Damage Assessment Annex.
  - Coordinate permits for the repair of damaged structures in the County.
  - Provide personnel for damage assessment teams as required as called upon by ESF 3 Public Works and Engineering.
- Information Technology will:
  - Provide EOC representation to the Logistics Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Assist ESF 7 Resource Support by providing Network/PC support to the EOC.
  - Protect the county's computer systems, networks, and data files in the event of disaster and maintain the capability to provide data support, in a timely fashion, to county agencies after a disaster.
- Animal Control will:
  - Provide EOC representation to the Operations Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Assist ESF 11 Agriculture and Natural Resources in the coordination of relief and evacuation efforts for pets, animals, and livestock in affected areas.
  - Coordinate efforts with ESF 11 Agriculture and Natural Resources, municipal agencies, as well as volunteer and professional groups devoted to animal care.
  - Provide ESF 11 Agriculture and Natural Resources assistance with sheltering of pets brought to the public shelters during the emergency.
- Building & Grounds will:

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- Provide EOC representation to the Logistics Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
- Maintain the EOC and other support facilities as necessary.
- Coordinate damage assessment and repair of County owned structures with ESF 3 Public Works and Engineering.
- Coordinate emergency power supplies for the EOC and other critical County facilities with ESF 12 Energy.
- Human Resource Office
  - Provide EOC representation as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Provide a staff to act as ESF 15 External Affairs.
  - Work with ESF 7 Resource Support to coordinate the use of county manpower resources during the emergency.
  - Coordinate with ESF 8 Health and Medical Services employee assistance programs to assist county employees impacted by the disaster.
- Parks & Recreation will assist with damage assessment in support of ESF 3 Public Works and Engineering and the Damage Assessment Coordinator.
  - Provide EOC representation to the Operations Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
- Weed Department will assist with damage assessment in support of Damage Assessment Coordinator.
  - Provide EOC representation as required to the Planning Section in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
- Elections will provide EOC representation to the Finance and Administration Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
- GIS Office will provide current county/city maps and provide EOC representation to the Planning Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.

### **2. State and Liaison Groups will:**

Provide EOC representation as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.

Coordinate individual agency response and recovery activities with those of the County and, where possible, assist County response and/or recover efforts as requested.

- Health and Welfare will assist ESF 6 Mass Care and ESF 8 Health and Medical Services by:
  - Provide EOC representation to the Operations Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Coordinating food stamps and care for disaster victims

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- Coordinating counseling for disaster victims.
- Bonneville County Radio Amateur Civil Emergency Service (RACES) will support ESF 2 Communications and Warning to:
  - Provide EOC representation to the Communications Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Alert and mobilize volunteer emergency communication personnel.
  - Establish and maintain fixed, mobile, and portable station emergency communications facilities for local radio coverage and point-to-point contact of public safety officials and locations, as required.
  - Maintain continuity of communications for the duration of the emergency period or until normal communications is substantially restored.
  - Provide local, State, National, and worldwide emergency communications.
  - Provide local, State, National and worldwide health and welfare communications as needed when emergency communications have been addressed.
- American Red Cross in partnership with Bonneville County Social Services will function as ESF 6, Mass Care, to:
  - Provide EOC representation to the Operations Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Provide emergency shelter, food, medicine, and first aid to provide for basic human needs
  - Register sheltered evacuees and displaced persons and establish 1-800 telephone numbers for inquiries of missing persons.
  - Function as the co-lead for ESF 6 Mass Care to provide shelter and to feed emergency workers and the relocated residents.
- Religious Organizations will assist ESF 2 Communications and Warning, ESF 6 Mass Care, ESF 7 Resources, and ESF 15 External Affairs by:
  - Provide EOC representation to the External Affairs, Communications and Logistics Sections as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Coordinating use of church buildings for shelter.
  - Assisting with warning functions as requested.
  - Providing support emergency communications.
  - Coordinating volunteer work force organization.
- Salvation Army will assist ESF 6 Mass Care by providing assistance with shelter management and emergency feeding
  - Provide EOC representation to the Logistics Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
- Civil Air Patrol will assist ESF 2 Warning and Communications and ESF 9 Search and Rescue to:
  - Provide EOC representation to the Operations Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
  - Provide aerial reconnaissance and search and rescue support during emergencies that result in Presidential Declarations.
  - Provide communications support.
- County University of Idaho Agriculture Extension Educator functioning as ESF 11 Agriculture and Natural Resources will:

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- Provide EOC representation to the Logistics Section as required in this plan, or as requested by the Commissioners/Mayors during exercises and emergency situations.
- Provide protective action recommendations for crop land and animal protection.

# VI. DIRECTION, CONTROL, AND COORDINATION

Because emergencies -- whether natural or manmade -- place extraordinary strain on all levels of government, the overall demand and necessity to provide critical services increases; however, the ability to deliver those services and resources diminishes during these adverse circumstances. Therefore, direction and control are essential functions of emergency preparedness and response operations. This section provides the general framework and system for managing resources, analyzing information, and making decisions in an emergency or disaster setting for Bonneville County.

## Command & Coordination Levels

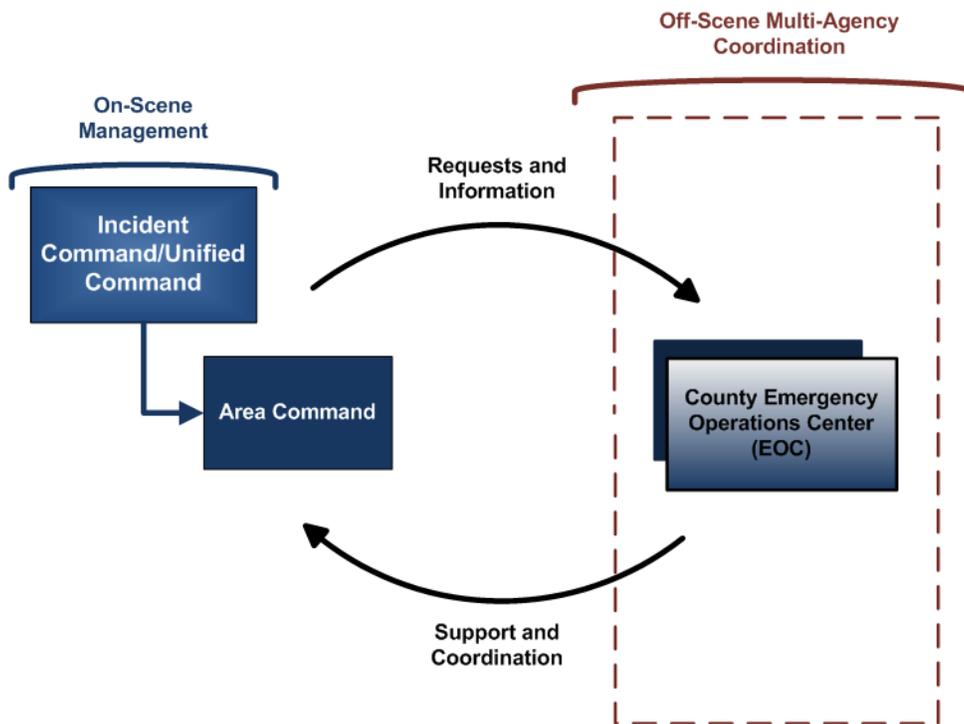
Emergency management throughout Bonneville County is conducted at several levels:

- **Local**
  - Incident Command
  - Unified Command
  - Area Command
- **County**
  - County Emergency Operations Center (EOC)
  - The County EOC is shared/joint EOC with its municipalities
- **State**
  - State Emergency Operations Center (SEOC)

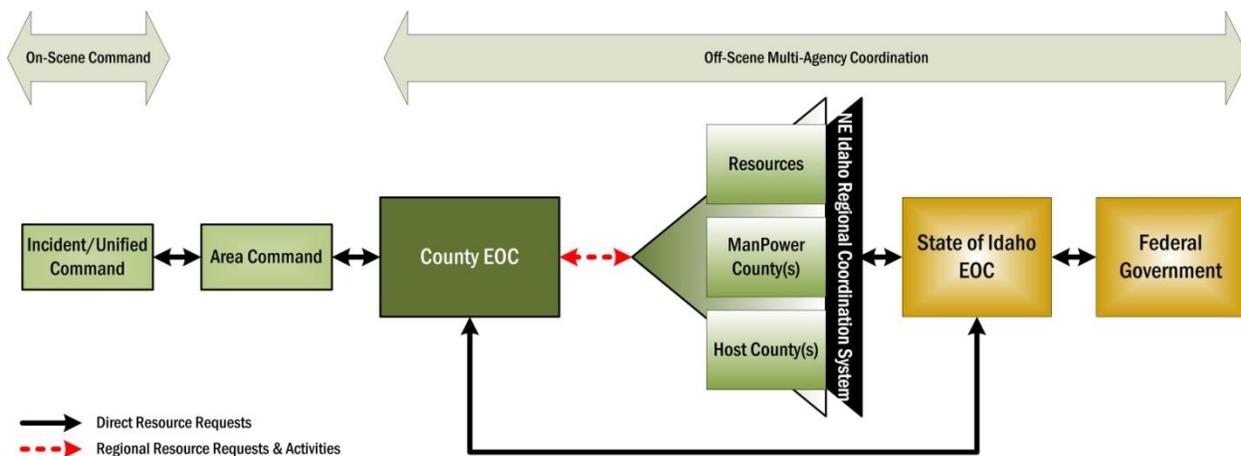
Response is accomplished through the use of the Incident Command System (ICS) and the Emergency Operations Center (EOC). The ICS, in accordance with the National Incident Management System (NIMS), is used to manage all incidents in the county. The Incident Commander (IC) is the first responder on a given scene until relieved by a higher authority or by mutual agreement. The IC is responsible for the immediate tactical actions to control the incident. The EOC is made up of personnel with varied skills and functions from county, city, and private organizations and groups, managed by the Emergency Management Services Director or designated EOC Manager. The capabilities of the responders, number of casualties or amount of property damage, and the magnitude and duration of the event dictate the scope of any emergency response. While the Incident Command System is employed at almost every response event in this county, activation of the EOC is only contemplated for an event that exceeds the normal capabilities of local response agencies or when executive guidance and authorities is required.

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**DIAGRAM: Bonneville County Direction & Control**



**DIAGRAM: Local, Regional, State, & Federal Coordination**



## **Authority, Policy, & Decision-making**

1. The elected officials are responsible for all policy-level decisions in their respective jurisdictions.
  - During response operations, the elected officials will be available to their constituents to handle non-routine problems.
2. The designated Incident/Unified Commanders are responsible for all on-scene incident-specific decisions within their respective domains of authority.
3. The Emergency Management Services Director has responsibility for coordinating the entire emergency management program and can make routine decisions within the limits of disaster authority. Major decisions or issues related to policy-making should be referred to the elected officials.

# VII. INFORMATION, COLLECTION, ANALYSIS, AND DISSEMINATION

## Information Collection

During an incident, Bonneville County and its municipalities will need to collect information based on the severity of the event to provide information to the public through the County Emergency Operations Center and/or the Public Information Officer. Information can be collected from multiple sources, including, but not limited to:

- EOC & JIC (if activated), which is a source of ongoing, official information on the response effort
- Responding departments/agencies
- Other non-responding departments
- NGOs, non-profit organizations, private sector (i.e. Red Cross, Salvation Army, etc.)
- Television
- Newspapers
- Radio
- Internet
- Telephone conversations
- Interviews
- Local/State/Federal Partners
- Town/public meetings
- News conferences
- Community Leaders & Elected Officials
- General public
- Field personnel (i.e. First Responders)
- Subject-Matter Experts
- State and Federal agencies, as appropriate (FEMA, FBI, etc.)
- Conduct phone or door-to-door surveys, focus groups, and interviews

The media is likely to be covering the incident in a timely manner that will allow information to be collected. They could be a valuable source of information regarding initial conditions. Members of the public who witness the incident may also capture and transmit photos and/or videos before reporters arrive. With wireless capabilities, their images can quickly show up on the traditional media outlets or on the internet. However, Bonneville County should work directly with the Municipalities and other partners, as appropriate, to gather information.

## Analyze Information

Bonneville County will coordinate with both internal and external partners to monitor and analyze information regarding an incident.

## Dissemination

Bonneville County and its municipalities will work with the County EOC and the Public Information Officer(s) to provide subject matter expertise on the hazard impacts associated with an incident. Messages in the form of fact sheets, web site updates, and press releases will be formed and disseminated to the media and public.

Many methods are used to disseminate information to the public during an emergency or disaster. The decision to use a particular medium will be situational, and based upon the urgency of the information and the intended audience. In disseminating information/data from the County EOC, Bonneville County and its municipalities will consider the following:

- Overall themes or key messages
- The length of the report, either in broadcast minutes or newspaper column-inches
- Placement of the report, whether it was the lead story by broadcasters, front page of newspapers, or placed elsewhere
- The sources quoted in the report
- Any statements about confusion, fear or anger
- Visual images used by media or described by citizens, including metaphors, analogies, or stories
- Negative words or phrases that might influence public perception or understanding of the issue
- The accuracy of statements
- Rumors

To ensure the County and its municipalities are speaking with one consistent voice, all information to the public should be disseminated through the County EOC/JIC. The Public Information Officer(s) will take all necessary steps to control the spread of rumors. Managing misinformation through media monitoring will lessen the impact of rumors and ultimately control their spread. It will be important to monitor all information coming into the EOC.

## VIII. COMMUNICATIONS

Responding to an emergency or disaster requires an intricate yet feasible and readily operable communications system as numerous response agencies and organizations may be located at distinct locations throughout the County. Standardized operations across all agencies and regional jurisdictions improve efficacy and efficiency of the response efforts. Maintaining a common operations framework necessitates robust communications within and between the County, thus, allowing operability and interoperability functions that comply with national standards.

Communication methods and SOPs are located within Bonneville County's CEMP – primarily in ESF #2: Communications. Communication SOPs are operating manuals or reference documents that detail procedures and information regarding communication functions for County response personnel during emergencies. Communications SOPs detail common practices as well as established systems and protocols to ensure rapid and robust interagency operability within the County and with other jurisdictions during disaster management operations.

### Internal Communications

All County and municipal personnel will be able to communicate with each other through the communication mechanisms below:

1. Telephone/Cell phone
2. Radio - distribute radios on an as-needed basis or utilize HAM radio
3. E-mail

In the event radios are the primary means of communication, frequencies will be assigned at the time of the incident per *ESF #2: Communications* and will be included in the Incident Action Plan.

### External Communications

The County must also exercise and maintain interoperability functions with external agencies. External communications will be assigned a separate radio frequency, the exact frequency will be determined at the time of the event by the Emergency Management Services Director and included in the response Incident Action Plan.

# **IX. ADMINISTRATION, FINANCE, AND LOGISTICS**

Each agency/department is responsible for managing financial matters related to resources that are procured and used during an incident. Similarly, during a response, each agency/department is also responsible for recording and tracking its own expenditures.

## **Procurement**

In an emergency environment, there is often the need to move quickly in the purchasing of goods and services. Therefore, procurement practices are likely to change in these situations. Where the normal procedure may be to offer for bid with a due date in 60 days or more, the need to respond will not allow for such a time table.

Therefore, the County and its municipalities may decide to use prearranged contracts, modify existing procurement policies, and/or mutual aid agreements for emergency functions in order to expedite response and recovery activities beyond those available at the local level.

## **Record-Keeping & Documentation**

Documentation is the collection, organization, dissemination and use of information necessary to manage an incident or disaster. Proper documentation will facilitate the reimbursement and assistance process for the County, especially during a Federally-Declared incident. Information to be documented should include, but is not limited to:

- Progress and situation reports
- Incident action plans, if applicable
- Written contracts/agreements for goods and services
- All expenditures related to the incident
- Invoices, warrants, and checks issued and paid for materials and supplies used for the incident
- Appropriate extracts from payrolls, with any cross-references needed to locate original documents, including wages for hours worked including overtime.
- A schedule of County equipment used or copies of invoices for rented equipment.
- Equipment lost or damaged
- Mutual aid agreements

## **Mutual Aid**

In the event local government resources prove to be inadequate during an emergency operation, requests will be made for assistance from other local jurisdictions and higher levels of government (i.e. State of Idaho) according to existing emergency negotiated mutual aid agreements and understandings. Such assistance may take the form of equipment, supplies, personnel, or other available capabilities. All

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agreements and understandings will be entered into by duly authorized officials and will be formalized in writing whenever possible. Each department/agency should develop and maintain their own mutual aid agreements and contracts with neighboring jurisdictions and/or organizations. In the event the County and neighboring jurisdictions' response assets are deemed to be insufficient for the situation, a State of Disaster Emergency Declaration can be issued by the State, which will allow the County to utilize and request state resources. If the State of Idaho's resources are also insufficient for the situation, the Federal Government may issue an Emergency and/or Major Disaster Declaration, which will allow Federal resources to be accessible.

Reimbursement of Mutual Aid Costs during a Federally-Declared Disaster should adhere to the following guidelines:

1. The entity that received the aid was charged for that aid.
2. Payment under the agreement is not contingent on receipt of federal funding.
3. The receiving entity can provide documentation of work accomplished, the billing for assistance, and payment for services.
4. The claimed costs are reasonable.
5. The claimed costs are in accordance with FEMA's mutual aid policy (e.g., the aid was requested and the work is eligible for assistance).

# X. PLAN DEVELOPMENT

If a plan is to be effective, its contents must be known and understood by those who are responsible for its implementation. This plan will be published by Bonneville County Emergency Management Services when required. Training on the EOP will be scheduled whenever necessary. Departments will be assigned to update and maintain their component(s) of the plan. Telephone and contact lists are to be updated and turned into the Emergency Management Services Director whenever significant changes occur.

This EOP will be officially updated and improved every five (5) years.

## Plan Management & Evaluation

Preparedness efforts should begin well in advance of an incident or planned event. Preparedness includes developing and maintaining plans and procedures, checklists, contact lists, and materials. Preparedness is achieved and maintained through a continuous cycle of planning, organizing, training, exercising, evaluating, equipping, and taking corrective action.

Bonneville County's plan maintenance and updating schedule for the EOP incorporates input from internal staff, external planning partners, plan users, regulatory guidance and exercise participants.

Primary responsibility for the overall development and maintenance of the County EOP is assigned to the County Emergency Management Director.

The following Table below identifies key activities that will be important to maintaining the Bonneville County EOP. **See Table below.**

Plan Development and Maintenance activities should also take into account the following considerations:

- Review Roles and Responsibilities
- Revise procedures and protocols to meet operational efficacy
- Provide an honest and thorough evaluation of the plan following a training or exercise, or following an actual incident in which the EOP is activated

**TABLE: Plan Development & Maintenance Schedule**

<b>Action</b>	<b>Schedule</b>
<b>Officially update and submit EOP to IDBHS</b>	5 years
<b>Review of the EOP</b>	Annually
<b>MOU &amp; Assistance Agreement Verification and Maintenance</b>	Annually
<b>Update Contact Information &amp; Lists</b>	Annually

# **XI. AUTHORITIES & REFERENCES**

## **Authorities**

- The Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended
- Chapter 10, Title 46 of the Idaho Code, The Idaho Disaster Preparedness Act of 1975, as amended
- Bonneville County Emergency Management Ordinance, 160-93, September 7, 1993
- Bonneville County Emergency Management Ordinance, 172-95, August 21, 1995
- Superfund Amendment and Reauthorization Act of 1986 and Title III - Emergency Planning and Community Right to Know Act of 1986

## **References**

- FEMA CPG-101 vs 2
- Idaho Emergency Operations Plan, Bureau of Homeland Security
- INEEL Emergency Plan/Resource Conservation Recovery Act Contingency Plan, 2001
- Idaho Hazardous Materials Incident Command and Response Support Plan, November 3, 2005
- Bonneville County Hazards Vulnerability Analysis, July 2004
- Bonneville County Resolution 05-07 dated July 5, 2005 establishing NIMS ICS as the structure for all Emergency Response activities within the County

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*EMERGENCY OPERATIONS PLAN:*

# **EMERGENCY SUPPORT FUNCTIONS**

**- NOT FOR DISTRIBUTION -**

***COMPLIANCE NOTE:** CPG-101 version 2 indicates the following for all "support annexes" in the EOP: "for consistency, the recommended structure for all annexes is the same as that of the basic plan." (page 3-15 of CPG-101 vs. 2). In order to eliminate redundancy, however, the ESFs include only those sections that have direct application. Sections that are not included in each of the ESFs (i.e. Introductory Materials; Direction, Control & Coordination; Information Collection, Analysis, and Dissemination; Communications; Admin, Finance, and Logistics; and Plan Development and Maintenance) are addressed in the Basic Plan of this EOP.*

# ESFs INTRODUCTION

All county/municipal agencies, volunteer organizations, and private sector partners are grouped into Emergency Support Functions (ESF), as appropriate, to carry out coordination and completion of assigned missions during a disaster incident/event. These functions represent specific activities that are common to all disasters. Each Emergency Support Function is comprised of one or more Primary agency (ies) serving as the lead and several other agencies and organizations providing support.

The ESF is a mechanism that consolidates multiple agencies that perform similar or like functions into a single, cohesive unit to allow for the better management of emergency response and recovery functions.

## ACTIVATION & RESPONSE LEVELS:

For planning and notification purposes, the County EOP has established three "levels" of response to emergencies, which will guide ESF activation levels.

ALERT LEVEL	DESCRIPTION	POSSIBLE TRIGGERING EVENT(S)	POSSIBLE ESF ACTIONS
<b>Monitoring</b>	Either a specific situation or hazard has been detected that must be monitored or a general state of monitoring exists. The monitoring stage may last up to eight hours or longer depending on the type of event. Specifically, this level of activation may result from an approaching significant weather event, the potential for a public health situation, or a plausible threat of a terrorist event with an unspecified time or national location.	Watch, Advisory, and/or Warning; High risk of terrorist attack	<ul style="list-style-type: none"> <li>• Monitor Incident</li> <li>• Notify support organizations of possible activation, if necessary</li> <li>• Inventory and test resources (i.e. equipment), as needed</li> <li>• Review ESF Annex and relevant emergency plans</li> </ul>
<b>Local Disaster</b>	A minor to moderate incident in which local resources are adequate and available. A Local Disaster may or may not necessitate a Local Disaster Declaration. The County's Emergency Operations Center (EOC) may be partially or fully activated.	Major snow storm/blizzard, Extreme cold	<ul style="list-style-type: none"> <li>• Activate ESF and/or support organizations, as needed</li> <li>• Notify support organizations</li> <li>• Deploy resources, as needed</li> <li>• Activate relevant plans, SOPS as needed</li> <li>• Send representative to EOC as needed</li> </ul>
<b>Major Disaster</b>	A major disaster in which resources in or near the impacted area are overwhelmed and extensive state and/or federal resources are required. A Local Disaster Emergency Declaration (Municipal/County) and a State of Disaster Emergency Declaration (State of Idaho) will be proclaimed; and a Presidential Declaration of an EMERGENCY or MAJOR DISASTER will be requested. The County's Emergency Operations Center will be fully activated.	Major Earthquake/Dam Failure	<ul style="list-style-type: none"> <li>• Activate ESF and/or support organizations, as needed</li> <li>• Notify support organizations</li> <li>• Deploy resources, as needed</li> <li>• Activate relevant plans, SOPS as needed</li> <li>• Send representative to EOC as needed</li> </ul>

# ESF 1 - TRANSPORTATION

## Primary Agencies:

- Bonneville County Road and Bridge Division
- Municipal Public Works Departments
- Bonneville County Emergency Management Services

## Support Agencies:

- Targhee Regional Public Transit Authority (TRPTA)
- Idaho National Laboratory (INL)
- Idaho Falls School District #91
- Bonneville School District #93
- Private Bus Companies (i.e. Teton Stage Lines)
- Idaho Transportation Department

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## PURPOSE

The purpose of ESF 1 is to ensure transportation system availability and to provide transport services for the relocation of Bonneville County residents and visitors in the event of an evacuation.

## SCOPE

- Processing all transportation assistance requests and tasks received in the EOC.
- Prioritizing transportation resources for the transportation of people, materials and services.
- Performance of and assisting with evacuation and re-entry.
- Making temporary repairs and/or removing debris that is blocking transportation routes.

## POLICIES

The Bonneville County Road and Bridge, Municipal Public Works Department and Emergency Management Services are the primary ESF 1 agencies. They will prepare and maintain call lists to contact personnel, maintain transportation and repair equipment inventory listings, and update evacuation maps of the County. ESF 1 will keep the EOC Manager and staff apprised of activities, actions and status in the event of an activation.

## SITUATION

### *Disaster Condition:*

- Based upon the County's Hazard Vulnerability Analysis there are several emergencies that could require transportation support to include, floods, earthquakes, hazardous materials

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spills and severe storms.

- A major disaster could severely damage the Bonneville County transportation system in the impact area. Local transportation activities could be hampered by damaged facilities, equipment, and infrastructure, as well as by disrupted communications. At the same time, the disaster emergency will create significant demand on county resources to provide relief and recovery. State assistance may be required to meet these demands for essential services, as well as clearing and restoring the transportation system.

## ORGANIZATION & ASSIGNMENT OF RESPONSIBILITIES

- Replace and/or post traffic control signs and/or signals at locations where needed for transiting through and around disaster area(s).
- ESF 1 will provide assistance to temporarily repair or clear designated evacuation routes.
- Mobilization preparation will be made to ensure rapid availability of resources including pre-positioning and/or staging of resources prior to the onset of dangerous conditions.
- The Chief Executive Officer(s) will direct Emergency Management to activate ESF 1.
- Make recommendations to the Chief Executive Officer on the need to relocate vulnerable populations.
- Assist with the relocation of residents and visitors (i.e. including schools, as needed).
- Law Enforcement, functioning as ESF 13, will provide traffic control during evacuee movement to mass care facilities.
- ESF 15 External Affairs, in coordination with ESF 1, will make public announcements about status of the transportation system.

## CONCEPT OF OPERATIONS

### *ESF Activation:*

ESF #1 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

## NOTIFICATION

- ESF 1 will be notified by pager, telephone, radio or e-mail.
- ESF 1 will notify support agencies on an as needed basis.
- ESF 1 will notify ESF 3: Public Works and Engineering, ESF 6: Mass Care, ESF 13: Law Enforcement, and ESF 15: External Affairs for assistance.

## ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)

ESF #1 Transportation: Mitigation Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Identify transportation resources within Bonneville County and potential shortfalls or gaps that may exist.	ESF 1 - Primary Agency
2	Identify potential partnerships or funding sources to reduce or eliminate	ESF 1 - Primary and Support

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	resource shortfalls or gaps for transportation issues and concerns.	Agencies
3	Develop mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may offer rapid deployment of resources or services as they relate to short and long-term emergency transportation needs.	ESF 1 - Primary and Support Agencies
4	Work with ESF #15 (External Affairs) to develop and maintain public outreach programs aimed at eliminating or reducing the risks associated with emergency transportation issues.	ESF 1 - Primary Agency ESF #15
5	Support efforts by ID DOT or federal partners to assess and inspect bridges and roadways within the Bonneville County on a regular basis to ensure integrity is maintained.	ESF 1 - Primary Agency

ESF #1 Transportation: Preparedness Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Develop, validate and maintain SOPs or guidelines for both routine and emergency operations.	ESF 1 - Primary and Support Agencies
2	Develop and maintain roster of essential primary and support agency contacts to be used in the event of emergency operations. Ensure critical information (address, telephone, cell, etc.) is captured.	ESF 1 - Primary and Support Agencies
3	Develop lists of resources needs and work toward eliminating these shortfalls by securing funding, partnerships or other activities.	ESF 1 - Primary and Support Agencies
4	Enter into and establish pre-arranged emergency contracts or MOUs with the private sector for key activities, such as buses.	ESF 1 - Primary and Support Agencies
5	<p>Develop and conduct training and education programs for ESF #1 personnel. Program considerations include but are not limited to:</p> <ul style="list-style-type: none"> <li>• The assessment of equipment, supplies and resources.</li> <li>• The assessment of roadways, bridges and critical infrastructure following emergencies or disasters.</li> <li>• Working in the field during emergency operations.</li> <li>• Working in an EOC during emergency conditions.</li> <li>• WebEOC or other computer applications.</li> <li>• Emergency communications and reporting procedures.</li> <li>• National Incident Management System / Incident Command.</li> <li>• Continuity of Operations.</li> <li>• Mapping, GIS and other computer applications.</li> <li>• Emergency transportation and evacuation planning.</li> </ul>	ESF 1 - Primary and Support Agencies
6	Ensure that personnel are trained in their emergency responsibilities. When possible, cross-train employees so they can function where there is the greatest need.	ESF 1 - Primary and Support Agencies
7	Exercise alternate transportation facilities, equipment and assets for continuity of operations and essential transportation services.	ESF 1 - Primary and Support Agencies
8	Ascertain the special transportation requirements for advanced life support and basic life.	ESF 1 - Primary Agency
9	Coordinate transportation requirements for evacuation of at risk populations.	ESF 1 - Primary Agency
10	Maintain and test communication systems.	ESF #2 - Communications &

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		Warning
<b>11</b>	Identify vital and essential roadways and bridges and establish a repair priority in the event any of these become damaged or need to be closed off.	ESF 1 - Primary Agency

ESF #1 Transportation: Response Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Each ESF #1 agency will establish communications with their appropriate field personnel and ensure that they are ready for timely response.	ESF 1 - Primary and Support Agencies
2	Evaluate the ability to communicate with personnel and implement alternate communications if primary systems are down.	ESF 1 - Primary and Support Agencies ESF 2 - Communications & Warning
3	Inventories of available vehicles, personnel and materials located at support agency facilities will be verified and provided to ESF #1 and the EOC Planning and Logistics Sections.	EOC ESF 1 - Primary and Support Agencies
4	Coordinate with support agencies to identify available resources. Personnel and equipment will be available based upon established priorities. Plans for mobilization will be defined.	ESF 1 - Primary and Support Agencies
5	Coordinate with support agencies to establish priorities and develop strategies for the initial response, especially if evacuation needs are likely.	ESF 1 - Primary and Support Agencies EOC
6	Establish transportation staging areas, as needed.	ESF 1 - Primary Agency
7	Coordinate with ESF #3 (Public Works) in the identification of damages to roads, bridges and other pieces of critical infrastructure within the county that may adversely impact movement of the general public and response personnel. Provide signage for closed roads and bridges, especially if they are damaged and inaccessible. Information to be collected may include: <ul style="list-style-type: none"> <li>• Roads and bridges that are closed.</li> <li>• Alternate routes of safe travel or bypasses to debris covered roads.</li> <li>• Estimated times as to when roads may be passable.</li> </ul>	ESF 1 - Primary Agency ESF 3 - Public Works and Engineering
8	Prioritize critical roadways which may require repairs or debris removal and take the necessary steps to ensure roads are opened or roads that are impassable are properly closed.	ESF 1 - Primary Agency ITD ESF 13 - Law Enforcement
9	Coordinate air transportation needs, if necessary.	ESF 1 - Primary Agency EOC
10	Coordinate identification of evacuation routes.	ESF 1 - Primary and Support Agencies

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		ESF 13 - Law Enforcement EOC
11	ESF #13 (Law Enforcement) will provide traffic control during evacuee movement to mass care facilities.	ESF 13 - Law Enforcement
12	Work with ESF #13 in the placement of barricades or other traffic control measures as needed or required.	ESF 1 - Primary Agency ESF #13 - Law Enforcement
13	Work with ESF #12 (Energy), as needed, to coordinate the movement and transport of critical energy assets such as fuel and oil. Additionally, support and authorize the use of commercial vehicles for movement of such supplies.	ESF 1 - Primary Agency ESF #12 - Energy
14	<p>ESF #1 will coordinate the transportation for vulnerable populations and will:</p> <ul style="list-style-type: none"> <li>• Assess the situation and, in coordination with the Incident Commander and EOC, determine the number of persons to be relocated based on the following: <ul style="list-style-type: none"> <li>○ Location, extent and nature of the hazard or disaster.</li> <li>○ Locations in relation to evacuation routes.</li> <li>○ Availability of evacuation routes</li> <li>○ Services available in the area.</li> </ul> </li> <li>• As directed by the Chief Executive Officer coordinate the transportation of vulnerable populations by: <ul style="list-style-type: none"> <li>○ Identifying passable evacuation routes.</li> <li>○ Requesting the dispatch of transport vehicles by the Secondary Agencies.</li> <li>○ Notification of ESF #6 (Mass Care) to open Mass Care Facilities.</li> <li>○ Coordinate with ESF #15 (External Affairs) to facilitate dissemination of information to the public on the need to relocate, the means of transportation, the place for pickup, and the location of mass care facilities.</li> </ul> </li> </ul>	ESF 1 - Primary and Support Agencies ESF 6 - Mass Care ESF 15 - External Affairs
15	Coordinate with other agency representatives in the EOC regarding transportation needs. Transportation needs for critical facilities such as hospitals, schools, and extended care facilities will be considered high priority.	ESF 1 - Primary and Support Agencies EOC
16	Continue 24-hour continuity of operations as required and ensure that sufficient staff is assigned to ESF #1 to maintain operation during the projected operational period.	ESF 1 - Primary Agency
17	Coordinate available manpower and equipment resources to ensure continuous 24-hour operation of transportation vehicles when and if required. These resources include drivers and maintenance personnel. Additional drivers and maintenance personnel may be drawn from existing supervisory staff as required to supplement any staffing deficiencies that may arise.	ESF 1 - Primary and Support Agencies
18	Enter into emergency contracts with businesses and contractors for assistance with transportation needs (i.e. buses, trailers), if needed.	ESF 1 - Primary and Support Agencies EOC
19	Track resources committed to specific missions for possible redeployment if necessary. Provide updated information to the EOC.	ESF 1 - Primary and Support Agencies

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		EOC
20	Evaluate and determine the need for outside resources.	ESF 1 - Primary and Support Agencies EOC
21	Coordinate with ESF #15 (External Affairs) on important public information messaging, such as transportation system and infrastructure status.	ESF 1 - Primary Agency ESF 15 - External Affairs
22	Safely survey roadways for any stranded motorists.	ESF 1 - Primary and Support Agencies ESF #13 - Law Enforcement
23	Coordinate the transportation of food and water to staging areas and distribution sites.	ESF 1 - Primary Agency EOC

ESF #1 Transportation: Recovery Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Evaluate the transportation needs relative to continued sheltering, re-entry into previously evacuated areas, and the movement of the general and special needs populations.	ESF 1 - Primary and Support Agencies EOC
2	ESF #3 (Public Works) will continue to remove debris and maintain access to evacuation routes.	ESF 3 - Public Works & Engineering
3	Arrange transportation for damage assessment, as needed.	ESF 1 - Primary Agency
4	ESF #15 (External Affairs) will make public announcements through the media regarding the status of transportation routes and alternate transportation services.	ESF 15 - External Affairs
5	At the appropriate time ESF #1 will coordinate the transportation of evacuees to their homes, or to temporary housing.	ESF 1 - Primary and Support Agencies
6	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.	ESF 1 - Primary and Support Agencies
7	Evaluate response and make necessary changes in this ESF Annex to correct shortfalls and improve future response activities.	ESF 1 - Primary and Support Agencies
8	Participate in after action meetings and prepare after action reports as requested.	ESF 1 - Primary and Support Agencies
9	Conduct equipment inspections, and note any damages.	ESF 1 - Primary and Support Agencies
10	Assist in the development of a disaster recovery plan that addresses long-term restoration and continuity of transportation services.	ESF 1 - Primary and Support Agencies
11	Work to aggressively eliminate shortfalls or resource gaps that were identified in response to an emergency or disaster.	ESF 1 - Primary and Support Agencies
12	Establish partnerships and secure funding sources to address resource shortfalls or gaps for transportation issues and concerns.	ESF 1 - Primary and Support Agencies
13	Maintain open and ongoing communication with state, local and municipal	ESF 1 - Primary Agency

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	entities in impacted areas and assist in their overall efforts for recovery operations.	
<b>14</b>	Assess mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may have been utilized during the response and determine if those agreements need to be updated or revised.	ESF 1 - Primary and Support Agencies
<b>15</b>	Assess the current usage and application of alternate transportation facilities, equipment and assets for essential transportation services to determine if there are issues that need to be addressed for future response operations.	ESF 1 - Primary and Support Agencies
<b>16</b>	Work to change, if required, those ordinances, policies and administrative rules that relate directly to transportation, which may hinder the ability of ESF #1 to provide emergency assistance.	ESF 1 - Primary and Support Agencies

# ESF 2 - COMMUNICATIONS & WARNING

## Primary Agencies:

- Joint City/County 911 Dispatch Center
- Idaho Falls Police Department
- Bonneville County Sheriff's Office
- Municipal Fire Departments
- Bonneville County Emergency Management Services

## Support Agencies:

- Bonneville County Public Works
- Municipal Public Works Departments
- Bonneville County RACES

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## PURPOSE

ESF 2 provides direction for establishing, maintaining, and augmenting communications and warning systems during emergency response operations.

## SCOPE

Communications and Warning are essential for adequate response to, and recovery from, emergency situations. ESF 2 describes the communications and warning systems that are available locally for public notification and the uninterrupted flow of information during the response and recovery phase of a disaster.

## POLICIES

ESF 2 will:

- Acquire, organize, coordinate and deploy communications equipment, personnel and resources to reestablish and/or restore communications/telecommunications capabilities following a disaster impact. Critical facilities shall be given priority service.

## SITUATION

### *Disaster Condition:*

There are several emergencies that could require communication and warning system activation to include, floods, earthquakes, hazardous materials spills, terrorist attack and severe storms.

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## ORGANIZATION & ASSIGNMENT OF RESPONSIBILITIES

- The Chief Executive Officer(s) authorizes use of communication and warning resources to support emergency response operations and augmentation of the communications network as required.
- Local HAM Radio and Amateur Radio Operators and/or Groups may alert and mobilize volunteer emergency communication personnel to establish and maintain fixed, mobile, and portable station emergency communications facilities for local radio coverage and point-to-point contact of public safety officials and locations, as required.
- ESF 2 will provide communication and warning support and coordination within the EOC, as needed.
- ESF 2 will establish, support, and maintain liaison with the other ESFs.

### *Communications:*

- The telephone, fax, Internet and radio systems will be primary means of emergency communications.
- During most emergency conditions, tactical radio communications will emanate from the designated 911 Dispatch Center.

### *Warning:*

- When time permits, Emergency Management Services will discuss implementation of appropriate warning systems with commissioners and/or mayors.
- National Weather Service warning will be received by direct telephone link, by the National Oceanic Atmospheric Agency (NOAA) weather radio, by ILETS, television and/or commercial radio.
- Warnings for hazardous material incidents/accidents, such as oil, chemical, or radiological material spills when the incident presents a hazard to the public, will be announced on radio/TV as well as through the EAS and/or the County Telephone Notification System if necessary.
- Dissemination of warnings will be through the most expedient means available, including telephone, radio, television, sirens, public address systems, and/or fire and law enforcement personnel.
- As necessary, the 911 Dispatch Center will notify affected cities, institutions, and resident State and Federal agencies; requesting all law enforcement agencies and/or fire agencies to disseminate warning to their municipality and alert officials to warn their staff; contact and warn all major employers and schools who may be affected by the emergency.
- ESF 15 External Affairs will disseminate warning information to the media, if time allows. In immediate danger, the dispatcher will contact the media. Additionally, TV stations will present the warning by way of a crawler across the screen.

## CONCEPT OF OPERATIONS

### ***ESF Activation:***

ESF #2 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

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## NOTIFICATION

- ESF 2 will be notified by pager, radio, or phone. Support Agencies will be notified on an as needed basis.

### ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)

<b>ESF #2 Communications: Mitigation Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Identify new communications technology that can foster communication between Bonneville County EOC and field personnel.	ESF 2 - Primary Agency
2	Identify areas that have been or are currently prone to significant hazards and determine the impact on critical communications infrastructure (i.e. Towers)	ESF 2 - Primary Agency
3	Catalog emergency communication resources within the county and potential shortfalls or gaps that may exist.	ESF 2 - Primary Agency
4	Ensure procedures and protocols in place for utilizing the WebEOC system.	ESF 2 - Primary Agency
5	Identify new partnerships or funding sources to reduce or eliminate resource shortfalls or gaps for communication issues and concerns.	ESF 2 - Primary & Support Agencies
6	Establish partnerships with local and municipal entities that share communication responsibilities.	ESF 2 - Primary & Support Agencies
7	Develop mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may offer rapid deployment of resources or services as they relate to short and long-term emergency communications needs.	ESF 2 - Primary & Support Agencies
8	Identify, establish and maintain technical standards and specifications for essential pieces of equipment related to short and long-term emergency communication.	ESF 2 - Primary Agency
9	Identify, establish and maintain alternate communication facilities, equipment and assets for continuity of operations and essential communication services statewide.	ESF 2 - Primary & Support Agencies
10	Assist in the development of ordinances, policies and administrative rules that relate directly to communication during emergencies or disasters, this ESF and its ability to provide emergency assistance or equipment.	ESF 2 - Primary Agency

<b>ESF #2 Communications: Preparedness Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Develop, validate and maintain SOPs or guidelines for both routine and emergency operations.	ESF 2 - Primary Agency
2	Develop and conduct training and education programs for ESF #2 personnel.	ESF 2 - Primary Agency
3	Develop and maintain a roster of essential primary and support agency contacts for ESF #2 to be used in the event of emergency operations. Ensure critical information (address, telephone, cell, facsimile, email, etc.) are listed.	ESF 2 - Primary & Support Agencies

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4	Develop and maintain a database or system to collect information on essential communication resources and equipment.	ESF 2 - Primary Agency
5	Ensure alternate or backup communications systems are available.	ESF 2 - Primary Agency

<b>ESF #2 Communications: Response Actions</b>		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Evaluate the ability to communicate with ESF #2 personnel and implement alternate communications if primary systems are down.	ESF 2 - Primary Agency
2	Provide communications support to the EOC, staging, and the field, as appropriate.	ESF 2 - Primary Agency
3	Confirm operational status of all local communication systems, including those established at mass care and shelter facilities, and establish contact with the state EOC. Repeat operational status checks periodically.	ESF 2 - Primary Agency
4	Because communications in the field will normally be established by radio, ensure each department or agency with a radio system maintains communications with Incident Command, Area Command, and/or the County EOC.	ESF 2 - Primary Agency
5	Work to ensure communications interoperability among field response units.	ESF 2 - Primary Agency
6	Activate ESF #2 personnel for such mission essential tasks as: <ul style="list-style-type: none"> <li>• Assessment of towers, equipment, supplies and resources following emergencies or disasters.</li> <li>• Assisting with or dispatching technicians to an identified communication need, including the need for equipment.</li> </ul>	ESF 2 - Primary & Support Agencies
7	The Chief Executive Officer(s) will: <ul style="list-style-type: none"> <li>• Authorize use of communication resources to support emergency response operations.</li> <li>• Authorize augmentation of the communications network as required.</li> <li>• Specify who has authority to direct activation of the warning systems to include the EAS.</li> <li>• Authorize EAS activation requests.</li> <li>• Authorize activation of the County/Municipal Telephone Notification System.</li> </ul>	ESF 2 - Primary Agency Elected Officials
8	ESF 2 will support the Emergency Operations Center, when activated, and will: <ul style="list-style-type: none"> <li>• Manage the emergency communications section of the EOC and supervise the personnel assigned to it.</li> <li>• Determine the status of communications systems and brief the EOC staff as needed.</li> <li>• Coordinate activation of supplemental communications systems if required.</li> <li>• Coordinate activation of communications links between the EOC and mass care shelters, and other emergency operating locations.</li> <li>• Ensure the communications section of the EOC has the capability to sustain 24-hour operations if required.</li> </ul>	ESF 2 - Primary Agency EOC

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	<ul style="list-style-type: none"> <li>Coordinate with local communications service providers to restore damaged or out of service communications systems.</li> </ul>	
9	<p>The EOC will:</p> <ul style="list-style-type: none"> <li>With the approval of commissioners/mayors activate public warning systems to include the EAS.</li> <li>Implement contingency plans to provide warnings if established system fails.</li> <li>Coordinate with ESF #15 (External Affairs) to ensure pertinent warning information is provided to the media.</li> <li>Issue cancellation of the warning notice or otherwise ensure emergency responders and the public are aware of the fact that the emergency is terminated.</li> </ul>	<p>ESF 2 - Primary Agency EOC</p>
10	Assess developing communication problems, develop corrective actions, and implement on a priority basis.	ESF 2 - Primary Agency
11	<p>Assist in the identification of damages to critical communication infrastructure which includes structures, equipment, supplies and resources within the county that may adversely impact the general public and response personnel. Information to collect includes:</p> <ul style="list-style-type: none"> <li>Power outages of critical communications infrastructure.</li> <li>Coordination with county EOC for generator needs.</li> <li>Status of alternative communication systems and planning for restoration of primary services</li> </ul>	ESF 2 - Primary & Support Agencies
12	Implement procedure to inspect and protect communications equipment.	ESF 2 - Primary & Support Agencies
13	Make arrangements to ensure emergency communications equipment can be repaired or programmed on a 24-hour basis.	ESF 2 - Primary Agency
14	Enter into emergency contracts with businesses and contractors for communication needs (i.e. radios)	<p>ESF 2 - Primary Agency EOC</p>
15	Work with all ESFs, as needed, to support communications needs.	ESF 2 - Primary & Support Agencies

ESF #2 Communications: Recovery Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	<p>All Tasked Organizations will:</p> <p><u>Note: This includes organizations such as Fire Department, Law Enforcement, Public Works, and School Districts that are directly involved, or support emergency response operations that should be involved.</u></p> <ul style="list-style-type: none"> <li>Maintain their existing equipment and follow normal communications procedures. All organizations should maintain a communications link with the EOC. This will normally be accomplished through UHF/VHF radios in the EOC.</li> </ul>	ESF 2 - Primary & Support Agencies

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	<ul style="list-style-type: none"> <li>• Provide a backup communications link between the EOC and mass care facilities as needed.</li> <li>• Provide backup communications capabilities for the EOC.</li> <li>• Maintain emergency communications systems support as long as necessary.</li> <li>• Phase down operations as necessary.</li> </ul>	
<b>2</b>	Coordinate the repair, replacement or relocation of communication system equipment to meet the communication needs of the disaster workers and the overall recovery process.	ESF 2 - Primary Agency
<b>3</b>	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.	ESF 2 - Primary Agency
<b>4</b>	Work with local entities to maintain alternate means of communication, develop plans to repair critical infrastructure and monitor deployed communications equipment, including resources deployed to sustain alternate communications equipment, such as generators.	ESF 2 - Primary Agency
<b>5</b>	Work to aggressively eliminate shortfalls or resource gaps that were identified in response to an emergency or disaster.	ESF 2 - Primary Agency
<b>6</b>	Participate in after action meetings and prepare after action reports as requested.	ESF 2 - Primary & Support Agencies
<b>7</b>	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.	ESF 2 - Primary & Support Agencies
<b>8</b>	Assess mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may have been utilized during the response.	ESF 2 - Primary Agency
<b>9</b>	Assess the current technical standards and specifications for essential pieces of equipment related to short and long-term emergency communication needs based upon the lessons learned from the most recent emergency/disaster response.	ESF 2 - Primary Agency
<b>10</b>	Assess the current usage and application of alternate communication infrastructure to determine if there are issues that need to be addressed for future response operations.	ESF 2 - Primary Agency
<b>11</b>	Develop recommendations, if appropriate, regarding pieces of legislation, policies and/or administrative rules that relate directly to communications that hinder ESF #2's ability to provide emergency response.	ESF 2 - Primary Agency

# ESF 3 - PUBLIC WORKS AND ENGINEERING

## Primary Agency:

- Bonneville County Public Works Department

## Support Agencies:

- Municipal Public Works Departments
- Bonneville County Planning & Zoning Department
- Municipal Planning and Zoning Departments
- City and District Fire Department Building Inspectors
- Bonneville County Emergency Management Services
- Bonneville County GIS Department

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## PURPOSE

ESF 3 Public Works and Engineering is responsible for providing technical advice and engineering evaluations, engineering services, emergency contracting, and emergency repair of wastewater and solid waste facilities, removal and handling of debris, and opening and maintaining roadways within Bonneville County.

## SCOPE

ESF 3 Public Works and Engineering support includes technical advice, expertise and evaluations, engineering services, emergency contracting, emergency repair of water, wastewater and solid waste facilities. ESF 3 activities include:

- Debris clearance and providing emergency ingress and egress to affected area(s).
- Clearing, repair or expedient construction of damaged emergency access routes necessary for the transportation of rescue personnel and supplies.
- Emergency restoration of critical public services and facilities.
- Emergency demolition or stabilization of damaged structures and facilities designated as immediate hazards to public health and safety.
- Provide technical assistance and damage assessment.

## POLICIES

The Bonneville County Public Works Department is the primary ESF 3 agency. ESF 3 will keep the EOC manager and staff apprised of activities, actions and status.

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The ESF 3 support agencies will provide personnel and vehicles, and make available facilities essential to their operation for emergency use, including pre-positioning of resources.

## SITUATION

### *Disaster Condition:*

- A major or catastrophic disaster will cause unprecedented property damage to structures, homes, public buildings, bridges, and other facilities. Many may have to be destroyed or reinforced, demolished or isolated, to ensure safety. Streets, highways, and other routes of transportation will be damaged or unusable, with significant quantities of debris hindering recovery efforts. Public utilities will be damaged and may be partially or fully inoperable.
- In the event of a disaster, many response personnel will be unable to perform their prescribed emergency duties. Equipment in the immediate disaster area may be damaged or inaccessible. Resources may be limited in the immediate disaster area. Resources from outside the affected area must be coordinated to ensure a timely, efficient, and effective response.

## ORGANIZATION & ASSIGNMENT OF RESPONSIBILITIES

ESF 3 will direct and coordinate participating agency's resources, conduct damage assessments, orchestrate debris removal, and restore access and infrastructure. ESF 3 will provide, as requested through the EOC, personnel, engineers, equipment, operators, and materials.

Each municipal public works department is responsible for conducting operations within their jurisdictions to the maximum extent possible, to include debris clearance and removal, damage assessment, and emergency restoration of critical facilities.

ESF 3 will identify damaged facilities that may be designated as immediate hazards to public health and safety, alert the public of unsafe facilities, and provide input on the appropriateness of demolition or stabilization of damaged facilities.

## CONCEPT OF OPERATIONS

### *ESF Activation:*

ESF #3 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

## NOTIFICATION

- ESF 3 will be notified by pager, telephone, radio or e-mail
- ESF 3 will notify support agencies on an as needed basis.
- Mobilization preparation will be made to ensure rapid availability of resources, including pre-positioning and/or staging of resources prior to the onset of dangerous conditions.

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## ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)

<b>ESF #3 Public Works and Engineering: Mitigation Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Identify areas that have been or are currently prone to significant hazards and determine the impact on public works infrastructure.	ESF 3 - Primary Agency
2	Identify new partnerships or funding sources to reduce or eliminate resource shortfalls or gaps for public works problems, issues and concerns.	ESF 3 - Primary & Support Agencies
3	Develop mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may offer rapid deployment of resources or services as they relate to short and long- term emergency public works needs (i.e. such as debris removal)	ESF 3 - Primary & Support Agencies
4	Recommend the maintenance and enforcement of building code standards and engineering specifications for buildings/structures related to short and long-term county mitigation practices.	ESF 3 - Primary & Support Agencies
5	Identify, establish and maintain alternate public works facilities, equipment and assets for continuity of operations to provide essential public works services within the county.	ESF 3 - Primary & Support Agencies

<b>ESF #3 Public Works and Engineering: Preparedness Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	<p>Develop, validate and maintain SOPs or guidelines for routine and emergency operations. Operational concerns include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Identification and assessment of equipment, supplies, resources and critical infrastructure.</li> <li>• Proactively assisting water and wastewater utilities in the development of programs to ensure sustainability of operations.</li> <li>• Emergency communications and reporting procedures.</li> </ul>	ESF 3 - Primary & Support Agencies
2	<p>Develop and conduct training and education programs for ESF #3 personnel. Program considerations include but are not limited to:</p> <ul style="list-style-type: none"> <li>• The assessment of critical infrastructure which includes structures, buildings, equipment, supplies and resources.</li> <li>• Working in the field during emergency operations.</li> <li>• Working in an EOC during emergency activations.</li> <li>• Emergency communications and reporting procedures.</li> <li>• National Incident Management System / Incident Command.</li> <li>• Continuity of Operations.</li> </ul>	ESF 3 - Primary Agency ESF 5 - Emergency Management
3	Maintain an inventory of available resources including personnel within their departments.	ESF 3 - Primary & Support Agencies
4	Develop and maintain a roster of essential primary and support agency	ESF 3 - Primary & Support

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	contacts for ESF #3 to be used in the event of emergency operations. Ensure critical information (address, telephone, cell, etc.) are listed.	Agencies  ESF 5 - Emergency Management
5	Enter into and establish pre-arranged emergency contracts with the private sector for key activities, such as debris removal.	ESF 3 - Primary & Support Agencies
6	Develop and maintain a database or system to collect information on essential resources, equipment, sandbags, fuel, generators, etc.	ESF 3 - Primary & Support Agencies
7	Maintain and test communication systems.	ESF 3 - Primary & Support Agencies  ESF 2 - Communications & Warning
8	Train ESF #3 personnel on routine and emergency safety standards for both field operations and county EOC activations.	ESF 3 - Primary & Support Agencies  ESF 5 - Emergency Management
9	Identify alternate equipment and resources for continuity of operations.	ESF 3 - Primary & Support Agencies
10	Identify vital and essential roadways, bridges and facilities and establish a repair priority in the event any of these become damaged.	ESF 3 - Primary & Support Agencies

### ESF #3 Public Works and Engineering: Response Actions

Action #	Action Description	Responsible/Authorized Organization(s)
1	Each ESF #3 agency will establish communications with their appropriate field personnel and ensure that they are ready for timely response. Evaluate the ability to communicate with ESF #3 personnel and implement alternate communications if primary systems are down.	ESF 3 - Primary & Support Agencies  ESF 2 - Communications & Warning
2	Activate SOPs or guidelines for emergency operations that consider: <ul style="list-style-type: none"> <li>The assessment, staging, use, status and sustainability of facilities, equipment, supplies and other resources.</li> <li>The assessment of critical infrastructure which includes structures, buildings, equipment, supplies and resources.</li> <li>The alert, notification and activation of personnel for work in the field or within the county EOC.</li> <li>Emergency communications and reporting procedures.</li> </ul>	ESF 3 - Primary & Support Agencies
3	Gather as much information regarding the impact of the event, identify personnel and equipment needed to address the issues, and dispatch resources to high priority areas.	ESF 3 - Primary Agency
4	Conduct initial damage assessment and communicate findings to the Incident Commander and/or EOC.	ESF 3 - Primary Agency
5	Coordinate with other agency representatives in the EOC regarding debris removal, demolition of unstable structures, emergency stabilization of damaged structures, and other actions to assist with rescue, and protection of	ESF 3 - Primary & Support Agencies

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	lives and property. High priority will be given to critical facilities such as hospitals, extended care facilities, and mass care shelters.	
6	Initiate flood control measures, as needed.	ESF 3 - Primary Agency
7	<p>Assist in the identification of damages to critical public works infrastructure, equipment, supplies and resources within the county that may adversely impact the welfare of the general public and response personnel. Information to be collected may include:</p> <ul style="list-style-type: none"> <li>• Power outages of critical public works infrastructure.</li> <li>• Coordination with EOC for generator needs.</li> <li>• List impacted critical care, government and mass care facilities.</li> <li>• Develop a plan for emergency restoration of public works services</li> <li>• Estimated times of restoration and/or deployment.</li> </ul>	<p>Bonneville County Public Works Department</p> <p>Bonneville County GIS</p> <p>Planning and Zoning Departments</p>
8	Prioritize critical public works infrastructure which may require repairs or debris removal and take the necessary steps to accomplish task.	ESF 3 - Primary Agency
9	Enter into emergency contracts with businesses and contractors for assistance with inspections, provision of specialized and/or heavy equipment, and trained operators	ESF 3 - Primary & Support Agencies
10	<p>Determine availability of potable and non-potable water supplies including reclaimed water for Firefighting purposes if necessary.</p> <ul style="list-style-type: none"> <li>• Conduct inspections for damage or disruption of water systems, including wells and pumps, in addition to sewer systems, and/or treatment plants as needed. Initiate backup systems and/or make emergency repairs, as needed. Notify EOC and/or fire district/department if fire hydrant systems are non-functional. Obtain test water samples if there is a possibility of contamination. Coordinate with the health district as needed for inspection and testing of private wells and septic tanks.</li> </ul>	<p>ESF 3 - Primary Agency</p> <p>Eastern Idaho Public Health District</p>
11	Coordinate with ESF #15 (External Affairs) on important public information messaging relating to public works and related services.	<p>ESF 3 - Primary Agency</p> <p>ESF 15 - External Affairs</p>
12	Conduct or coordinate demolition operations on damaged structures and facilities that have been designated by state or local government as immediate hazards to public health and safety or as necessary to facilitate lifesaving operations.	ESF 3 - Primary Agency
13	Post appropriate signage to close buildings, as needed.	ESF 3 - Primary & Support Agencies
14	<p>Road Clearance Priorities:</p> <ul style="list-style-type: none"> <li>• Primary consideration will be clearing roads for life safety needs, i.e. enable teams to conduct search and rescue, medical transport, and assess critical facilities.</li> <li>• Second, clearing roadways and debris removal, providing access for outside assistance including resource staging areas, Disaster Recovery Centers and so forth.</li> </ul>	ESF 3 - Primary Agency

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	<ul style="list-style-type: none"> <li>• Third, return to normalcy.</li> </ul>	
15	<p>ESF #3 will determine resource need for temporary landfill site including equipment, manpower, security and traffic enforcement needs, traffic signage and temporary office facilities.</p> <ul style="list-style-type: none"> <li>• The site manager and assigned local staffing are responsible to define areas for separation of debris. Sorting will be held to a minimum.</li> <li>• Notify EOC and ESF #15 (External Affairs) that the site is open for use so the media can inform the public.</li> <li>• Each site manager is responsible for documenting and logging activities.</li> </ul>	ESF 3 - Primary Agency
16	Maintain records of all expenditures, labor, equipment usage, material and fuel expenditure, and other expenditures made throughout the event.	ESF 3 - Primary & Support Agencies

<b>ESF #3 Public Works and Engineering: Recovery Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	ESF #3 will provide engineers, construction workers, skilled personnel, etc. with construction equipment and materials to assist in recovery activities.	ESF 3 - Primary Agency
2	Review restoration and recovery actions and activities to develop recovery and restoration strategies and priorities.	ESF 3 - Primary Agency
3	Establish Planning and Zoning policies to mitigate long-term impacts.	ESF 3 - Primary Agency  Bonneville County Planning & Zoning Office  Municipal Planning and Zoning Departments
4	Evaluate debris removal activities, open roadways and status of temporary landfills.	ESF 3 - Primary Agency
5	Conduct equipment inspections, and note any damages.	ESF 3 - Primary & Support Agencies
6	Work with local entities to maintain alternate means of public works infrastructure, develop plans to inspect and repair critical infrastructure and monitor deployed personnel, equipment and resources.	ESF 3 - Primary & Support Agencies
7	Work to aggressively eliminate shortfalls or resource gaps that were identified in response to an emergency or disaster.	ESF 3 - Primary & Support Agencies
8	Establish partnerships and secure funding sources to address resource shortfalls or gaps for emergency/disaster public works issues and concerns.	ESF 3 - Primary & Support Agencies
9	Maintain open and ongoing communication with other local and municipal entities that were impacted by the emergency or disaster and assist in their overall efforts for recovery operations, including continuing debris removal and coordinating the decontamination of equipment.	ESF 3 - Primary & Support Agencies
10	Assess mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may have been utilized during the response and determine if those agreements need to be updated or revised.	ESF 3 - Primary & Support Agencies

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11	Assess the current engineering and building code standards for essential short and long-term emergency public works needs based upon the lessons learned from the most recent emergency/disaster response.	ESF 3 - Primary & Support Agencies
12	Assess the current level of training on emergency safety standards for public works personnel to determine the appropriate application and compliance with federal and State requirements and policies.	ESF 3 - Primary & Support Agencies
13	Assess the current usage and application of alternate public works to determine if there are issues that need to be addressed for future response operations.	ESF 3 - Primary Agency
14	Develop recommendations, if appropriate, regarding pieces of legislation, policies and/or administrative rules that relate directly to public works that hinder ESF #3's ability to provide emergency response.	ESF 3 - Primary Agency
15	Participate in after action meetings and prepare after action reports as requested.	ESF 3 - Primary & Support Agencies

# ESF 4 - FIREFIGHTING

## Primary Agency:

- Idaho Falls Fire Department
- Bonneville County Fire District #1
- Ammon Fire Department
- Ucon Fire Department
- Swan Valley Fire District
- Central Fire District (Jefferson County)
- Caribou County Fire Department (Caribou County)

## Support Agencies:

- Alpine Fire District (Lincoln County, Wyoming)
- Bureau of Land Management
- U. S. Forest Service

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## PURPOSE

The purpose of ESF 4 is to provide a comprehensive mechanism to ensure appropriate utilization of local fire resources prior to and after the impact of a disaster. These resources include, but are not limited to, the detection and suppression of urban, rural, and wildland fires resulting from, or occurring coincidentally with a significant disaster condition or event.

## SCOPE

ESF 4 is applicable to all firefighting organizations in Bonneville County, as well as those from outside the County whose fire district boundaries and/or responsibilities overlap into the County. Firefighting support involves:

- Managing and coordinating fire fighting resources.
- Detection of and suppression of fires.
- Mobilizing and coordinating personnel, equipment, and supplies.
- Interface with ESF 9 Search and Rescue and ESF 10 Hazardous Materials.

## POLICIES

All firefighting operations in Bonneville County shall be conducted according to existing standard operating procedures and formal agreements.

- The firefighting organization having jurisdiction over the fire scene is the primary ESF 4 agency. The fire chief or designee, of the appropriate organization, will report to the EOC and conduct coordinated fire actions during a disaster emergency, as required, and when requested by appropriate elected officials.

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- All firefighting organizations will operate within their legal jurisdictions, unless responding to mutual aid, as agreed.
- Request for out of County non-formal automatic aid or mutual assistance will be coordinated through the EOC and approved by the appropriate elected official.
- All requests for State and/or Federal assistance will be coordinated through the EOC and directed to the Idaho Bureau of Homeland Security Northeast Idaho Field Officer.

### SITUATION

#### ***Disaster Condition:***

Based upon the County's Hazard Vulnerability Analysis, there are several emergency conditions that could require firefighting support to include: structure fires, wildfires, floods, earthquakes, hazardous materials spills, and severe storms.

### ORGANIZATION & ASSIGNMENT OF RESPONSIBILITIES

- Firefighting response within Bonneville County is well coordinated and planned. Existing standard operating procedures, guides and formal agreements will complement the response actions of this support function.
- Response areas are clearly defined and identified. The senior firefighter on scene assumes the role of Incident Commander until relieved as identified in existing procedures and agreements.
- The Idaho Falls Fire Department has the lead for Hazardous Materials Response throughout the county, and for exterior aircraft and equipment firefighting at the airport.

### CONCEPT OF OPERATIONS

#### ***ESF Activation:***

ESF #4 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

### NOTIFICATION

- All Firefighting capabilities within Bonneville County are notified and dispatched by the 911 Dispatch Center.

### **ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)**

<b>ESF #4 Firefighting: Mitigation Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Identify areas that have been or are currently prone to significant and specific hazards and determine the impact on firefighting capabilities.	ESF 4 - Primary and Support Agencies
2	Identify new partnerships or funding sources to reduce or eliminate resource shortfalls or gaps for firefighting problems, issues and concerns.	ESF 4 - Primary and Support Agencies
3	Establish partnerships with other local and municipal entities that share firefighting responsibilities.	ESF 4 - Primary and Support Agencies

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4	Develop mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may offer rapid deployment of resources or services as they relate to short and long-term firefighting needs.	ESF 4 - Primary and Support Agencies
5	Identify, establish and maintain routine and emergency safety standards for all firefighting personnel that comply with federal and state requirements and policies.	ESF 4 - Primary and Support Agencies
6	Identify, establish and maintain alternate firefighting facilities, equipment and assets for continuity of operations to provide essential life-saving services within the county.	ESF 4 - Primary and Support Agencies
7	Assist in the development of ordinances, policies and administrative rules that mitigate identified hazards that directly impact firefighting.	ESF 4 - Primary and Support Agencies
8	Work with ESF #15 (External Affairs) to develop and maintain public outreach programs aimed at eliminating or reducing the risks associated with fire-related injuries and deaths.	ESF 4 - Primary and Support Agencies ESF 15 - External Affairs
9	Conduct fire inspections.	ESF 4 - Primary and Support Agencies

### ESF #4 Firefighting: Preparedness Actions

Action #	Action Description	Responsible/Authorized Organization(s)
1	Develop, validate and maintain SOPs or guidelines for both routine and emergency operations.	ESF 4 - Primary and Support Agencies
2	Develop and conduct training and education programs for ESF #4 personnel.	ESF 4 - Primary and Support Agencies
3	Develop and maintain a roster of essential primary and support agency contacts for ESF #4. Ensure critical information (address, telephone, cell, facsimile, email, etc.) are listed.	ESF 4 - Primary and Support Agencies
4	Develop lists of resource needs and work toward eliminating these shortfalls by securing funding, identifying partnerships or taking other essential activities.	ESF 4 - Primary and Support Agencies
5	Maintain and test communication systems, and operationally relevant systems/tools.	ESF 4 - Primary and Support Agencies
6	Train, and if appropriate certify, ESF #4 personnel on routine and emergency safety standards.	ESF 4 - Primary and Support Agencies
7	Identify alternate resources for continuity of operations.	ESF 4 - Primary and Support Agencies
8	Ensure emergency response vehicles and equipment are constantly in a state of readiness.	ESF 4 - Primary and Support Agencies

### ESF #4 Firefighting: Response Actions

Action #	Action Description	Responsible/Authorized Organization(s)
1	Assign a representative to be at the Bonneville County EOC for all relevant briefings, meetings, and other activities as necessary.	ESF 4 - Primary Agency
2	When appropriate on-scene command will operate in a Unified Command setting with other affected agencies.	ESF 4 - Primary and Support Agencies

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3	Evaluate the ability to communicate with ESF #4 personnel and implement alternate communications if primary systems are down.	ESF 4 - Primary and Support Agencies  ESF 2 - Communications & Warning
4	Each ESF #4 agency will establish communications with their appropriate field personnel and ensure that they are ready for timely response.	ESF 4 - Primary and Support Agencies
5	Inventories of available vehicles, personnel and equipment will be verified and provided to ESF #4 and the EOC.	ESF 4 - Primary and Support Agencies
6	Gather as much information regarding the impact of the event, identify personnel and equipment needed to address the issues, and dispatch resources to high priority areas as directed.	ESF 4 - Primary and Support Agencies
7	Upon occurrence of a major incident, such as an earthquake or other event that has a community-wide impact, fire agencies may conduct rapid assessments, with support from law enforcement and public works agencies to assess the degree of damages and support. These rapid surveys will normally be conducted within the first hour of the incident. When a fire agency needs assistance, they may request assistance through the mutual aid agreements.	ESF 4 - Primary and Support Agencies
8	Although fire agency resources are normally dispatched through 911/Dispatch, if and when 911/Dispatch is overwhelmed with requests for services, ESF #4 (in concert with the EOC) should provide direction to dispatch in prioritizing calls.	ESF 4 - Primary and Support Agencies
9	Work with appropriate agencies/departments to communicate and assist with persons of special needs.	ESF 4 - Primary and Support Agencies
10	Assist with warning the public as requested.	ESF 4 - Primary and Support Agencies
11	Recommend evacuation of humans and animals in the path of a fire.	ESF 4 - Primary and Support Agencies
12	Coordinate fire suppression activities.	ESF 4 - Primary and Support Agencies
13	Assist in evacuation and relocation actions, as appropriate.	ESF 4 - Primary and Support Agencies
14	Provide information to the EOC as assessments of fire-caused damages are obtained.	ESF 4 - Primary and Support Agencies
15	Coordinate with law enforcement regarding traffic control needs and perimeter control.	ESF 4 - Primary and Support Agencies  ESF 13 - Law Enforcement
16	Assist ESF #9 (Search and Rescue) to organize, plan, and coordinate search and rescue operations in the County, as needed.	ESF 4 - Primary and Support Agencies  ESF 9 - Search and Rescue
17	Proactively identify unique resource needs (i.e. helicopters, aircraft, tankers, generators, heavy equipment) and forward those requests to the EOC or coordinate with ESF #4 support agencies.	ESF 4 - Primary and Support Agencies
18	Coordinate decontamination procedures.	ESF 4 - Primary and Support Agencies  ESF 10 - Hazardous Materials

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19	Coordinate public information through ESF #15	ESF 4 - Primary and Support Agencies  ESF 15 - External Affairs
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ESF #4 Firefighting: Recovery Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Work to aggressively eliminate shortfalls or resource gaps that were identified in response to an emergency or disaster.	ESF 4 - Primary and Support Agencies
2	Establish partnerships and secure funding sources to address resource shortfalls or gaps for emergency/disaster issues and concerns.	ESF 4 - Primary and Support Agencies
3	Assess mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may have been utilized during the response and determine if those agreements need to be updated or revised.	ESF 4 - Primary and Support Agencies
4	Assess the current level of training on emergency safety standards for firefighting personnel to determine the appropriate application and compliance with federal and State requirements and policies.	ESF 4 - Primary and Support Agencies
5	If appropriate, develop recommendations regarding pieces of legislation, policies and/or administrative rules that relate directly to firefighting that hinder ESF 4's ability to provide adequate emergency response.	ESF 4 - Primary and Support Agencies
6	Participate in after action meetings and prepare after action reports as requested.	ESF 4 - Primary and Support Agencies

# ESF 5 - EMERGENCY MANAGEMENT

## Primary Agency:

- Bonneville County Emergency Management Services

## Support Agencies:

- Local Emergency Planning Committee
  - Bureau of Homeland Security represented by the Northeast Area Field
  - Eastern Idaho Public Health District
  - Northeast Idaho Emergency Management Planning and Coordination Council
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## PURPOSE

ESF 5 provides for the development and coordination of the Bonneville County Emergency Management Program, including interface with local municipal jurisdictions and the State of Idaho Bureau of Homeland Security.

## SCOPE

During pre-disaster times, ESF 5 is focused on preparedness, protection, prevention, and mitigation related activities.

During times of disaster, ESF 5 is a staff level function which provides planning support and leadership to the EOC staff and coordinates support of response and recovery operations.

## POLICIES

- The Bonneville County Emergency Management Program shall be coordinated with the Local Emergency Planning Committee (LEPC) to include the update and review of the Emergency Operations Plan, other disaster-related plans, preparedness activities, training, exercises, and equipment acquisition.
- ESF 5, in cooperation with Municipalities and County Agencies, will establish, equip, and during emergency situations, activate and manage the Emergency Operations Center.

## SITUATION

### *Disaster Condition:*

Based upon the County's Hazard Vulnerability Analysis there are several emergencies that could require emergency planning and preparedness, to include floods, earthquakes, hazardous materials spills, and severe storms.

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## ORGANIZATION & ASSIGNMENT OF RESPONSIBILITIES

- The Bonneville County Commissioners are responsible for all emergency management policy decisions in the County, outside incorporated cities. Mayors are responsible for emergency management policy and decisions within their cities. The County Emergency Management Organization will support cities within the County during emergency situations, if requested by mayor(s).
- The Bonneville County Emergency Management Services Director is the official Point of Contact for Bureau of Homeland Security Grants.
- The LEPC may serve as one of the coordination points for multi-jurisdictional emergency management issues in the County.
- During an EOC activation, the Eastern Idaho Public Health District will have a representative at the EOC, if needed and appropriate given the situation.
- ESF 5 will coordinate with private-sector agencies to develop mechanisms that facilitate information sharing pertinent to the preparedness, response, recovery, and mitigation phases of emergency management; will collaborate with private-sector and other appropriate agencies in the collection of data to enhance preparedness of critical infrastructure; provide training and exercise opportunities that will allow for public and private-sector coordination, communication and participation. Special emphasis will be placed on encouraging private-sector agencies utilization to adopt NIMS principles in their emergency management programs.

## CONCEPT OF OPERATIONS

### ***ESF Activation:***

ESF #5 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

## NOTIFICATION

- ESF 5 will be notified by telephone, radio or email.

## **ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)**

<b>ESF #5 Emergency Management: Mitigation Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Maintain and update County All Hazard Mitigation Plan	ESF 5 - Primary Agency
2	Identify new partnerships or funding sources to reduce or eliminate resource shortfalls or gaps for emergency management problems, issues and concerns.	ESF 5 - Primary and Support Agencies
3	Establish partnerships with other state, local and municipal entities that share emergency management responsibilities.	ESF 5 - Primary and Support Agencies

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4	Develop mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may offer rapid deployment of resources or services as they relate to short and long- term emergency management needs.	ESF 5 - Primary and Support Agencies
5	Identify, establish and maintain alternate emergency management facilities, equipment and assets for continuity of operations.	ESF 5 - Primary Agency
6	Assist in the development of ordinances, policies and administrative rules that mitigate identified hazards and their impact on the County/municipalities.	ESF 5 - Primary Agency
7	Work with and maintain public outreach programs aimed at eliminating or reducing the risks associated with emergencies and disasters.	ESF 5 - Primary Agency

ESF #5 Emergency Management: Preparedness Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Develop and maintain emergency plans for Bonneville County.	ESF 5 - Primary Agency
2	Develop and maintain a roster of essential agency contacts for ESF #5 and the EOC to be used in the event of emergency operations. Ensure critical information (address, telephone, cell, facsimile, email, etc.) are listed.	ESF 5 - Primary and Support Agencies
3	Develop and maintain a database or system to collect information on resources and equipment utilizing NIMS resource typing standards.	ESF 5 - Primary Agency
4	Develop lists of resource needs and work toward eliminating shortfalls by securing funding, identifying partnerships or taking other activities.	ESF 5 - Primary Agency
5	Train ESF #5 personnel (i.e. EOC staff) on routine and emergency safety standards for both field operations and EOC activations.	ESF 5 - Primary and Support Agencies
6	Identify alternate equipment and resources for continuity of operations and essential emergency management.	ESF 5 - Primary and Support Agencies
7	Manage and implement disaster training and exercise program <ul style="list-style-type: none"> <li>• Ensure NIMS compliance and ICS training of County and municipal personnel.</li> </ul>	ESF 5 - Primary Agency
8	Train ESF #5 in the appropriate legislation, policies and administrative rules that relate directly to emergency management during emergencies or disasters.	ESF 5 - Primary and Support Agencies

ESF #5 Emergency Management: Response Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Activate and setup EOC as directed.	ESF 5 - Primary Agency
2	Staff EOC as needed to support incident.	ESF 5 - Primary Agency
3	If needed, prepare disaster declaration.	ESF 5 - Primary Agency

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		Elected Officials
4	<p>Activate SOPs or guidelines for emergency operations that consider:</p> <ul style="list-style-type: none"> <li>• Situation assessment, staging, status of equipment and supplies.</li> <li>• Situation assessment of critical infrastructure which includes structures, buildings, equipment, supplies and resources.</li> <li>• The alert, notification and activation of personnel for work in the field or within the county EOC.</li> <li>• Activate call-down list.</li> <li>• Emergency communications and reporting procedures.</li> <li>• Produce and distribute a base map that is functional and useful to other ESFs during response and recovery tasks.</li> </ul>	ESF 5 - Primary Agency
5	Evaluate the ability to communicate with ESF #5 personnel and implement alternate communications if primary systems are down.	ESF 5 - Primary Agency ESF 2 - Communications & Warning
6	<p>Prepare a situation report(s) that summarizes all ESF activities and need for resources. Situation reports list damages/status to critical emergency management infrastructure which includes structures, buildings, equipment, supplies and resources within the county that may adversely impact the welfare of the general public and response personnel. Information to be collected may include but not limited to:</p> <ul style="list-style-type: none"> <li>• EOC situation report.</li> <li>• Power outages of critical emergency management infrastructure.</li> <li>• Coordination with State EOC and field personnel.</li> <li>• Impacted government, transportation and mass care facilities.</li> <li>• Injuries and fatalities.</li> <li>• Status of alternative communication systems.</li> <li>• Estimated times of restoration and/or deployment.</li> </ul>	ESF 5 - Primary Agency
7	Submit information as to the State EOC as needed or requested.	ESF 5 - Primary Agency
8	Work with appropriate local agencies/departments to communicate and assist with persons of special needs.	ESF 5 - Primary and Support Agencies
9	ESF #5 will provide continuous emergency management support during a declared disaster as required by the Basic Plan and associated Emergency Support Functions.	ESF 5 - Primary Agency
10	Develop Incident Action Plans that set forth operational objectives for each operational period.	ESF 5 - Primary Agency
11	Review pre-determined requests for pre-positioning of critical resources (personnel, equipment, supplies).	ESF 5 - Primary Agency
12	Use disaster intelligence to refine and implement protective actions for the County.	ESF 5 - Primary Agency
13	Track and manage resources (personnel, teams, facilities, supplies, major items of equipment).	ESF 5 - Primary and Support Agencies ESF 7 - Resource Management

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14	Work with ESF #7 in tracking resources & costs.	ESF 5 - Primary Agency  ESF 7 - Resource Management
15	Assess the status of critical private-sector facilities	ESF 5 - Primary Agency  ESF 3 - Public Works and Engineering

### ESF #5 Emergency Management: Recovery Actions

Action #	Action Description	Responsible/Authorized Organization(s)
1	Provide continuous emergency management support during a declared disaster as required by the Basic Plan and associated Emergency Support Functions and Annexes.	ESF 5 - Primary Agency
2	Work to aggressively eliminate shortfalls or resource gaps that were identified in response to an emergency or disaster.	ESF 5 - Primary Agency
3	Establish partnerships and secure funding sources to address resource shortfalls or gaps for emergency/disaster issues and concerns.	ESF 5 - Primary Agency
4	Maintain open and ongoing communication with other state, local, and municipal entities that were impacted by the emergency or disaster and assist in their overall efforts for recovery operations.	ESF 5 - Primary Agency
5	Assess mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may have been utilized during the response and determine if those agreements need to be updated or revised.	ESF 5 - Primary Agency
6	Assess the current level of training on emergency safety standards for emergency management personnel to determine the appropriate application and compliance with federal and State requirements and policies.	ESF 5 - Primary Agency
7	Conduct initial property damage assessments by coordinating with appropriate State and local officials at affected sites, if human safety is not a concern.	ESF 5 - Primary Agency  ESF 3 - Public Works and Engineering
8	Gather all Emergency Support Function and agency's After Action Reports and compile into single report. <ul style="list-style-type: none"> <li>• Conduct a debrief/hotwash after the incident.</li> </ul>	ESF 5 - Primary Agency
9	If appropriate, develop recommendations regarding pieces of legislation, policies and/or administrative rules that relate directly to emergency management, that hinder ESF #5's ability to provide emergency response.	ESF 5 - Primary Agency

# ESF 6 - MASS CARE

## Primary Agency:

- Bonneville County Social Services
- American Red Cross of Greater Idaho - East Idaho District

## Support Agencies:

- Bonneville County Emergency Management Services
- Bonneville County Sheriff's Office
- Municipal Law Enforcement
- Bonneville County Public Works
- Municipal Public Works
- Salvation Army
- Idaho Falls School District #91
- Bonneville School District #93
- Swan Valley School District #92
- Religious and Community Volunteer Organizations
- Eastern Idaho Public Health

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## PURPOSE

ESF 6 describes procedures that will be followed to ensure disaster victims receive temporary shelter, food, medical care, clothing, and essential life support needs if they are displaced from their homes because of a disaster.

## SCOPE

ESF 6 has a broad scope of responsibilities that include:

- Coordinate the tasking of all sheltering activities within the County during a disaster;
- ESF 6 will identify food and water needs following a disaster or emergency, attempt to obtain and/or arrange for these resources including transportation, if necessary.
- Coordinate with relief efforts provided by volunteer organizations performing mass care functions.
- Coordinate the establishment of a system to provide shelter registration data to appropriate authorities.
- Coordinate the provision of emergency first aid in shelters and fixed feeding sites.
- Coordinate with ESF 13 Law Enforcement for security resources.
- Coordinate with ESF 2 Communications and Warning to ensure each shelter has a working communications system.
- Request assistance from ESF 12 Energy to provide electricity and heat at shelter locations as

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necessary.

- Food supplies obtained and distributed by ESF 6 will be dispensed to disaster victims; however, it is expected that individuals, families, and businesses within the County be prepared for a minimum of 72 hours of total self sufficiency, including food and water.

### **POLICIES**

- Upon notification of imminent disaster, emergency service efforts will be directed to assisting the movement of people and essential supplies to mass care facilities.
- During an emergency relocation of citizens and visitors, Bonneville County Emergency Management Services will coordinate with the American Red Cross and other agencies to provide emergency food rations and potable water for those relocated into shelters.
- Mass care shelters will be established in public or commercial buildings such as schools, churches, and motels.
- ESF 6 will be activated by the Bonneville County Emergency Management Services Director, or his designee. The request may be made prior to, or following a disaster.
- ESF 6 activities will be coordinated through the Emergency Operations Center (EOC).
- ESF 6 and support agencies will provide staff as required in the EOC on a 24-hour basis for the duration of ESF 6 activation.
- When a local response exceeds local resources, requests for State assistance will be coordinated through the EOC and directed to the Idaho Bureau of Homeland Security Northeast Area Idaho Field Officer.
- ESF 6 will coordinate with ESF 15 External Affairs to release public information regarding mass care activities. Certain elements of mass care activities require confidentiality; therefore, the Red Cross Disaster Welfare Inquiry procedures shall be observed.

### **SITUATION**

#### ***Disaster Condition:***

- Based upon the County's Hazard Vulnerability Analysis there are several emergencies that could require mass care support to include: floods, earthquakes, hazardous materials spills, and severe storms.
- An estimated 7-10 percent of affected residents will require lodging following a natural disaster. The majority of displaced residents will stay with friends and relatives.

#### ***Planning Assumptions:***

- Local volunteer disaster assistance organizations will support the County with qualified, trained manpower to provide emergency shelter and lodging service. If needed supplemental assistance will be requested from regional, state, and/or national voluntary disaster assistance organizations.
- Food will be available at retail outlets and through mutual agreements with vendors and organizations for a time. Assistance may be required from sources outside the area in the case of long term disaster emergencies.
- Cooking facilities may not be available in all shelters.
- Public utilities service, electricity, and gas may not be available.
- Mass care operations will continue until the emergency needs of the disaster survivors have been met or alternative measures have been implemented.

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## ORGANIZATION & ASSIGNMENT OF RESPONSIBILITY

- Upon official request, Bonneville County Social Services and the American Red Cross of Greater Idaho – East Idaho District will activate mass care facilities to provide housing, food, potable water, clothing, and other assistance to disaster victims.
- Regular meals will be provided daily in mass care facilities and through mobile feeding facilities, as feasible.
- Long-term food assistance will be provided through the food stamp program administered by the Idaho Department of Health and Welfare.
- The Chief Executive Officer(s) will direct ESF 6 to open mass care facilities.
- The Bonneville County Emergency Management Services Director will, in coordination with ESF 6, make recommendations to the Chief Executive Officer on the number and locations of mass care facilities to be opened.
- As ESF 6 Mass Care, the Bonneville County Social Services and the American Red Cross of Greater Idaho – East Idaho District representatives will assess the situation and determine the number and locations of mass care facilities.
- The American Red Cross of Greater Idaho – East Idaho District will make arrangements for use of facilities, as mass care facilities, and provide personnel to activate staff and manage mass care facilities, as available.
- Bonneville County Emergency Management Director, as assigned by the Chief Executive Officer, will request ESF 7 Resource Support to procure emergency food and water rations.
- ESF 6 Mass Care will set up emergency feeding facilities and will be assisted by the support agencies in providing food and water.
- ESF 13 Law Enforcement will provide traffic control during evacuee movement to mass care facilities, security at the facilities, and maintain order.
- ESF 15 External Affairs, in coordination with ESF 6, will make public announcements about locations of and availability of mass care facilities.
- ESF 3 Public Works and Engineering and ESF 12 Energy, will coordinate power, water, and sanitary services at mass care facilities during emergency conditions.
- ESF 6 will maintain liaison with ESF 8 Health and Medical Services, ESF 15 External Affairs, ESF 7 Resource Support, the American Red Cross, churches, Salvation Army, and other volunteer disaster assistance organizations.

## CONCEPT OF OPERATIONS

### *ESF Activation:*

ESF #6 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

## NOTIFICATION

- Arrangements to use red cross approved schools for shelters must be coordinated with the following:
  - American Red Cross of Greater Idaho – East Idaho District: dial 1-800-853-2570 then press 1 for answering service.
- Arrangements to use churches for shelters must be coordinated with the appropriate church officials.

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## ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)

<b>ESF #6 Mass Care, Housing, and Human Services: Mitigation Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Identify areas that have been or are currently prone to significant hazards and determine the impact on emergency mass care capabilities.	ESF 6 - Primary Agency
2	Catalog emergency mass care resources within Bonneville County and the potential shortfalls or gaps that may exist.	ESF 6 - Primary and Support Agencies American Red Cross of Greater Idaho – East Idaho District ESF 5 - Emergency Management
3	Identify new partnerships or funding sources to reduce or eliminate resource shortfalls or gaps for emergency mass care provisions.	ESF 6 - Primary and Support Agencies American Red Cross of Greater Idaho – East Idaho District
4	Establish partnerships with other state, local, and municipal entities that share mass care responsibilities.	ESF 6 - Primary and Support Agencies American Red Cross of Greater Idaho – East Idaho District
5	Develop mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may offer rapid deployment of personnel and/or resources as they relate to short and long-term emergency mass care needs.	ESF 6 - Primary and Support Agencies American Red Cross of Greater Idaho – East Idaho District
6	Identify, establish, and maintain routine and emergency safety standards for all personnel that comply with federal and state requirements and policies.	ESF 6 - Primary and Support Agencies American Red Cross of Greater Idaho – East Idaho District
7	Identify, establish, and maintain alternate communications equipment for the continuation of essential mass care services.	ESF 6 - Primary and Support Agencies ESF 2 - Communications and Warning
8	Assist in the development of policies and administrative rules that relate directly to mass care during emergencies or disasters, this ESF and its ability to provide emergency assistance or equipment.	ESF 6 - Primary Agency American Red Cross of Greater Idaho – East Idaho District
9	Work with ESF #15 (External Affairs) to develop and maintain public outreach programs focused on evacuations and public mass care facilities to help eliminate or reduce risks during an emergency or disaster.	ESF 6 - Primary Agency ESF 15 - External Affairs

<b>ESF #6 Mass Care, Housing, and Human Services: Preparedness Actions</b>		
<b>Action</b>	<b>Action Description</b>	<b>Responsible/Authorized</b>

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#		Organization(s)
1	Develop, validate and maintain SOPs for both routine and emergency operations.	ESF 6 - Primary and Support Agencies  American Red Cross of Greater Idaho – East Idaho District
2	Develop and maintain a roster of essential primary and support agency contacts for ESF #6 to be used in the event of emergency operations. Ensure critical information (telephone, cell, email, etc.) is listed.	ESF 6 - Primary and Support Agencies  American Red Cross of Greater Idaho – East Idaho District
3	Develop facility setup plans for potential shelters.	ESF 6 - Primary Agency  American Red Cross of Greater Idaho – East Idaho District
4	Develop and maintain a database or system to collect information on essential personnel, resources and equipment.	ESF 6 - Primary and Support Agencies
5	Develop and maintain a list of tasks and responsibilities for feeding and sheltering evacuees and victims, including sheltering locations.	ESF 6 - Primary and Support Agencies  American Red Cross of Greater Idaho – East Idaho District
6	Exercise alternate communication structures, equipment and assets for continuity of operations and essential communications in Bonneville County.	ESF 6 - Primary and Support Agencies  ESF 2 - Communications and Warning
7	Identify population groups requiring special assistance during an emergency (i.e., senior citizens, special needs, etc.) and ensure that preparations are made to provide assistance.	ESF 6 - Primary and Support Agencies
8	Implement a public education campaign regarding the importance of having a family disaster plan and 72-hour preparedness kit.	ESF 6 - Primary Agency  ESF 5 - Emergency Management
9	Participate in emergency management training and exercises.	ESF 6 - Primary & Support Agencies

ESF #6 Mass Care, Housing, and Human Services: Response Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Activate SOPs or guidelines for emergency operations.	ESF 6 - Primary and Support Agencies
2	Assess the situation, and in coordination with the Red Cross representative, determine the number and locations of mass care facilities to be opened, based upon the following: <ul style="list-style-type: none"> <li>• Location, extent, and nature of the hazard or disaster.</li> <li>• Locations in relation to evacuation routes.</li> <li>• Services available in the facilities.</li> </ul>	ESF 6 - Primary Agency

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	<ul style="list-style-type: none"> <li>Input from the EOC Staff.</li> </ul>	
3	<p>The Bonneville County Emergency Management Services Director will:</p> <ul style="list-style-type: none"> <li>After coordination with the ESF 6 Mass Care Coordinator, make recommendations to the Chief Executive Officer on the number and locations of mass care facilities to be opened.</li> <li>Coordinate with the Mass Care Coordinator to activate mass care facilities.</li> <li>Coordinate with ESF 15 External Affairs to facilitate dissemination of information to the public, on both the location of mass care facilities and directions to them.</li> </ul>	Bonneville County Emergency Management Services
4	<p>The American Red Cross of Greater Idaho – East Idaho District will:</p> <ul style="list-style-type: none"> <li>Make arrangements for use of facilities as mass care facilities, as available.</li> <li>Provide food and potable water rations to emergency workers and evacuees, as available.</li> </ul>	American Red Cross of Greater Idaho – East Idaho District
5	<p>Open designated mass care shelters and begin to stock those facilities with food, water, medical supplies, cots, blankets, and administrative supplies.</p>	<p>ESF 6 - Primary and Support Agencies</p> <p>American Red Cross of Greater Idaho – East Idaho District</p>
6	<p>Shelter Facility Manager will open the facility, receive evacuees, and provide for their health and welfare.</p> <ul style="list-style-type: none"> <li>Operate the facility as long as necessary.</li> <li>Implement registration procedures for all evacuees that enter the facility.</li> <li>If tasked, provide the ESF #6 with names and other appropriate information about people sheltered in the facility, to respond to family inquiries.</li> <li>Ensure that individual and family support services are provided at the mass care facility.</li> </ul>	<p>American Red Cross of Greater Idaho – East Idaho District</p> <p>Religious and Community Volunteer Organizations, as available</p> <p>EIDVOAD, as available</p>
7	<p>Coordinate with local law enforcement for security at the shelter locations (coordinate with ESF# 13).</p>	ESF 13 - Law Enforcement
8	<p>Provide trained staff as appropriate at reception centers and shelter(s).</p>	<p>American Red Cross of Greater Idaho – East Idaho District</p> <p>Religious and Community Volunteer Organizations, as available</p> <p>EIDVOAD, as available</p>
9	<p>Establish and maintain liaison with State, private, and volunteer support services for provisions and personnel required to augment staff.</p>	ESF 6 - Primary Agency

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<b>10</b>	Coordinate with ESF #7 (Resource Support) for supplies and ensure each mass care facility receives its' supplies.	ESF 6 - Primary Agency ESF 7 - Resource Management
<b>11</b>	Report the following to ESF #6 daily: <ul style="list-style-type: none"> <li>• The number of people staying in the facility.</li> <li>• The status of supplies.</li> <li>• The condition of the facility and any problems.</li> <li>• Request for specific support.</li> </ul>	American Red Cross of Greater Idaho – East Idaho District  Active Mass Care Facilities
<b>12</b>	Establish and monitor communication link with ESF #6 personnel and implement alternate communications if primary systems are down.	ESF 2 - Communications & Warning
<b>13</b>	Assist in the identification of damages to shelter and mass care systems, structures, equipment, supplies and resources that may impact evacuations and victim care. Information to collect includes: <ul style="list-style-type: none"> <li>• Identify and describe alternate shelters and service centers.</li> <li>• Power outages of critical infrastructure.</li> <li>• Coordination for generator needs.</li> <li>• Estimated times of restoration and/or deployment.</li> </ul>	ESF 6 - Primary Agency  ESF 3 - Public Works and Engineering  ESF 12 - Energy
<b>14</b>	Coordinate the release of public information announcements and advisories regarding: <ul style="list-style-type: none"> <li>• The need to evacuate.</li> <li>• Evacuation routes.</li> <li>• Reception center locations, and personal items to be brought to the shelters.</li> <li>• The condition and whereabouts of persons in, or evacuating from disaster areas.</li> <li>• The availability of emergency supplies of food, water, and clothing.</li> <li>• The locations of reception centers and mass care shelters.</li> </ul>	ESF 6 - Primary Agency  ESF 15 - External Affairs  EOC
<b>15</b>	ESF #13 will establish and coordinate appropriate traffic control measures on evacuation routes to reception centers and mass care shelters.	ESF 13 - Law Enforcement
<b>16</b>	Arrange transportation to shelters for those having special needs, and for those without transportation.	ESF 1 - Transportation
<b>17</b>	Arrange for the transportation of evacuees to their homes, or to temporary housing through ESF #1 Transportation.	ESF 1 - Transportation
<b>18</b>	Alert hotels and motels in neighboring unaffected jurisdictions, so that those facilities can prepare for an influx of evacuees not wishing to utilize public mass care shelters.	ESF 6 - Primary Agency  EOC
<b>19</b>	Provide food and water for emergency workers.	ESF 6 - Primary and Support Agencies  American Red Cross of Greater Idaho – East Idaho District
<b>20</b>	Provide victim related recovery services such as counseling, support for	ESF 6 - Primary and Support

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	persons with special needs or assisting with processing benefit claims.	Agencies
21	Coordinate with ESF #11 (Agriculture and Natural Resources) to ensure that space is available for service animals that belong to people with disabilities.	ESF 6 - Primary Agency  American Red Cross of Greater Idaho – East Idaho District  ESF 11 - Agriculture and Natural Resources
22	Collect information from mass care facility managers to support the County’s effort to respond to inquiries from family members about status of loved ones. Be sure to be sensitive to private information and establish procedures to ensure the privacy and safety of shelter occupants.	ESF 6 - Primary Agency  American Red Cross of Greater Idaho – East Idaho District  Active Mass Care Facilities
23	Ensure routes to the mass care facilities are clearly marked, and appropriate traffic control systems established.	ESF 6 - Primary Agency  ESF 13 - Law Enforcement
24	Public Works as ESF #3 (Public Works) and ESF #12 (Energy) will coordinate power, water, and sanitary services at mass care facilities during emergency conditions.	ESF 3 - Public Works and Engineering  ESF 12 - Energy
25	Coordinate with ESF #10 (HazMat) to set-up a portable decontamination system at the evacuee/victim shelters, if necessary.	ESF 10 - Hazardous Materials
26	Conduct onsite food inspections and mass care sites, as appropriate.	Eastern Idaho Public Health
27	Provide onsite WIC services, as needed and appropriate.	Eastern Idaho Public Health
28	When appropriate, terminate operations and close the facility.	ESF 6 - Primary Agency  American Red Cross of Greater Idaho – East Idaho District  Active Mass Care Facilities
29	See that the facility is cleaned and returned to its original condition.	ESF 6 - Primary Agency  American Red Cross of Greater Idaho – East Idaho District  Active Mass Care Facilities
30	Submit mass care facility status report to the ESF #6 Mass Care Coordinator. The report should identify equipment and supplies used and any other problems or issues that need to be resolved before the facility is used again.	ESF 6 - Primary Agency  American Red Cross of Greater Idaho – East Idaho District  Active Mass Care Facilities

### ESF #6 Mass Care, Housing, and Human Services: Recovery Actions

Action #	Action Description	Responsible/Authorized Organization(s)
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<b>1</b>	Activate family reunification systems, like the <i>ARC Safe &amp; Well Website</i> , as soon as possible.	American Red Cross of Greater Idaho – East Idaho District
<b>2</b>	Continue EOC operations until it is determined that EOC coordination is no longer necessary.	EOC
<b>3</b>	Work to aggressively eliminate shortfalls or resource gaps that were identified in response to an emergency or disaster.	ESF 6 - Primary and Support Agencies
<b>4</b>	Establish partnerships and secure funding sources to address resource shortfalls or gaps for emergency/disaster issues and concerns.	ESF 6 - Primary and Support Agencies
<b>5</b>	Inform public of any follow-on recovery programs that may be available.	ESF 6 - Primary and Support Agencies
<b>6</b>	Assist evacuees in returning to their homes if necessary.	ESF 6 - Primary and Support Agencies
<b>7</b>	Coordinate with ESF #14 (Long-Term Community Recovery) for Individual Assistance.	ESF 14 - Long-term Community Recovery
<b>8</b>	Form a long-term recovery assistance team to help ensure individuals and families affected by the disaster continue to receive assistance for serious needs and necessary expenses.	ESF 6 - Primary and Support Agencies
<b>9</b>	Assess mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may have been utilized during the response and determine if those agreements need to be updated or revised.	ESF 6 - Primary and Support Agencies
<b>10</b>	Assess the current level of training on emergency safety standards for mass care personnel to determine the appropriate application and compliance with requirements/policies from individual agencies, federal governments, and State governments.	ESF 6 - Primary and Support Agencies
<b>11</b>	Develop recommendations, if appropriate, regarding pieces of legislation, policies and/or administrative rules that relate directly to mass care, that hinder ESF #6's ability to provide emergency response.	ESF 6 - Primary and Support Agencies
<b>12</b>	Consolidate mass care shelter(s) costs, and submit these statements to the appropriate authorities for possible reimbursement.	ESF 6 - Primary Agency  American Red Cross of Greater Idaho – East Idaho District  ESF 5 - Emergency Management

# ESF 7 - RESOURCE SUPPORT

## Primary Agency:

- Bonneville County Emergency Management Services

## Support Agencies:

- Bonneville County Clerk's Office
- Bonneville County Personnel Office
- Bonneville County Purchasing Officer
- Bonneville County Public Works
- Bonneville County IT Department
- Regional Transportations Systems
- Municipal Public Works Departments
- The American Red Cross of Greater Idaho – East Idaho District

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## PURPOSE

Resource support and management for natural disasters, technological emergencies, and other catastrophic events.

## SCOPE

ESF 7 is responsible for providing direct and active support to emergency response and recovery efforts during the initial response phase, and initial recovery phase following a disaster. This support includes locating, procuring, and issuing resources such as supplies, office space, office equipment, fuel, communications, contracting services, personnel, heavy equipment, and transportation.

## POLICIES

- ESF 7 is responsible for planning, coordination, and the logistical management of resources supporting all phases of response and recovery from a major disaster or catastrophe.
- Resource requests will be filled from local inventories first. As resources are drawn down, out of County sources will be used. The following list of source preferences will be used, if practical:
  - Local government stocks.
  - Contracted supplies/vendors.
  - Other local commercial vendors.
  - Out of County sources, including the Idaho Bureau of Homeland Security.
- Support agencies will provide resources as required to support ESF 7 requirements.
- Procurement will be made in accordance with County, State, and Federal laws and regulations, including emergency procedures provided under Idaho Statute.
- Volunteers and donations will be utilized when available.
- Normal practices and procedures will be continued under emergency conditions to the extent

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possible.

- Every effort will be made to document each transaction sufficiently so that complete records can be reconstructed and claims properly verified after the emergency period has passed.
- Offers of assistance from foreign nations will be referred to the Idaho Bureau of Homeland Security.

## ORGANIZATION & ASSIGNMENT OF RESPONSIBILITY

County-wide resources and materials will be allocated and coordinated by ESF 7. The primary source of equipment, supplies, and personnel shall be made from local resources, local sources, and mutual aid outside of the impacted area. Resource inventories will be reviewed. These include pre-designated staging areas, government buildings, facilities, and agency contacts. Support that cannot be provided by the aforementioned sources will be provided via commercial sources.

ESF 7 actions will be governed by the emergency situation. Support agencies may be alerted as developments and other circumstances dictate.

- Bonneville County Emergency Management Services is the primary ESF 7 agency and is responsible for coordinating ESF 7 resources and support activities.
- ESF 7 will request staff for procurement of goods, materials and services from appropriate County agencies.
- ESF 7 may assist in the coordination and allocation of food and equipment made available via State and Federal government programs.
- Supporting Agencies, as tasked above, render assistance, provide resources lists, internal procurement process, agency location, hours of operation, and provide goods and materials as needed.
- The EOC, when activated is responsible for tracking and documenting costs and expenses.
- The County/Municipal Purchasing Office is responsible for issuing purchase orders.
- ESF 7 will establish and maintain liaison with the other ESFs.
- ESF 13 Law Enforcement Agencies, if needed, provide escort and security for delivery, storage, and distribution of resources.

## CONCEPT OF OPERATIONS

### ***ESF Activation:***

ESF #7 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

## NOTIFICATION

- The EOC will notify ESF 7.
- ESF 7 will notify support agencies.

### **ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)**

ESF #7 Resources Support: Mitigation Actions		
Action	Action Description	Responsible/Authorized

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#		Organization(s)
1	Develop mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may offer rapid deployment of facility space, as well as meet supply and equipment needs as they relate to short and long-term emergency response.	ESF 7 - Primary Agency
2	Assist in the development of ordinances, policies and administrative rules that relate directly to resource support, and ESF #7's ability to provide emergency resources.	ESF 7 - Primary Agency

ESF #7 Resources Support: Preparedness Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Develop plans, procedures/guidelines, and protocols for resource management in accordance with the National Incident Management System (NIMS), and include pre-positioning of resources to efficiently and effectively respond to an event.	ESF 7 - Primary Agency and Support Agencies
2	Develop and maintain a roster of primary and support agency contacts for ESF #7 to be used in emergency operations. Ensure critical information (telephone, cell, email, etc.) are captured.	ESF 7 - Primary Agency and Support Agencies
3	Develop and maintain a database or system to collect information on essential resources using NIMS resource typing standards.	ESF 7 - Primary Agency
4	Establish plans and systems for: <ul style="list-style-type: none"> <li>• Resource identification, typing, and inventorying.</li> <li>• Acquiring and ordering resources.</li> <li>• Mobilizing and allocation of resources.</li> <li>• Resource recovery and reimbursement.</li> </ul>	ESF 7 - Primary Agency
5	Establish plans and procedures/guidelines for coordinating with non-governmental and private sector organizations for obtaining resources.	ESF 7 - Primary Agency
6	Develop plans for the establishment of logistic staging areas for internal and external response personnel, equipment, and supplies.	ESF 7 - Primary Agency

ESF #7 Resources Support: Response Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Activate EOC	ESF 5 - Emergency Management
2	Establish communication between EOC and field personnel to determine resource needs to support incident response and operations.	EOC, if activated
3	Procure buildings and parking areas large enough to be staging warehouses and locations, as needed.	ESF 7 - Primary Agency EOC, if activated
4	Establish priorities for resource allocations	ESF 7 - Primary Agency & Support Agencies EOC, if activated
5	Coordinate with ESFs for resources.	ESF 7 - Primary Agency &

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	<ul style="list-style-type: none"> <li>• Resource identification, typing, and inventorying.</li> <li>• Acquiring and ordering resources.</li> <li>• Mobilizing and allocation of resources.</li> <li>• Resource recovery and reimbursement.</li> </ul>	Support Agencies EOC, if activated
6	Activate GIS resource tracking system, if available.	ESF 7 - Primary Agency & Support Agencies EOC, if activated
7	Coordinate contractual services between Bonneville County/municipalities and the commercial sources.	ESF 7 - Primary Agency & Support Agencies EOC, if activated
8	Coordinate fiscal and administrative requirements with Finance Section of EOC	EOC, if activated
9	Acquire replacement facilities for any damaged or destroyed facilities.	ESF 7 - Primary Agency & Support Agencies EOC, if activated
10	Coordinate with ESF #13 to provide security in staging and storage areas.	EOC, if activated ESF 13 - Law Enforcement

### ESF #7 Resources Support: Recovery Actions

Action #	Action Description	Responsible/Authorized Organization(s)
1	Recover all deployed resources that are salvageable.	ESF 7 - Primary Agency & Support Agencies
2	Return resources to issuing location.	ESF 7 - Primary Agency & Support Agencies EOC, if activated
3	Account for all resource use and expenditures.	ESF 7 - Primary Agency & Support Agencies EOC, if activated
4	Use established regulations and policies to deal with resources that require special handling and disposition, such as biological waste, contaminated supplies, debris, and equipment.	ESF 7 - Primary Agency & Support Agencies EOC, if activated Other ESFs, as applicable
5	Work to aggressively eliminate shortfalls or resource gaps that were identified in response to an emergency or disaster.	ESF 7 - Primary Agency & Support Agencies
6	Assess mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may have been utilized during the response and determine if those agreements need to be updated	ESF 7 - Primary Agency & Support Agencies

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	or revised.	
7	Ensure all organizations involved in the incident have detailed records and costs in the event of a declared disaster and there is a potential for federal and state assistance.	EOC, if activated
8	Work to change, if required, those ordinances, policies and administrative rules that relate directly to resource support, which may hinder the ability to provide emergency assistance.	ESF 7 - Primary Agency & Support Agencies

# ESF 8 - HEALTH AND MEDICAL SERVICES

## Primary Agencies:

- Bonneville County Social Services
- Eastern Idaho Public Health

## Support Organizations:

- Eastern Idaho Regional Medical Center
- Mountain View Hospital
- Eastern Idaho Public Health
- Bonneville County Emergency Management Services
- Bonneville County Coroner
- Idaho Falls Fire Department (EMS)
- The American Red Cross of Greater Idaho – East Idaho District
- Medical Reserve Corp

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## PURPOSE

The purpose of this annex is to outline the local organization, operational concepts, responsibilities, and procedures/guidelines to accomplish coordinated public health and medical services to reduce death and injury during emergency situations and restore essential health and medical services within a disaster area.

## SCOPE

This annex provides the foundation for emergency operations by local health officials, local medical services, and the County Coroner in accomplishment of lifesaving, triage, treatment and transport of injured, patient evacuation, disposition of the dead, disease prevention and control, and other health-related measures including but not limited to:

- Assessment of health and medical needs
- Public health surveillance
- Coordination of medical care personnel
- Coordination & distribution of health and medical equipment and supplies
- In-hospital care
- Food, drug and medical device safety
- Worker health and safety
- Chemical, Biological, or Radiological hazards
- Mental health
- Public health information

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- Vector control
- Potable water, wastewater, and solid waste disposal
- Victim identification and mortuary services

### **POLICIES**

- ESF 8 will be implemented upon activation of the EOC, or as needed. This will be following, or prior to, expectation of the occurrence of a significant natural disaster or manmade event.
- ESF 8 will coordinate all resources related to health and medical issues and shall monitor field deployment of medical personnel and resources.
- Each ESF 8 support organization will retain full control over its own resources and personnel.
- ESF 8 will not release medical information on individual patients to the general public, to ensure patient confidentiality protection.
- Appropriate non-specific information on casualties/patients will be provided to the American Red Cross of Greater Idaho – East Idaho District for inclusion in the Disaster Welfare Information System and to ESF 15 External Affairs for informational releases.

### **SITUATION**

- A significant disaster, pandemic outbreak of disease, bioterrorism, or weapons of mass destruction event may necessitate public health and medical care. Disruption of communications and transportation systems may impede the care of victims. The seriously injured or ill victims who are to be transported to medical and health care facilities in the immediate aftermath of the occurrence could overwhelm the facilities that remain in operation. Disruptions in local communications and transportation systems could also prevent timely response.
- Uninjured persons who require daily or frequent medications may have difficulty in obtaining these medications and treatments because of damage/destruction of normal supply locations and general shortages within the emergency area.
- A major medical and environmental emergency resulting from chemical, biological, or nuclear weapons of mass destruction could produce a large concentration of persons with injuries or infectious disease and problems that could overwhelm the public health and medical care system.

#### ***Planning Assumptions:***

- There are two hospitals in Bonneville County, the Eastern Idaho Regional Medical Center (EIRMC), and Mountain View Hospital. Both hospitals have emergency power. There are three outpatient clinics.
- There are three mortuaries in the County.
- Eastern Idaho Public Health is located in Idaho Falls.
- Emergencies and disasters may occur without warning at any time of day or night, and may cause mass casualties.
- Use of nuclear, chemical, or biological weapons of mass destruction could produce a large number of injuries requiring specialized treatment that could overwhelm the local and state health and medical system.
- Emergency health and medical services should be an extension of normal duties. Health/medical care will be adjusted to the size and type of disaster.
- Public and private medical, health, and mortuary services resources located in the County will be available for use during emergency situations; however, these resources may be adversely impacted by the emergency.
- Hospitals, nursing homes, ambulatory care centers, pharmacies, and other facilities for medical/health care and special needs populations may be damaged or destroyed in major emergency situations.

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- If hospitals and nursing homes are damaged, it may be necessary to relocate significant numbers of patients to other comparable facilities elsewhere.
- Health and medical facilities that survive emergency situations with little or no damage may be unable to operate normally because of a lack of utilities or because staff are unable to report for duty as a result of personal injuries or damage to communications and transportation systems.
- Medical and health care facilities that remain in operation and have the necessary utilities and staff could be overwhelmed by the “walking wounded” and seriously injured victims transported to facilities in the aftermath of a disaster.
- Uninjured persons who require frequent medications such as insulin, or regular medical treatment, such as dialysis, may have difficulty in obtaining these medications and treatments in the aftermath of an emergency situation due to damage to pharmacies and treatment facilities and disruptions caused by loss of utilities and damage to transportation systems.
- In a major catastrophic event (including but not limited to epidemics, pandemics, and bioterrorism attacks), medical resources may be insufficient to meet demand, specialized equipment and/or treatment materials may be unavailable, and transportation assets may also be restricted due to contamination. No emergency plan can ensure the provision of adequate resources in such circumstances.
- Disruption of sanitation services and facilities, loss of power, and the concentration of people in shelters may increase the potential for disease and injury.
- Damage to sewer lines and water distribution systems, and secondary hazards such as fires could result in toxic environmental and public health hazards that pose a threat to response personnel and the general public. This includes exposure to hazardous chemicals, biological and/or radiological substances, contaminated water supplies, crops, livestock, and food products.
- The public may require guidance on how to avoid health hazards caused by the disaster or arising from its effects.
- Some types of emergency situations may affect a large proportion of our county, making it difficult to obtain mutual aid from the usual sources.
- The damage and destruction caused by a natural or technological event may produce urgent needs for mental health crisis counseling for victims and emergency responders
- Emergency responders, victims, and others who are affected by emergency situations may experience stress, anxiety, and display other physical and psychological symptoms that may adversely impinge on their daily lives. In some cases, disaster mental health services may be needed during response operations.

### **ORGANIZATION & ASSIGNMENT OF RESPONSIBILITIES:**

- At the Direction of the Chief Executive Officer, ESF 8 will be activated.
- The EOC will coordinate with emergency medical service (EMS), hospitals, public health, mental health and mortuary services for disaster planning and response actions.
- The Bonneville County Emergency Management Services Director, in coordination with the ESF 8 and the Chief Executive Officer, will contact the Bureau of Homeland Security to request additional State and/or Federal assistance, as appropriate.
- The Coroner will establish a temporary morgue to provide for the collection, identification, and care of human remains, determine the cause of death, inventory and protect deceased’s personal effects, and locate and notify next of kin.
- The local Branch of the American Red Cross will activate and provide support services as requested by ESF 8.
- ESF 8 will ensure that during mass fatality incidents, EMS will establish patient triage, holding, treatment, and transportation areas.
- The Eastern Idaho Public Health, in coordination with ESF 8, will identify infectious diseases, implement measures to control their spread, and report their presence to appropriate State and

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Federal health authorities.

- During an EOC activation, the Eastern Idaho Public Health will have a representative at the EOC, if needed and appropriate given the situation.
- ESF 15 External Affairs will issue health and medical advisories to the public on such matters as emergency water supplies, waste disposal, and immunizations.

### CONCEPT OF OPERATIONS

#### ***ESF Activation:***

ESF #8 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

#### **NOTIFICATION:**

- The EOC and/or the 911 Dispatch Center will notify ESF 8.
- The lead for ESF 8 will notify support agencies.
- ESF 8 personnel will respond as directed, and will be placed on standby as appropriate.

#### **ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)**

<b>ESF #8 Public Health and Medical Services: Mitigation Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Identify medical and health service resources within the County and potential shortfalls or gaps that may exist.	ESF 8 - Primary and Support Agencies
2	Identify potential partnerships or funding sources to reduce or eliminate resource shortfalls or gaps for medical and health service issues and concerns.	ESF 8 - Primary and Support Agencies
3	Establish partnerships with other local and municipal entities that share medical and health service responsibilities.	ESF 8 - Primary and Support Agencies
4	Develop mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may offer rapid deployment of resources or services as they relate to short and long-term emergency medical and health service needs.	ESF 8 - Primary and Support Agencies
5	Identify, establish and maintain alternate medical and health service facilities, equipment and assets for Continuity of Operations.	ESF 8 - Primary and Support Agencies
6	Assist in the development of ordinances, policies and administrative rules that relate directly to medical and health services, this ESF and its ability to provide emergency assistance.	ESF 8 - Primary and Support Agencies
7	Work with ESF #15: External Affairs to develop and maintain public outreach programs aimed at eliminating or reducing the risks associated with emergency medical and health service issues.	ESF 8 - Primary and Support Agencies ESF 15 - External Affairs

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<b>ESF #8 Public Health and Medical Services: Preparedness Actions</b>		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Develop, validate and maintain SOPs for both routine and emergency operations.	ESF 8 - Primary and Support Agencies
2	Develop and maintain a roster of essential primary and support agency contacts to be used in the event of emergency operations. Ensure critical information (telephone, cell, email, etc.) are captured.	ESF 8 - Primary and Support Agencies
3	Develop and maintain a database or system to collect information on essential medical resources and equipment.	ESF 8 - Primary Agencies
4	Identify population groups requiring special assistance during an emergency (i.e., senior citizens, special needs, etc.) and ensure that preparations are made to provide assistance.	ESF 5 - Emergency Management  Eastern Idaho Public Health
5	Maintain adequate medical supplies.	Hospitals
6	Preposition response resources when it is apparent that health and medical resources should be necessary.	ESF 8 - Primary and Support Agencies
7	Relocate health and medical resources when it is apparent that they are endangered by the likely impacts of the emergency situation.	ESF 8 - Primary and Support Agencies

<b>ESF #8 Public Health and Medical Services: Response Actions</b>		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Activate Plans, SOPs or guidelines for emergency operations.	EOC (if Activated) - Bonneville County Emergency Management Services  Bonneville County Coroner  Idaho Falls Fire Department (EMS)  Eastern Idaho Regional Medical Center  Mountain View Hospital
2	Activate ESF #8 personnel for such mission essential tasks as: <ul style="list-style-type: none"> <li>• The assessment of equipment, supplies and resources.</li> <li>• The assessment of medical and health services following emergencies or disasters.</li> <li>• Responding to the field for emergency operations.</li> <li>• Working in an EOC during emergency conditions.</li> <li>• Activating continuity of operations plans.</li> <li>• Developing and distributing emergency health information through crisis communications plans and procedures.</li> </ul>	EOC (if Activated) - Bonneville County Emergency Management Services  Bonneville County Coroner  Idaho Falls Fire Department (EMS)  Eastern Idaho Regional Medical Center  Mountain View Hospital

## BONNEVILLE COUNTY, IDAHO: EMERGENCY OPERATIONS PLAN - 2015

3	<p>ESF #8 will report to the EOC or other designated location when requested and:</p> <ul style="list-style-type: none"> <li>• Assess health and medical needs throughout the County.</li> <li>• Coordinate with health and medical organizations, to help them obtain resources, and ensure that necessary services are provided.</li> <li>• Coordinate with incident command at the disaster scene.</li> </ul>	<p>Bonneville County Coroner</p> <p>Idaho Falls Fire Department (EMS)</p> <p>Eastern Idaho Regional Medical Center</p> <p>Mountain View Hospital</p>
4	Evaluate the ability to communicate with ESF #8 personnel and implement alternate communications if primary systems are down.	ESF #2 - Communications
5	Prioritize critical health and medical services such as mass medication distribution, mass treatment facilities, mass fatality management, disaster mental health services, pandemic response, and other large scale response needs.	<p>EOC (if Activated) - Bonneville County Emergency Management Services</p> <p>Bonneville County Coroner</p> <p>Idaho Falls Fire Department (EMS)</p> <p>Eastern Idaho Regional Medical Center</p> <p>Mountain View Hospital</p> <p>Eastern Idaho Public Health</p>
6	Identify hospital and nursing home needs; and determine bed vacancies in the event of medical surge.	<p>EOC (if Activated) - Bonneville County Emergency Management Services</p> <p>Idaho Falls Fire Department (EMS)</p> <p>Eastern Idaho Regional Medical Center</p> <p>Mountain View Hospital</p>
7	Coordinate rapid assessments for immediate response objectives.	EOC (if Activated) - Bonneville County Emergency Management Services
8	Determine which normal activities and facility accommodations can be curtailed or shifted to allow for increased emergency capacity.	<p>EOC (if Activated) - Bonneville County Emergency Management Services</p> <p>Idaho Falls Fire Department (EMS)</p> <p>Eastern Idaho Regional Medical Center</p> <p>Mountain View Hospital</p> <p>Bonneville County Coroner</p>

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<b>9</b>	Arrange for the provision of medical personnel, equipment, and supplies as needed for health and medical facilities.	EOC (if Activated)  Eastern Idaho Regional Medical Center  Mountain View Hospital
<b>10</b>	Determine needs for health surveillance programs.	Eastern Idaho Public Health  Eastern Idaho Regional Medical Center  Mountain View Hospital
<b>11</b>	Implement disease control and prevention measures.	Eastern Idaho Public Health  Eastern Idaho Regional Medical Center  Mountain View Hospital
<b>12</b>	Coordinate prescription drug access for healthcare facilities and individuals needing medication refills.	Eastern Idaho Regional Medical Center  Mountain View Hospital
<b>13</b>	Coordinate/Provide medical staff and assistance for mass care shelters/sites	Eastern Idaho Regional Medical Center  Mountain View Hospital  Medical Reserve Corp
<b>14</b>	Initiate on-site public education programs on the health problems associated with the emergency or disaster.	Eastern Idaho Public Health, if available
<b>15</b>	Work with ESF #13 - Law Enforcement in the placement of barricades or security for the quarantine and/or isolation of communities or individuals, as needed	ESF #13 - Law Enforcement
<b>16</b>	Coordinate patient evacuation and post-event relocation, if necessary.	Incident Command Post(s)  EOC (if Activated) - Bonneville County Emergency Management Services  Eastern Idaho Regional Medical Center  Mountain View Hospital  ESF #13 - Law Enforcement  ESF #6 - Mass Care  ESF #1 - Transportation

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17	Determine the number and type of casualties, request additional assistance, establish staging areas and initiate triage procedures.	Incident Command Post(s)  EOC (if Activated) - Bonneville County Emergency Management Services
18	The Coroner will: <ul style="list-style-type: none"> <li>• Provide for the collection, identification and care of human remains, determine the cause of death, inventory and protect deceased's personal effects, and locate and notify next of kin.</li> <li>• Establish temporary morgue sites.</li> <li>• Establish and maintain a comprehensive record-keeping system for updating and recording fatality numbers.</li> </ul>	Bonneville County Coroner
19	Coordinate, with neighboring community health and medical organizations and with State and Federal officials, matters related to assistance from other jurisdictions, including Federal assistance.	EOC (if Activated) - Bonneville County Emergency Management Services
20	Screen and coordinate with incoming groups such as Medical Reserve Corp, as well as individual health and medical volunteers to ensure that positive identification and proof of licensure is made for all volunteers.	Incident Command Post(s)  EOC (if Activated) - Bonneville County Emergency Management Services  Staging Area or Volunteer Coordination Center, if available
21	Coordinate the location, procurement, screening, and allocation of health and medical supplies and resources, to include personnel, required to support health and medical operations.	EOC (if Activated) - Bonneville County Emergency Management Services  Eastern Idaho Public Health, as applicable
22	Provide information through ESF #15 - Public Information and External Affairs to the news media on the number of injuries, deaths, etc.	ESF #15 - Public Information and External Affairs
23	Coordinate, setup, and manage Alternate Care Sites (or related sites), as necessary	Will be coordinated through the EOC (if Activated)
24	The Hospital(s) will: <ul style="list-style-type: none"> <li>• Coordinate with local emergency responders to isolate and decontaminate incoming patients, if needed, to avoid the spread of chemical, radiological, or bacterial contamination.</li> <li>• Coordinate with other hospitals and with EMS on the evacuation of patients from affected hospitals, if necessary.</li> <li>• Depending on the situation, deploy medical personnel, supplies, and equipment to the disaster site(s), or retain them at the hospital for incoming patients.</li> <li>• Provide patient identification information to the American Red Cross (ARC) upon request.</li> </ul>	Eastern Idaho Regional Medical Center  Mountain View Hospital
25	Eastern Idaho Public Health will provide environmental health	Eastern Idaho Public Health

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	<p>protection and instructions on communicable disease control.</p> <ul style="list-style-type: none"> <li>• Provide epidemiological surveillance, case investigation, and follow-up.</li> <li>• Coordinate operations for immunizations if required.</li> <li>• Coordinate operations with law enforcement for quarantine and/or isolation procedures if required.</li> <li>• Coordinate actions to prevent mosquitoes and rodents.</li> <li>• Coordinate and ensure availability of safe drinking water and food.</li> <li>• Coordinate with and provide communicable disease protocols to the County Coroner for mortuary services during mass casualty events.</li> <li>• If necessary, activate the parts of the Public Health Preparedness Plan that applies to the County.</li> <li>• Provide technical assistance for the proper disposal of waste materials.</li> </ul>	
<b>26</b>	<p>The American Red Cross of Greater Idaho – East Idaho District will:</p> <ul style="list-style-type: none"> <li>• Provide food for emergency medical workers, volunteers and patients if requested.</li> <li>• Maintain a system in coordination with hospitals, aid stations and field triage units to collect, receive and report information about victims’ status.</li> <li>• Assist in the notification of the next of kin of the injured and deceased.</li> <li>• Assist with the reunification of the injured with their families.</li> <li>• Provide first aid and other related medical support functions at temporary treatment centers, as requested, and if within their capability.</li> </ul>	<p>The American Red Cross of Greater Idaho – East Idaho District, as available</p>
<b>27</b>	<p>Work with local agencies and departments in the movement and care of persons with functional and access needs.</p>	<p>EOC (if Activated) - Bonneville County Emergency Management Services</p> <p>Idaho Falls Fire Department (EMS)</p> <p>Eastern Idaho Regional Medical Center</p> <p>Mountain View Hospital</p> <p>ESF #1 - Transportation</p>
<b>28</b>	<p>Ensure that appropriate mental health services are available for disaster victims, survivors, responders and other community caregivers during response and recovery.</p> <p>Services may include crisis counseling, critical incident stress debriefing, and education about normal, predictable reactions to a disaster experience and how to cope with them.</p>	<p>The American Red Cross of Greater Idaho – East Idaho District, as available</p> <p>Eastern Idaho Crisis Intervention Team</p>

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ESF #8 Public Health and Medical Services: Recovery Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Work with local entities to maintain alternate medical and health service facilities, and continue to develop plans to repair existing facilities to pre-disaster state.	Bonneville County Emergency Management Services
2	Restore essential health and medical components of delivery systems and permanent medical facilities to operational status.	Hospitals Eastern Idaho Public Health, as applicable
3	Conduct continuous health inspections.	Eastern Idaho Public Health
4	Work to aggressively eliminate shortfalls or resource gaps that were identified in a medical response to an emergency or disaster.	Bonneville County Emergency Management Services  Bonneville County Coroner  Idaho Falls Fire Department (EMS)  Eastern Idaho Regional Medical Center  Mountain View Hospital  Eastern Idaho Public Health
5	Establish partnerships and secure funding sources to address health and medical resource shortfalls or gaps	Eastern Idaho Public Health  Bonneville County Emergency Management Services  Bonneville County Coroner  Idaho Falls Fire Department (EMS)  Eastern Idaho Regional Medical Center  Mountain View Hospital
6	Assess mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may have been utilized during the response and determine if those agreements need to be updated or revised.	Bonneville County Emergency Management Services  Bonneville County Coroner  Idaho Falls Fire Department (EMS)  Eastern Idaho Regional Medical

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		Center Mountain View Hospital
7	Assess the current level of training on emergency safety standards for medical and health services personnel to determine the appropriate application and compliance with federal and state requirements and policies.	Bonneville County Emergency Management Services Idaho Falls Fire Department (EMS) Eastern Idaho Regional Medical Center Mountain View Hospital
8	Participate in after action critiques and reports.	Eastern Idaho Public Health Bonneville County Social Services Bonneville County Emergency Management Services Bonneville County Coroner Idaho Falls Fire Department (EMS) The American Red Cross of Greater Idaho – East Idaho District Eastern Idaho Regional Medical Center Mountain View Hospital
9	Update plans and procedures/guidelines based on critiques and lessons learned during an actual event.	Bonneville County Emergency Management Services Bonneville County Coroner Idaho Falls Fire Department (EMS) Eastern Idaho Regional Medical Center Mountain View Hospital
10	Report post-disaster analysis of the performance of essential health and medical facilities that can be used in future mitigation measures to strengthen these facilities.	Eastern Idaho Regional Medical Center

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		<p>Mountain View Hospital</p> <p>Bonneville County Coroner</p> <p>Idaho Falls Fire Department (EMS)</p>
<p><b>11</b></p>	<p>Work to change, if required, those ordinances, policies and administrative rules that relate directly to health and medical services that may hinder the ability to provide emergency assistance.</p>	<p>Eastern Idaho Public Health</p> <p>Bonneville County Emergency Management Services</p> <p>Bonneville County Coroner</p> <p>Idaho Falls Fire Department (EMS)</p> <p>Eastern Idaho Regional Medical Center</p> <p>Mountain View Hospital</p>

# ESF 9 - SEARCH AND RESCUE

## Primary Agency:

- Bonneville County Sheriff's Search and Rescue

## Support Agencies:

- Municipal Law Enforcement
  - Municipal Public Works
  - Bonneville County Public Works
  - Municipal and District Fire Departments
  - Air Idaho Rescue
  - Civil Air Patrol
- 

## PURPOSE

ESF 9 outlines roles and responsibilities for Search and Rescue in Bonneville County.

## DISASTER RELATED SEARCH AND RESCUE

### SCOPE

ESF 9 is applicable for Search and Rescue within the incorporated and unincorporated areas of Bonneville County.

### POLICIES

- The Bonneville County Sheriff's Office will provide an Incident Commander and be the lead agency for all Search and Rescue in Bonneville County.
- Search is defined as operations in city, rural, or backcountry areas requiring search for missing individuals using technical skills such as tracking, dog handling and air operations.
- Rescue is defined as operations in city, rural or backcountry areas using technical skills for the extrication of trapped or injured individuals from incidents such as avalanches, building collapse, and confined spaces.

## NON-DISASTER RELATED SEARCH AND RESCUE

### SCOPE

Incorporated cities that have their own police and fire agencies may, at their discretion, be responsible for non-disaster related search and rescue within their boundaries.

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## POLICIES

- The jurisdiction will provide an Incident Commander and be the lead agency for Search and Rescue.
- Search is defined as operations in the jurisdiction requiring search for a missing individual, a criminal, or other persons sought by the jurisdictional agency. The jurisdictional agency may request outside help, including the F.B.I. and any other governmental agency that may enhance the search operations.
- Rescue is defined as operations in the jurisdiction that require extrication of trapped or injured individuals from incidents generally arising in urban settings.

## DISASTER RELATED SEARCH AND RESCUE/SITUATION

### *DISASTER CONDITION:*

Based upon the County's Hazard Vulnerability Analysis there are several emergencies that could require urban search and rescue support to include, floods and earthquakes.

### *PLANNING ASSUMPTIONS:*

- A severe earthquake, flood, winter storm, avalanche, or landslide could damage property and trap residents and visitors.
- Emergency measures to protect life and health during the first 12 to 24 hours after a disaster, in all likelihood, will be dependent upon local resources.
- Volunteers will come forward to help perform essential tasks. Their efforts must be anticipated and coordinated.
- In the event of a major disaster, necessary search and rescue support will be available from State and Federal sources.

## ORGANIZATION & ASSIGNMENT OF RESPONSIBILITY

Search and Rescue in Bonneville County will be conducted according to existing Standard Operating Procedures, Mutual Aid Agreements, and other formal directives.

- Firefighting organizations will participate in technical rescue training, as available, and provide support as requested by ESF 9.
- ESF 5 Emergency Management will work with the LEPC and the State of Idaho to apply for grant funding for Urban Search and Rescue equipment and training, and will work with appropriate agencies to formally organize an Urban Search and Rescue operational capability.
- As ESF 9 the Bonneville County Search and Rescue upon arriving at the scene will act as the Search and Rescue Incident Commander. If additional tactical operations are under way, unified command will be established with the appropriate responding entity.

## CONCEPT OF OPERATIONS

### *ESF Activation:*

ESF #9 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

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## NOTIFICATION

- ESF 9 will be notified by pager, radio, or phone. Support Agencies will be notified on an as needed basis.

### ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)

<b>ESF #9 Search and Rescue: Mitigation Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Identify search and rescue capabilities within the county and potential shortfalls or gaps that may exist.	ESF 9 - Primary Agency and Support Agencies
2	Identify potential partnerships or funding sources to reduce or eliminate shortfalls or gaps for search and rescue operations.	ESF 9 - Primary Agency and Support Agencies
3	Establish partnerships with other local and municipal entities that share search and rescue responsibilities.	ESF 9 - Primary Agency and Support Agencies
4	Develop mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may offer rapid deployment of personnel, supply and equipment needs as they relate to short and long-term emergency search and rescue.	ESF 9 - Primary Agency and Support Agencies
5	Identify, establish, and maintain routine and emergency training/safety standards for all search and rescue personnel that complies with federal and state requirements and policies.	ESF 9 - Primary Agency and Support Agencies
6	Identify alternate facilities, equipment, and supplies to continue operations and essential search and rescue activities within the county.	ESF 9 - Primary Agency and Support Agencies
7	Ensure that all equipment is regularly checked and maintained for instant deployment.	ESF 9 - Primary Agency and Support Agencies

<b>ESF #9 Search and Rescue: Preparedness Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Develop and maintain a roster of essential agency contacts for ESF #9 to be used in emergency operations. Ensure critical information (telephone, cell, email, etc.) are captured.	ESF 9 - Primary Agency and Support Agencies
2	Develop management plan to address uncertified and untrained volunteers.	ESF 9 - Primary Agency
3	Identify response zones, potential staging areas, and potential medical facilities with local and regional search and rescue.	ESF 9 - Primary Agency and Support Agencies
4	Pre-identify typed SAR resources and identify resources from other agencies or capabilities that may assist with SAR, and plan to integrate such additional resources as necessary.	ESF 9 - Primary Agency and Support Agencies

<b>ESF #9 Search and Rescue Response Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>

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1	Evaluate the ability to communicate with ESF #9 personnel and implement alternate communications if primary systems are down.	ESF 9 - Primary Agency and Support Agencies  ESF 2 - Communications & Warning
2	Initiate mobilization procedures, and if necessary, establish Staging Area(s). As a general rule, a staging area for all incoming support departments and agencies to be involved with SAR activities should be established.	ESF 9 - Primary Agency
3	Search and Rescue, upon notification and deployment, will: <ul style="list-style-type: none"> <li>• Recall rescue staff.</li> <li>• Determine the threat to rescuers.</li> <li>• Establish a lookout and accountability system for rescuers before entering scene.</li> <li>• Conduct rescue operations according to standard operating procedures.</li> </ul>	ESF 9 - Primary Agency and Support Agencies
4	Obtain and setup necessary resources to sustain the mission and to meet the needs of the responders. Examples include obtaining food, water, sanitation facility, and shelter, if needed.	ESF 9 - Primary Agency
5	Develop a system to quickly identify and establish county-wide search grids, if applicable.	ESF 9 - Primary Agency
6	Direct SAR resources according to the National Incident Management System (NIMS), the Incident Command System (ICS), and team policies and procedures/guidelines.	ESF 9 - Primary Agency
7	Activate mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that offer rapid deployment of personnel and/or resources as they relate to short and long-term emergency search and rescue operations.	ESF 9 - Primary Agency
8	Coordinate with ESF #13 to provide security in the field and staging areas, if required.	ESF 13 - Law Enforcement
9	ESF #15 will provide public information briefings to the media.	ESF 15 - External Affairs

ESF #9 Search and Rescue Recovery Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Work to aggressively eliminate shortfalls or resource gaps that were identified in response to an emergency or disaster.	ESF 9 - Primary Agency and Support Agencies
2	Assess mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may have been utilized during the response and determine if those agreements need to be updated or revised.	ESF 9 - Primary Agency and Support Agencies
3	Assess the current level of training on emergency safety standards for search and rescue personnel to determine the appropriate application and compliance with federal and state requirements and policies.	ESF 9 - Primary Agency and Support Agencies
4	Work to change, if required, those ordinances, policies and administrative rules that relate directly to search and rescue that hinder the ability to provide emergency assistance.	ESF 9 - Primary Agency and Support Agencies

# ESF 10 - HAZARDOUS MATERIALS

## Primary Agency:

- Idaho Falls Fire Department
- Regional Hazardous Materials Response Team 7

## Support Agencies:

- Bonneville County Emergency Management Services
  - Bonneville County Sheriff's Office
  - Municipal Law Enforcement
  - Idaho Falls Fire Department EMS
  - Eastern Idaho Regional Medical Center
  - Private Industry Shippers of Hazardous Materials
  - INL Fire Department
- 

## PURPOSE

ESF 10 describes the organization and procedures the County will follow to respond to an incident involving transportation, use, and storage or processing of hazardous materials.

## SCOPE

- ESF 10 covers all Hazardous Materials Incidents in Bonneville County and establishes roles and responsibilities among agencies that may be brought to bear in response actions.
- ESF 10 may be activated in response to natural or manmade disasters, including terrorist attacks, which have potential for a hazardous materials impact, or in anticipation of a natural or other disaster that is expected to result in an impact to hazardous materials facilities or transporters, or in technological disasters.

## POLICIES

- Each jurisdiction must be self-sufficient and responsible for its own initial hazardous materials response capabilities. Regional and State resources are available, as needed.
- Most facilities under the Emergency Planning and Community Right-to-Know Act of 1986 provide the required documentation to the County LEPC, the Idaho Bureau of Hazardous Materials and the local fire departments.
- Bonneville County will utilize courses sponsored by the Federal and State governments, as well as private organizations, to ensure that all first responders are trained to deal with the type and magnitude of hazardous material incidents that could occur within the County.
- Fixed-site hazardous material facilities will.

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- Develop on-site contingency plans that specify notification and emergency response procedures and responsibilities.
- Provide technical support to local response agencies.
- Provide planning support to the Bonneville County LEPC and ESF 5 Emergency Management.
- Provide liaison to the Bonneville County EOC.
- Provide a representative to the incident command post.
- Initiate notification to the Joint City/County 911 dispatch Center (529-1200), and State Comm (1-800-632-8000)
- Provide written follow-up in accordance with section 304(c) of SARA Title III.

### SITUATION

#### *Disaster Condition:*

- The threat of a disaster involving hazardous materials has escalated due to the increase in everyday use, manufacture, transportation, and storage of chemicals throughout the County.
- There are over 30 known facilities in the County that manufacture, use, or store extremely hazardous materials.
- Unknown amounts of hazardous materials are transported through the County on roadways and rail lines.
- Herbicides, pesticides, and other toxic substances are used in agricultural activities throughout the County.
- Hazardous materials incidents may occur as the result of natural disasters, human error, accidents, or terrorist attack.

### ORGANIZATION & ASSIGNMENT OF RESPONSIBILITIES

- The Incident Command System will be utilized in Hazardous Material incident response.
- The Incident Commander will be the ranking emergency response official from the Jurisdiction Having Authority at the scene. The official Incident Commander will assume command as soon as practical.
- The Incident Commander will coordinate all hazardous material incidents with State agencies, i.e., Department of Environmental Quality (DEQ), and the Bureau of Homeland Security (BHS) through the State Communications Center (1-800-632-8000). At this time incidents will be classified as Regulatory, Level I, II, or III. The classification will usually be made jointly by representatives from DEQ, the Incident Commander and/or the Local Emergency Response Authority and possibly a member of the Regional Response Team, based upon the threat posed by the incident and the ability of the local agencies to successfully deal with the situation. The initial “classification” discussion will most likely take place on a telephone bridge initiated by the Incident Commander and facilitated by the State Communication Center (1-800-632-8000).
- ESF 10 will utilize appropriately trained and equipped personnel from Bonneville County as well as State and Federal agencies.
- In case of an emergency condition at one of the fixed sites, attempts will be made to coordinate release of information between ESF 15 External Affairs and the facility public relations representative.
- The Chief Executive Officer will request the Hazardous Material Incident Response Coordinator, ESF 10, to report to the EOC when notified of an emergency situation.
- Initial response, to include lifesaving and hazard mitigation, will be made by the local first responders. If needed, State and Federal experts will be called upon to assist in accordance with the

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Idaho Hazardous Materials Incident Command and Response Support Plan.

- The Idaho State Police will respond to all hazardous materials transportation incidents on State or Federal highways.
- If requested by the Incident Commander, the Regional Hazardous Materials Response Team will respond.
- The Bonneville County Emergency Management Services Office will conduct and maintain a hazardous vulnerability analysis to include:
  - Identification of fixed-site facilities.
  - Identification of transportation routes.
  - Identification of critical lifeline facilities that would be at risk as a result of a hazardous materials incident.
  - Identification of populations at risk from fixed-sites and transportation incidents.
- The Department of Environmental Quality (DEQ), as well as the Regional Hazardous Materials Response Team and the Idaho Bureau of Homeland Security and private industry emergency response personnel, will assist local jurisdictions to deal with hazardous materials emergencies.
- The Department of Environmental Quality (DEQ) will oversee cleanup of hazardous waste, substances, and materials. DEQ will also contact the responsible party to initiate clean up and work with the County to recoup costs from the shipper or spiller.
- Emergency Management will, if conditions warrant, recommend activation of the EOC and/or establish a command post near the scene to provide communications, coordination and direction and control.

### CONCEPT OF OPERATIONS

#### ***ESF Activation:***

ESF #10 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

### NOTIFICATION

- 911 Dispatch Center will be notified of a potential Hazardous Materials Incident.

### **ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)**

<b>ESF #10 Oil and Hazardous Materials Response: Mitigation Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Identify areas that have been or are currently prone to hazardous material events and assess the potential impact on the ability to move personnel and resources into affected areas.	ESF 10 - Primary Agency and Support Agencies
2	Identify hazardous materials response resources within the county and potential shortfalls or gaps that may exist.	ESF 10 - Primary Agency and Support Agencies
3	Identify potential partnerships or funding sources to reduce or eliminate resource shortfalls or gaps for hazardous materials response operations.	ESF 10 - Primary Agency and Support Agencies
4	Establish partnerships with other local and municipal entities that share hazardous materials response responsibilities.	ESF 10 - Primary Agency and Support Agencies

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5	Develop mutual aid agreements, letters of understanding, or contracts with departments, organizations, or private entities that may offer rapid deployment of resources or services as they relate to hazardous materials response needs.	ESF 10 - Primary Agency and Support Agencies
6	Identify, establish, and maintain technical standards and specifications for essential pieces of equipment related to emergency hazardous materials response needs.	ESF 10 - Primary Agency and Support Agencies
7	Identify, establish, and maintain routine and emergency safety standards for all hazardous materials response personnel that comply with federal and state requirements and policies.	ESF 10 - Primary Agency and Support Agencies
8	Identify, establish, and maintain backup hazardous materials response equipment and assets for continuing operations and response services within the county.	ESF 10 - Primary Agency and Support Agencies
9	Assist in the development of ordinances, policies, and administrative rules that relate directly to hazardous materials response.	ESF 10 - Primary Agency and Support Agencies
10	Work with ESF #15 (External Affairs) to develop and maintain public outreach programs aimed at eliminating or reducing the risks associated with hazardous materials.	ESF 10 - Primary Agency ESF 15 - External Affairs

### ESF #10 Oil and Hazardous Materials Response: Preparedness Actions

Action #	Action Description	Responsible/Authorized Organization(s)
1	Develop, validate and maintain SOPs or guidelines for both routine and emergency operations.	ESF 10 - Primary Agency and Support Agencies
2	Develop and conduct training and education programs for ESF #10 personnel.	ESF 10 - Primary Agency and Support Agencies
3	Develop and maintain a roster of essential primary and support agency contacts for ESF #10. Ensure critical information (telephone, cell, email, etc.) are captured.	ESF 10 - Primary Agency and Support Agencies
4	Ensure personnel are appropriately trained and equipped to deal with hazardous materials incidents.	ESF 10 - Primary Agency and Support Agencies
5	Conduct vulnerability analysis at critical facilities and make recommendations to improve the hazardous material storage. <ul style="list-style-type: none"> <li>• Prepare site-specific plans for each facility (as appropriate) that produces or stores extremely hazardous substances and update these plans annually or as necessary through the year.</li> </ul>	ESF 10 - Primary Agency and Support Agencies ESF 5 - Emergency Management
6	Conduct/coordinate/participate in all exercises involving ESF #10.	ESF 10 - Primary Agency and Support Agencies
7	Train ESF #10 personnel on legislation, policies, and administrative rules that relate directly to hazardous materials response, this ESF and its ability to provide emergency assistance.	ESF 10 - Primary Agency and Support Agencies Center

### ESF #10 Oil and Hazardous Materials Response: Response Actions

Action #	Action Description	Responsible/Authorized Organization(s)
1	Evaluate the ability to communicate with ESF #10 personnel and implement alternate communications if primary systems are down.	ESF 10 - Primary Agency and Support Agencies

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		ESF 2 - Communications & Warning
2	<p>ESF #10 or a designated alternate will report to the EOC upon its activation.</p> <ul style="list-style-type: none"> <li>• Obtain estimates of the area that may be affected.</li> <li>• Ensure that all essential operations are activated.</li> <li>• Coordinate with the incident commander to ensure State agencies have been notified, the incident has been classified, and determine if local authorities can handle the situation.</li> <li>• Contact the National Weather Service for wind direction and other weather information.</li> <li>• Notify nearby municipalities and counties that could be affected by a vapor cloud or liquid plume in the water supply.</li> </ul>	ESF 10 - Primary Agency
3	<p>Coordinate, via the State Communications Center (1-800-632-8000), with Federal, State, County, city and industry responders, to request additional support if needed.</p>	ESF 10 - Primary Agency
4	<p>ESF 5 - Emergency Management will (via the EOC) coordinate the following:</p> <ul style="list-style-type: none"> <li>• Coordinate with EOC staff and executive authorities on whether a local disaster emergency should be declared.</li> <li>• Determine whether to recommend a shelter in place strategy or evacuation in coordination with on-scene authorities.</li> <li>• Coordinate evacuation with the EOC and the executive authorities.</li> <li>• Coordinate activation of shelters with the ESF #6 (Mass Care) as necessary.</li> <li>• Coordinate with ESF #3 (Public Works) to protect the water supply and sewage treatment systems.</li> <li>• If there is a threat to the drinking water supply, notify the public and private system operators.</li> <li>• Coordinate medical support with ESF #8 (Public Health and Medical Services).</li> <li>• Coordinate with ESF #2 (Communications) and ESF #15 (External Affairs) to warn the public of actual or potential threats.</li> <li>• If requested, provide chemical identification information and chemical plume projections using ALOHA software.</li> <li>• Coordinate the establishment of perimeters and control access and traffic to protect the public.</li> <li>• Coordinate with FBI in case of a terrorist attack.</li> <li>• Coordinate barricades to secure at least a 2500-foot radius (or as dictated by on-scene personnel) at the scene.</li> <li>• Coordinate security of the scene.</li> <li>• Note any special hazards in the area (e.g. downed power lines, fires etc.).</li> <li>• Refer all media questions concerning the incident to ESF #15 (External Affairs) at the EOC or at the scene.</li> <li>• If appropriate, request ESF #15 (External Affairs) to release prepared messages, designated for broadcast over the EAS.</li> </ul>	EOC, if activated
5	<p>ESF #4 (Firefighting) will coordinate with the Incident Commander, ESF #10, and the EOC to:</p>	ESF 4 - Firefighting

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	<ul style="list-style-type: none"> <li>• After coordination with the Incident Commander, establish staging area upwind at a safe location.</li> <li>• Establish firefighting control point.</li> <li>• Notify the facility's coordinator, if appropriate, in the event of a fire.</li> <li>• Provide for decontamination of personnel and equipment.</li> <li>• Inspect damaged area for fire hazards.</li> <li>• Assist in hazardous spill containment.</li> <li>• Assist in identifying chemicals.</li> <li>• Provide monitoring assistance as needed.</li> <li>• Request mutual aid and/or technical support if needed</li> <li>• Reevaluate perimeters as the hazardous material is identified and/or environmental conditions change.</li> <li>• Assist medical personnel in isolating and removing contaminated or injured persons from the scene.</li> </ul>	
6	<p>Emergency Medical Services (EMS) will:</p> <ul style="list-style-type: none"> <li>• Transport victims using procedures that limit the spread of contamination.</li> <li>• Establish initial triage and conduct Emergency Medical Services activities.</li> <li>• Recommend decontamination as necessary</li> </ul>	ESF 8 - Health and Medical
7	<p>On-scene Incident Commander will:</p> <ul style="list-style-type: none"> <li>• Ensure that ESF #10 is fully informed and updated concerning the incident.</li> <li>• Establish ongoing communications between the command post and the EOC.</li> <li>• Seek technical advice and guidance from the State of Idaho DEQ Environmental Coordinator and the Environmental Investigator.</li> <li>• Upon arrival of a properly identified emergency response team, manufacturer, owner, Idaho State Police, or DEQ representative, relinquish the responsibility to neutralize and dispose of the material, but maintain control of the overall situation. Remain at the scene to assure that all phases of the operation are completed.</li> <li>• Monitor the public, emergency workers, and equipment for contamination. Maintain records of exposure.</li> <li>• Coordinate actions of all responders, Federal, State, local, and industry.</li> <li>• Perform/coordinate decontamination procedures if required.</li> </ul>	ESF 10 - Primary Agency Incident Command
8	<p>ESF #13 will:</p> <ul style="list-style-type: none"> <li>• Establish perimeter procedures for all probable wind conditions.</li> <li>• After coordination with the Incident Commander, set up access and assembly points.</li> <li>• After coordination with the Incident Commander, assist in establishing a victim staging area, decontamination area, and crowd</li> </ul>	ESF 13 - Law Enforcement

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	control area.	
<b>9</b>	Coordinate the reentry of the evacuated population with the Incident Commander, EOC Staff, and executive authorities.	ESF 10 - Primary Agency

<b>ESF #10 Oil and Hazardous Materials Response: Recovery Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
<b>1</b>	The Incident Commander will approve reentry of evacuated areas when they are determined to be safe.	ESF 10 - Primary Agency Incident Command
<b>2</b>	Coordinate clean-up activities with DEQ.	ESF 10 - Primary Agency
<b>3</b>	Continue to monitor personnel and area for contamination.	ESF 10 - Primary Agency and Support Agencies
<b>4</b>	Work to aggressively eliminate shortfalls or resource gaps that were identified in response to an emergency or disaster.	ESF 10 - Primary Agency and Support Agencies
<b>5</b>	Participate in after-action briefings and develop after-action reports.	ESF 10 - Primary Agency and Support Agencies
<b>6</b>	Make necessary changes in this ESF Annex and supporting plans and procedures/guidelines to improve future operations.	ESF 10 - Primary Agency and Support Agencies
<b>7</b>	Identify deficiencies or areas to be improved and seek funds to enhance protective measures to lessen the impact on vulnerable populations and/or minimize damage to critical facilities.	ESF 10 - Primary Agency and Support Agencies
<b>8</b>	Continue to train personnel for hazardous material incidents.	ESF 10 - Primary Agency and Support Agencies
<b>9</b>	Assess mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may have been utilized during the response and determine if those agreements need to be updated or revised.	ESF 10 - Primary Agency and Support Agencies
<b>10</b>	Work to change, if required, those pieces of legislation, policies and administrative rules that relate directly to hazardous materials response, that hinder this ESF's ability to provide emergency assistance.	ESF 10 - Primary Agency and Support Agencies

# ESF 11 - AGRICULTURE AND NATURAL RESOURCES

## Primary Agency:

- Bonneville County Agricultural Extension Office
- Eastern Idaho Public Health District
- Bonneville County Emergency Management Services

## Support Agencies:

- County Animal Control Officer
  - Municipal Animal Control Officers
  - Private Animal Care Centers
  - Idaho Department of Agriculture
  - FDA
- 

## PURPOSE

ESF 11 supports local agencies to address provision of nutrition assistance; control and eradication of an outbreak of a highly contagious or economically devastating animal disease, highly infective plant disease or devastating infestation; assurance of food safety and food security, and to assist animals during disasters.

## SCOPE

ESF 11 includes these primary functions:

- Provision of nutrition assistance: Includes determining nutrition assistance needs, obtaining and arranging for delivery of appropriate food supplies.
- Animal and crop disease and pest response: Includes implementing a local response to an outbreak of a highly contagious animal (contagious between animals) or zoonotic (contagious from animals to humans) disease, an outbreak of highly infective plant disease, or an economically devastating infestation of plants.
- Assurance of the safety and security of the commercial food supply: Includes the inspection and verification of food safety aspects of slaughter and processing plants, products in distribution and points of entry, laboratory analysis of food samples, control of products suspected to be adulterated, food-borne illness surveillance, and field investigations.
- Assist with pet and animal sheltering and evacuation, as needed.

## POLICIES

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- Actions will be coordinated with local incident management officials and with state and federal officials, if necessary. If the situation is an Incident of National Significance, Bonneville County agencies will play a supporting and/or liaison role with state and/or federal agencies and officials.
- Each supporting agency is responsible for managing its assets after receiving direction from the primary agencies at the EOC. On scene assets will be coordinated by the Incident Command in conjunction with the EOC.

### SITUATION

#### *Disaster Condition:*

- Based upon the County's Hazard Vulnerability Analysis there are several emergencies that could deny access to food or of the means to prepare food as well as disrupt commercial food supply networks to include: floods, earthquakes, hazardous materials spills, and public health outbreak. Such emergencies may result in the injury or neglect of a large number of animals resulting in disease and post-emergency epidemics.
- Natural, manmade or acts of terrorism could result in plant or foreign animal diseases outbreaks within the County or surrounding counties.

### ORGANIZATION & ASSIGNMENT OF RESPONSIBILITY

The Primary Coordinators for ESF #11 will provide an integrated response to an outbreak of a highly contagious or economically devastating animal/zoonotic disease, an outbreak of a highly infective exotic plant disease, or an economically devastating plant or animal pest infection in the county. They will coordinate the safety and security of the County's commercial food supply; as well as identify and arrange for the transportation of food to affected areas.

- When ESF 11 is activated, the Bonneville County response is coordinated by the ESF 11 representatives at the EOC who will contact the appropriate officials and primary agencies to assess the situation; determine appropriate actions and request additional EOC representation, if needed.
- In the event of a situation calling for the provision of nutrition assistance to the public, the EOC has the primary responsibility for the coordination of this function; and with the assistance of local agencies and organizations will determine food and water needs, obtain appropriate supplies, and arrange for delivery.
- In the event of an outbreak of a highly contagious or economically devastating animal or zoonotic disease or highly infective plant (or crop) disease or an economically devastating plant infestation the Bonneville County Extension Educator serves as the County's primary agency for this function and will serve as liaison between local and state government to coordinate efforts.
- In the event of a food supply safety and security incident, the Eastern Idaho Public Health District representative serves as the primary agency for this function and will serve as liaison between local and state government to coordinate efforts.
- The EOC will be activated as needed and will serve as the base of operations for interfacing with local and state government as well as private sector and volunteer agencies.
- In the event of an evacuation or mass care situation, ESF 11 will assist with pet/animal sheltering and evacuation needs.
- The primary ESF coordinators working with ESF 15 External Affairs will provide livestock and cropland protection, food safety and food and water supply information to the general public.

### CONCEPT OF OPERATIONS

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## ***ESF Activation:***

ESF #11 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

## **NOTIFICATION**

- The EOC will notify primary ESF 11 agencies.
- ESF 11 representatives will notify support agencies and request EOC support, as needed.

## **ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)**

<b>ESF #11 Agriculture and Natural Resources: Mitigation Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Identify the following critical information: <ul style="list-style-type: none"> <li>• Animal populations of various species.</li> <li>• Potential needs for specified species of animal populations.</li> <li>• Carcass disposal facilities and methods of disposal.</li> </ul>	ESF 11 - Primary Agency and Support Agencies
2	Develop mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may offer rapid deployment of resources or services as they relate to short and long-term emergency agriculture/animal and natural resources needs.	ESF 11 - Primary Agency and Support Agencies
3	Identify, establish, and maintain alternate agriculture/pet and natural resource facilities, equipment and assets for continuity of operations and essential agriculture and natural resources services in the county (i.e. Pet Shelters, Livestock Shelters, etc.)	ESF 11 - Primary Agency and Support Agencies
4	Assist in the development/recommendation of ordinances, policies, and administrative rules that relate directly to agriculture/animals and natural resources.	ESF 11 - Primary Agency and Support Agencies
5	Work with ESF #15 (External Affairs) to develop and maintain public outreach programs aimed at eliminating or reducing the risks associated with emergency agriculture/animals and natural resources issues.	ESF 11 - Primary Agency and Support Agencies ESF 15 - External Affairs

<b>ESF #11 Agriculture and Natural Resources: Preparedness Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Develop, validate and maintain SOPs for both routine and emergency operations.	ESF 11 - Primary Agency and Support Agencies
2	Train local officials, animal shelters, and animal welfare groups to plan and prepare for animal issues in disasters.	ESF 11 - Primary Agency and Support Agencies

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3	Develop and maintain a roster of essential agency contacts for ESF #11 to be used in the event of emergency operations. Ensure critical information (telephone, cell, email, etc.) are captured.	ESF 11 - Primary Agency and Support Agencies
4	Identify likely animal transportation needs and coordinate with ESF #1 (Transportation).	Animal Welfare Group(s) ESF 1 - Transportation
5	Identify and schedule disaster response training for ESF #11 personnel. Areas to be covered should include, but not be limited to, response protocol, bio-security, personal protection, quarantine, access control, depopulation, disposal, decontamination, and potential human impacts.	ESF 11 - Primary Agency and Support Agencies
6	Encourage pet owners to clearly place identification on their animals and develop personal preparedness plans/kits.	Animal Welfare Group(s)
7	Identify pet boarding facilities and private organizations that may provide emergency shelters for animals.	ESF 5 - Emergency Management Animal Welfare Group(s)
8	Identify local agribusiness operators with equipment and personnel to assist with animal stop movement and quarantine activities.	ESF 11 - Primary Agency and Support Agencies
9	Train ESF #11 personnel on legislation, policies and administrative rules that relate directly to agriculture/animals and natural resources, this ESF and its ability to provide emergency assistance.	ESF 11 - Primary Agency and Support Agencies

### ESF #11 Agriculture and Natural Resources: Response Actions

Action #	Action Description	Responsible/Authorized Organization(s)
1	Issue quarantines; establish movement control procedures/guidelines, as appropriate.	ESF 11 - Primary Agency and Support Agencies
2	Initiate bio-security measures, as appropriate.	ESF 11 - Primary Agency and Support Agencies
3	<p>Bonneville County Extension Office Educator will:</p> <ul style="list-style-type: none"> <li>Provide guidance for immediate protective actions within Bonneville County and report and maintains liaison with State Veterinarian's officials and the Idaho Dept. of Agriculture.</li> <li>Determine the locally affected geopolitical boundary(s).</li> <li>Coordinate the inspection, fumigation, disinfection, sanitation, pest extermination and destruction of animals or items that could be a source of human infection.</li> <li>Establish a livestock relocation center(s) and communicate the location to the public through ESF #15 (External Affairs).</li> <li>Coordinate with animal welfare groups to establish a pet relocation center/shelter as needed.</li> <li>Ensure continued contact with agricultural associations.</li> <li>Draft agricultural advisories for affected area(s).</li> <li>Makes protective action recommendations.</li> <li>Coordinate veterinarian care for injured or abandoned animals.</li> <li>Request resources to feed and shelter domestic pets from ESF #7 (Resources Support) and ESF #6 (Mass Care).</li> </ul>	Bonneville County Extension Office
4	The Eastern Idaho Public Health District representative will:	Eastern Idaho Public Health

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	<ul style="list-style-type: none"> <li>• Provide food inspections to ensure a safe food supply to the public.</li> <li>• Investigate cases of food borne illness.</li> <li>• Assess the operating status of processing, distribution and retail facilities in the Bonneville County.</li> <li>• Catalogs findings of adulterated food and report same to state health authorities.</li> <li>• Provide guidance for immediate protective actions.</li> <li>• Notify local law enforcement agencies of suspected or determined crimes related to food safety and security.</li> </ul>	District
5	Identify appropriate locations for disposal, and obtain appropriate permits for animal depopulation and crop operations.	ESF 11 - Primary Agency
6	Manage and direct evacuation of animals from risk areas and provide technical assistance to prevent animal injury and the spread of disease.	ESF 11 - Primary Agency Animal Welfare Groups
7	Provide assistance to established pet shelters.	Animal Welfare Groups
8	Assist in issuing and tracking of special food and/or ag-related permits and licenses.	Bonneville County Extension Office Eastern Idaho Public Health District
9	Provide surveillance for a foreign animal disease or an animal borne poison or toxin that may pose a threat to the animal industries, the economy or public health.	Bonneville County Extension Office
10	Provide for surveillance of plant pests of unknown or questionable origin that may pose a potential threat to agriculture, horticulture, the economy or public health.	Bonneville County Extension Office
11	Develop or enhance public information on highly contagious diseases or insects and other diseases of concern for producers, brokers, transporters, and other parties who may be involved in raising, selling, buying, or transporting livestock, poultry/birds, wildlife, or agricultural products.	ESF 15 External Affairs

<b>ESF #11 Agriculture and Natural Resources: Recovery Actions</b>		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Work with ag producer groups to assist in recovery efforts.	Bonneville County Extension Office
2	Conduct training and awareness campaigns to inform local veterinarians, game wardens, game biologists, and other animal professionals of the basic clinical signs of a highly contagious disease or other diseases or insects of concern.	Bonneville County Extension Office
3	Provide training in bio-security for those involved in livestock and crop enterprises.	Bonneville County Extension Office
4	Enhance and expand bio-security measures on farms, ranches, feedlots, confinement, markets, mills, etc.	Bonneville County Extension Office
5	Return animals to owners and make provisions for abandoned animals through adoption programs.	Bonneville County Extension Office

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		Animal Welfare Groups
<b>6</b>	Assess mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may have been utilized during the response and determine if those agreements need to be updated or revised.	ESF 11 - Primary Agency and Support Agencies
<b>7</b>	Assess the current usage and application of alternate agriculture/animal and natural resource facilities, equipment and assets for essential services in the county to determine if there are issues that need to be addressed for future response operations.	ESF 11 - Primary Agency and Support Agencies
<b>8</b>	Participate in after action reports and meetings.	ESF 11 - Primary Agency and Support Agencies
<b>9</b>	Work to change, if required, those ordinances, policies and administrative rules that relate directly to agriculture/animals and natural resources, which may hinder the ability to provide emergency assistance.	ESF 11 - Primary Agency and Support Agencies

# ESF 12 - ENERGY

## Primary Agency:

- Bonneville County Emergency Management Services
- Bonneville County Public Works Department
- Municipal Public Works

## Support Agencies:

- City of Idaho Falls Power
- Idaho Power
- Rocky Mountain Power
- Intermountain Gas
- Other Energy & Utility Product Suppliers

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## PURPOSE

The purpose of ESF 12 is to coordinate the restoration of commercial or provision of emergency energy supplies & utilities during a disaster in Bonneville County.

## SCOPE

ESF 12 involves coordinating the provision of emergency energy supplies, transporting and delivering fuel, and the provision of emergency power to support immediate response operations, as well as restoring power to normalize community function. ESF 12 will work closely with local, State and Federal agencies, including energy suppliers and distributors. This includes:

- Assessing energy system damage, energy supply, energy demand, and requirements to restore such systems.
- Assisting local agencies in obtaining fuel for transportation and emergency operations.
- Administering, as needed, statutory authorities for energy priorities and allocations.
- Recommend local actions to conserve fuel.
- Coordinate information with local, State, and Federal officials, and energy suppliers about available energy supply recovery assistance.
- Processing all fuel and power assistance requests received.

## POLICIES

- During a declared disaster, the Bonneville County Emergency Management Services Office will work with ESF 3 Public Works and Engineering and private energy and utility providers to ensure the restoration of services to respond to the scope of anticipated needs during an energy shortage/outage,

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i.e. fuel (gasoline, natural gas, propane, etc.), electric generation, and so forth.

- ESF 12 and supporting agencies will establish communication to cooperate and coordinate with public and private agencies and similar entities.
- ESF 12 support agencies will assist local energy suppliers to obtain information, equipment, specialized labor, fuel, and transportation to repair or restore local energy systems.
- ESF 12 will be activated upon notification of a potential or actual occurrence of a major disaster or emergency.
- ESF 12 will coordinate with ESF 15 External Affairs to make public announcements and media releases, e.g. situation and status, power conservation measures, and other energy related issues.

### SITUATION

#### *Disaster Condition:*

- Based upon the County's Hazard Vulnerability Analysis, there are several emergency conditions that could require the restoration of energy services including: wildfires, floods, earthquakes, and severe storms.

### ORGANIZATION & ASSIGNMENT OF RESPONSIBILITY

ESF 12 in coordination with ESF 3 will remove debris and restore power as efficiently as possible during a declared disaster. Private suppliers will restore power and gas services based on their existing response procedures.

Local resources may be unavailable due to damage, inaccessibility or insufficient supply(s) following a disaster. Coordination with the State agencies through the Idaho Bureau of Homeland Security Northeast Area Field Officer will be essential to begin the recovery process and meet emergency energy needs, as well as returning the community to pre-disaster conditions. ESF 12 resources will be used to assist with emergency efforts to provide fuel and power and other resources as necessary. Resource allocation considerations include response, recovery, and return to normalcy.

- The EOC will coordinate provisions of emergency power and all energy restoration, and will maintain a status map of energy outages and brief the Chief Executive Officer.
- ESF 12 and support agencies will coordinate activities to provide sufficient fuel supplies to emergency response organizations by coordinating the provision of materials, supplies, and personnel for the support of emergency activities being conducted, including activities along evacuation routes. ESF 12 will communicate with local utility organizations to coordinate emergency response and recovery needs.
- ESF 12 will coordinate with ESF 6 Mass Care to identify emergency shelter electricity status/needs.
- Commercial power suppliers will be responsible for commercial power service restoration within their service areas.
- The natural gas suppliers will be responsible for commercial gas service restoration.
- Other suppliers of energy products, such as diesel fuel, gasoline, and propane, will coordinate with ESF 12 to manage the available resources during a declared disaster.

### CONCEPT OF OPERATIONS

#### *ESF Activation:*

ESF #12 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and

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support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

### NOTIFICATION

- The EOC will notify ESF 12.
- ESF 12 will notify support agencies.

### ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)

<b>ESF #12 Energy: Mitigation Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Identify utility projects that are currently under construction in the county.	ESF 5 - Emergency Management
2	Identify areas that have been or are currently prone to significant hazards and the potential damage to energy supply and distribution systems, the requirements for system design and operations, and procedures for preparedness, prevention, recovery and restoration.	ESF 12 - Primary Agency and Support Agencies
3	Develop mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may offer rapid deployment of resources or services as they relate to short and long-term emergency energy provision.	ESF 12 - Primary Agency and Support Agencies
4	Assist in the development of policies and administrative rules that relate directly to energy provision.	ESF 12 - Primary Agency and Support Agencies

<b>ESF #12 Energy: Preparedness Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Develop, validate, and maintain SOPs for both routine and emergency operations.	ESF 12 - Primary Agency and Support Agencies
2	Develop and maintain a roster of essential primary and support agency contacts for ESF #12 to be used in the event of emergency operations. Ensure critical information (telephone, cell, email, etc.) are captured.	ESF 12 - Primary Agency and Support Agencies
3	Exercise alternate energy facilities, equipment and assets for continuity of operations and essential energy services.	ESF 12 - Primary Agency and Support Agencies

<b>ESF #12 Energy: Response Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Activate SOPs or guidelines for emergency operations.	ESF 12 - Primary Agency and Support Agencies
2	Contact electric, gas, telephone, water, and other utilities serving the emergency area to obtain information about damage and/or assistance needed in their areas of operation.	EOC, if activated
3	As required, determine local generating capacity, expected peak loads, expected duration of emergency event, explanation of utilities' actions, and	EOC, if activated

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	<p>recommendations of local agency actions in support of the utilities.</p> <p>If an interruption in energy services has occurred, provide information on where the impact will be felt, estimated length of time before restoration, number of residents/recipients without service, and possible resources requests that may be generated as a result of the event.</p>	
4	As requested by ESF #6 (Mass Care), coordinate emergency power for shelter(s) and other mass care sites.	EOC, if activated ESF 6 - Mass Care
5	Coordinate emergency power for critical facilities (wastewater, hospital, etc.)	EOC, if activated
6	Provide information to ESF #15 (External Affairs) regarding energy capacity shortfalls and outages.	EOC, if activated ESF 15 - External Affairs
7	Coordinate activities to provide sufficient fuel supplies to emergency response organizations by coordinating the provision of materials, supplies, and personnel for the support of emergency activities being conducted; including activities along evacuation routes (i.e. provide fuel along evacuation routes).	EOC, if activated
8	Request assistance from ESF #3 (Public Works) to remove debris blocking access to power and gas lines.	ESF 3 - Public Works and Engineering

<b>ESF #12 Energy: Recovery Actions</b>		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Request from State EOC, through the Bureau of Homeland Security Northeast Area Field officer, when appropriate, needed resources to repair damaged energy systems.	ESF 12 - Primary Agency EOC, if activated
2	Provide information to ESF #15 (External Affairs) regarding the schedule for energy services restoration	EOC, if activated ESF 15 - External Affairs
3	Work with local entities to maintain energy producing facilities and develop plans to repair facilities to pre-disaster state.	ESF 12 - Primary Agency and Support Agencies
4	Work to aggressively eliminate shortfalls or resource gaps that were identified in response to an emergency or disaster.	ESF 12 - Primary Agency and Support Agencies
5	Assess mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may have been utilized during the response and determine if those agreements need to be updated or revised.	ESF 12 - Primary Agency and Support Agencies
6	Assess the current usage and application of alternate energy facilities, equipment and assets for essential energy services to determine if there are issues that need to be addressed for future response operations.	ESF 12 - Primary Agency and Support Agencies
7	Work to change, if required, those policies and administrative rules that relate directly to energy, which hinder this ESF's ability to provide emergency assistance.	ESF 12 - Primary Agency and Support Agencies
8	Participate in after action meetings and prepare after action reports as	ESF 12 - Primary Agency and

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requested.	Support Agencies
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# ESF 13 - LAW ENFORCEMENT

## Primary Agency:

- Bonneville County Sheriff's Office
- City of Idaho Falls Police Department
- Ucon Police Department
- Iona Police Department

## Support Agencies:

- Idaho State Police District 6

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## PURPOSE

ESF 13 coordinates all law enforcement activities during a disaster in Bonneville County, including interfacing with Federal and State Law Enforcement agencies and private security firms.

## SCOPE

ESF 13 is applicable to all law enforcement agencies in Bonneville County, as well as those from outside the County who may provide law enforcement support as outlined in Idaho State Code.

Law Enforcement support involves:

- Direct criminal investigations.
- Management of evidence.
- Mobilizing and coordinating personnel, equipment, and supplies.
- Maintaining security and protection.
- Directing traffic movements, and assisting in the relocation of residents and visitors.

## POLICIES

- The policy of the State of Idaho is that the primary duty of enforcing all penal provisions and statutes of the State is vested with the sheriff of each county as provided in section 31-2227, Idaho Code.
- Law enforcement of municipalities, should any be appointed, shall have power to arrest all offenders against the law of the State, or of the city, in the same manner as the sheriff.
- The Idaho State Police shall have power to enforce all of the penal and regulatory laws of the State, to preserve order, and exercise any and all powers, duties and authority of any sheriff or other peace officer anywhere in the State of Idaho, in the same manner and with like authority as the sheriffs of the counties.

## ORGANIZATION & ASSIGNMENT OF RESPONSIBILITY

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The Bonneville County Sheriff, an elected official, is the chief law enforcement officer in the County. The Sheriff's Office provides law enforcement in all unincorporated areas of the County and municipalities where designated.

- As ESF 13, the Bonneville County Sheriff's Office is responsible to coordinate all countywide law enforcement activities in support of a declared disaster, and to ensure that jurisdictional standard operating procedures for implementation of this ESF are compatible.
- Municipal police departments are responsible to coordinate citywide law enforcement activities, if the declared disaster occurs entirely within their respective jurisdiction.

### CONCEPT OF OPERATIONS

#### *ESF Activation:*

ESF #13 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

### NOTIFICATION

Law Enforcement agencies are notified and dispatched by the 911 Dispatch Center.

#### ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)

ESF #13 Law Enforcement: Mitigation Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Identify public safety and law enforcement resources within Bonneville County and potential shortfalls or gaps that may exist.	ESF 13 - Primary Agency
2	Identify potential partnerships or funding sources to reduce or eliminate resource shortfalls or gaps for public safety issues and concerns.	ESF 13 - Primary & Support Agencies
3	Establish partnerships with other local and municipal entities that share public safety responsibilities.	ESF 13 - Primary & Support Agencies
4	Develop mutual aid agreements, letters of understanding, or contracts with departments, organizations or private entities that may offer rapid deployment of resources or services as they relate to short and long-term emergency public safety needs.	ESF 13 - Primary & Support Agencies
5	Identify, establish, and maintain alternate public safety facilities, equipment and assets for continuity of operations and essential public safety services.	ESF 13 - Primary & Support Agencies
6	Assist in the development of legislation, policies and administrative rules that relate directly to public safety, this ESF and its ability to provide emergency assistance.	ESF 13 - Primary & Support Agencies

ESF #13 Law Enforcement: Preparedness Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Develop, validate and maintain SOPs or guidelines for both routine and	ESF 13 - Primary & Support

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	emergency operations.	Agencies
2	Develop and conduct training and education programs for ESF #13 personnel.	ESF 13 - Primary & Support Agencies
3	Develop and maintain a roster of essential primary and support agency contacts for ESF #13 to be used in the event of emergency operations. Ensure critical information (telephone, cell, email, etc.) are captured.	ESF 13 - Primary & Support Agencies
4	Exercise alternate public safety facilities, equipment and assets for continuity of operations and essential public safety services.	ESF 13 - Primary & Support Agencies

ESF #13 Law Enforcement: Response Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Activate SOPs or guidelines for emergency operations.	ESF 13 - Primary & Support Agencies
2	Evaluate the ability to communicate with ESF #13 personnel and implement alternate communications if primary systems are down.	ESF 13 - Primary & Support Agencies  ESF 2 - Communications & Warning
3	Assist in the identification of damages to roads, bridges and other pieces of critical infrastructure within the county that may adversely impact movement of the general public and response personnel. Information to be collected may include: <ul style="list-style-type: none"> <li>Roads that are damaged.</li> <li>Bridges that are damaged.</li> <li>Alternate routes of safe travel or bypasses to debris covered roads.</li> </ul>	ESF 13 - Primary & Support Agencies  ESF 3 - Public Works and Engineering
4	Direct traffic, as needed.	ESF 13 - Primary & Support Agencies
5	Provide site-specific security (i.e. shelters). Coordinate with ESF 6 - Mass Care. <ul style="list-style-type: none"> <li>Coordinate care of unaccompanied minors (i.e. children)</li> <li>Assist with background checks, as appropriate</li> <li>Provide and/or verify sex-offender registries to ensure safety of shelter occupants</li> </ul>	ESF 13 - Primary & Support Agencies  ESF 6 - Mass Care
6	Assist with warning the public, as requested.	ESF 13 - Primary & Support Agencies
7	Direct evacuation as approved by Commissioners/Mayors.	ESF 13 - Primary & Support Agencies
8	Control and limit access to disaster scenes and evacuated areas.	ESF 13 - Primary & Support Agencies
9	Assist in initial damage assessment if personnel are available.	ESF 13 - Primary & Support Agencies
10	Work with ESF #1 (Transportation) in the placement of barricades or other traffic control measures as needed or required.	ESF 13 - Primary & Support Agencies

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		ESF 1 - Transportation
11	Work with county/city-owned facilities that may be in an area impacted by a disaster to support the safe movement of personnel and equipment from those locations. Such facilities may include county/city offices, parks / recreation areas, hospitals or correctional facilities.	ESF 13 - Primary & Support Agencies
12	Work with local agencies and departments in the movement and care of persons with special needs.	ESF 13 - Primary & Support Agencies
13	Assist with the evacuation or security of correctional facilities in the County, as appropriate.	ESF 13 - Primary & Support Agencies

ESF #13 Law Enforcement: Recovery Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Work to aggressively eliminate shortfalls or resource gaps that were identified in response to an emergency or disaster.	ESF 13 - Primary & Support Agencies
2	Assess mutual aid agreements, letters of understanding or contracts with departments, organizations or private entities that may have been utilized during the response and determine if those agreements need to be updated or revised.	ESF 13 - Primary & Support Agencies
3	Assess the current usage and application of alternate public safety facilities, equipment and assets for essential public safety services statewide to determine if there are issues that need to be addressed for future response operations.	ESF 13 - Primary & Support Agencies
4	Work to change, if required, those pieces of policies and administrative rules that relate directly to public safety, which hinder this ESF's ability to provide emergency assistance.	ESF 13 - Primary & Support Agencies
5	Participate in after action meetings and prepare after action reports as requested.	ESF 13 - Primary & Support Agencies

# ESF 14 - COMMUNITY RECOVERY AND MITIGATION

## Primary Agency:

- Bonneville County Emergency Management Services

## Support Agencies:

- Bonneville County Commissioners
- Municipal Mayors
- Bonneville County and Municipal Planning & Zoning Offices
- Bonneville County and Municipal Clerks
- Bonneville County Assessor's Office
- Public/Private Organizations, Businesses, and Agencies
- American Red Cross
- Idaho Bureau of Homeland Security

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## PURPOSE

This ESF provides a framework to enable community recovery from the long-term consequences of a significantly destructive disaster.

## SCOPE

Many critical post-disaster concerns will be addressed following a disaster. A coordinated local, State, and Federal effort will be required to resolve local issues. ESF 14 establishes a detailed framework of government efforts to restore essential public and social services after a disaster.

## POLICIES

- Recovery from isolated events is usually within the capability of Bonneville County and municipal governments.
- The Bonneville County Commissioners are responsible for all community recovery policy decisions in the County outside of incorporated cities. Mayors are responsible for recovery policy and decisions within their cities. The County Disaster Recovery organization will support cities within the County during recovery situations, if requested by mayor(s).
- Local government is the initial source of disaster response and recovery assistance. When local resources are insufficient to cope with the disaster, State and Federal programs may provide direct assistance to affected local governments and/or individuals. Bonneville County must

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request this assistance through the Bureau of Homeland Security who coordinates with the Governor.

- The State of Idaho Bureau of Homeland Security is charged with the responsibility for developing administrative rules to establish and implement the State disaster relief program. Once adopted, these rules will establish thresholds, allowable reimbursable costs, cost share ratios, and the like. Accompanying these rules will be an administrative plan that will detail the specifics of this State relief program. When promulgated, these rules should incorporate certain general considerations, including:
  - Magnitude of affected population.
  - Impact on a jurisdiction's existing financial resources.
  - Availability of other sources of relief.
  - Assistance to individuals.
  - Assistance to public entities.
  - Assistance to private businesses.
- Federal Disaster Assistance - "The Robert T. Stafford Disaster Relief and Emergency Assistance Act", Public Law 93-288, as amended (Stafford Act), was enacted by the Congress of United States to supplement the efforts of State and local governments during and after a Presidential Declaration for emergency or major disaster. The Stafford Act was not intended to provide 100% reimbursement for all damages incurred during an emergency or disaster, but permits Federal assistance, when the State and local governments have exhausted their resources and capabilities.
- Hazard mitigation funding may be available to jurisdictions with a FEMA approved all-hazards mitigation plan that complies with criteria established in 44 CFR Section 201.6.
- The County, municipalities and other eligible entities must maintain adequate disbursement and accounting records of the costs incurred on approved disaster work for reimbursement. State and Federal audits can occur. 44 CFR subpart H regulation delineates reimbursable expenses.

### SITUATION

#### *Disaster Condition:*

- Based upon the County's Hazard Vulnerability Analysis there are several emergencies that could require emergency planning and preparedness to include, floods, earthquakes, hazardous materials spills, and severe storms.

### ORGANIZATION & ASSIGNMENT OF RESPONSIBILITY

- The general concept for Bonneville County recovery operations is based upon a coordinated effort of municipal, county, State, Federal, and private resources during the recovery phase. The National Response Framework and State of Idaho Emergency Operations Plan detail the Federal and State efforts to aid Bonneville County, should disaster strike. Refer to those plans for an explanation of post disaster response and recovery efforts.
- The Bonneville County Disaster Recovery Organization consists of the County Commissioners, Mayors, emergency management, members of County and City departments, as well as local agencies, public and private.
- State and Federal programs exist to provide disaster victims with assistance. These programs include public assistance for government and nonprofit agencies, individual assistance for families and individuals, and hazard mitigation grant programs to help communities mitigate future disasters.
- Post-disaster public information is similar to pre-disaster activities. Media will broadcast public service information as needed. As additional media becomes available, greater dissemination of

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relief information is anticipated. ESF 15 External Affairs will use the local media to inform the public.

- The Emergency Management is responsible for coordinating County Recovery and Mitigation Plans, Procedures, and Directives.
- ESF 15 External Affairs will provide public information related to the Disaster Recovery Program.

### CONCEPT OF OPERATIONS

#### ***ESF Activation:***

ESF #14 will be activated following an emergency, disaster, or catastrophe occurring in the County. The process for ESF 14 will be unlike other ESFs, and its utilization will last throughout the duration of the recovery process, as applicable.

### NOTIFICATION

- ESF 14 will be notified as needed to support community recovery.

### **ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)**

<b>ESF #14 Long-Term Community Recovery and Mitigation: Mitigation Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Use predictive modeling, such as the Hazards U.S. (HAZUS) loss estimation methodology, to ascertain vulnerable critical facilities as a basis for identifying recovery priorities.	ESF 5 - Emergency Management
2	Coordinate the assessment and revision of existing mitigation plans as necessary.	ESF 14 - Primary and Support Agencies ESF 5 - Emergency Management
3	Review the Bonneville County All Hazards Mitigation Plan to identify potential mitigation projects for inclusion in the plan.	ESF 14 - Primary and Support Agencies ESF 5 - Emergency Management
4	Assist in the development of policies and administrative rules that relate directly to long-term recovery, this ESF and its ability to provide emergency assistance.	ESF 14 - Primary and Support Agencies

<b>ESF #14 Long-Term Community Recovery and Mitigation: Preparedness Actions</b>		
<b>Action #</b>	<b>Action Description</b>	<b>Responsible/Authorized Organization(s)</b>
1	Coordinate the development of strategies and plans with other ESFs as appropriate, to address incident housing, debris management, environmental restoration, restoration of public facilities and infrastructure, restoration of the agricultural sector and short- and long-term community recovery.	ESF 14 - Primary and Support Agencies
2	Develop and maintain a roster of agency contacts for ESF #14. Ensure critical	ESF 14 - Primary and

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	information (telephone, cell, email, etc.) are captured.	Support Agencies
3	Train ESF #14 personnel on policies and administrative rules that relate directly to this ESF and its ability to provide emergency assistance.	ESF 14 - Primary and Support Agencies

ESF #14 Long-Term Community Recovery and Mitigation: Response Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Conduct detailed damage assessments to determine the need for state and federal assistance.	ESF 14 - Primary and Support Agencies  ESF 3 - Public Works and Engineering
2	Provide outreach efforts to ensure that all victims have been identified and their needs have been met. Establish Unmet Needs Committee, as appropriate.	ESF 14 - Primary and Support Agencies
3	Activate and or develop strategies and plans to address short and long-term housing, debris management, environmental restoration, restoration of public facilities and infrastructure, restoration of the agricultural sector and short- and long-term community recovery needs, as applicable.	ESF 14 - Primary and Support Agencies

ESF #14 Long-Term Community Recovery and Mitigation: Recovery Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Implement short and long-term housing strategy, as applicable	ESF 14 - Primary and Support Agencies
2	Coordinate disaster assistance needs with state and federal agencies.	ESF 14 - Primary and Support Agencies
3	Coordinate volunteer organizations for recovery activities.	ESF 14 - Primary and Support Agencies
4	Provide information and instructions to the public regarding disaster relief	ESF 14 - Primary and Support Agencies  ESF 15 - External Affairs
5	<p>Long term recovery efforts focus on community redevelopment and restoring the economic viability of the disaster area(s). The reconstruction phase requires a substantial commitment of time and resources by government and non-government organizations. Much of the commitment goes beyond the scope of traditional emergency management activities and Federal disaster programs. Such activities are most often the result of a catastrophic event that has caused substantial long-term damages over a very large area. These efforts include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Long term restoration of public infrastructure and social services damaged by the emergency.</li> <li>• Re-establishment of an adequate supply of housing to replace that which was destroyed.</li> <li>• Restoration of lost jobs.</li> <li>• Restoration of the economic base of the disaster area(s).</li> </ul>	ESF 14 - Primary and Support Agencies

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6	Establish partnerships and secure funding sources to address resource shortfalls or gaps for long-term recovery issues and needs.	ESF 14 - Primary and Support Agencies
7	Work to change, if required, those pieces of policies and administrative rules that relate directly to long-term recovery.	ESF 14 - Primary and Support Agencies  Elected Officials

# ESF 15 - EXTERNAL AFFAIRS

(Also see **Emergency Public Information Guide** - EOP Section 2: Support Annexes)

## Primary Agency:

- Bonneville County Human Resources Office
- Bonneville County Sheriff's Office Public Information Officer

## Support Agencies:

- Municipalities' Designated Spokesperson
- School District Spokespersons
- Bonneville County Emergency Management Services

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## PURPOSE

ESF 15 describes the means, organization, and process by which the County and/or Municipality will provide timely, accurate, and useful instructions to area residents and visitors during emergencies.

## SCOPE

ESF 15 provides for public information activities during an actual or pending emergency and actively solicits information from all ESFs and municipal liaisons to ensure current and complete information is being disseminated; and facilitates plans to coordinate with international, national, state and local news media for emergency operations, before, during and after emergency situations.

## POLICIES

- Disseminate information concerning specific disasters, their associated threats, and protective actions to the news media and general public, and will:
  - Establish a plan for managing and staffing of media and emergency public information telephone lines before, during, and after a disaster.
  - Develop plans to conduct a multi-agency/jurisdiction coordinated public information program during emergencies and disasters; this includes the establishment of a Joint Information Center (JIC).
  - Release public information concerning safety, ongoing response, needed volunteers and donations, and other issues.
  - Ensure media (both print and electronic) are monitored for correct and consistent informational releases.
  - Coordinate with the State of Idaho Bureau of Homeland Security Public Information Officer regarding the Declaration of a Countywide Disaster and resources being supplied by the State of Idaho and Federal Agencies.
- The Chief Executive Officer, or designee, will authorize all information that is released to the public.

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## SITUATION

### *Disaster Condition:*

- Based upon the County’s Hazard Vulnerability Analysis, there are several emergencies that could require emergency public information support to include: floods, earthquakes, hazardous materials spills, and severe storms.

## ORGANIZATION & ASSIGNMENT OF RESPONSIBILITY

- The ESF 15 Public Information Officer (PIO) will coordinate all public information releases with the County Commissioners/Mayors, and assume responsibility for the organization and operation of the public information system and JIC.
- A continuing flow of emergency information and instructions will be provided to the public and the media.
- A rumor control service will be provided to ensure that accurate information is disseminated immediately and regularly.
- The ESF 15 PIO will coordinate with the EOC staff, liaison agencies, other local PIOs, and PIOs from the State and Federal government, as necessary.
- Ongoing public education programs will be provided by ESF 5 Emergency Management to increase the awareness of those hazards that Bonneville County is particularly vulnerable to, and the mitigation, preparedness, response, and recovery activities associated with those hazards.
- The Chief Executive Officer(s) will serve as primary spokesman to the media, or delegate that function to the PIO.
- All involved organizations, including Fire, Law Enforcement, Public Works, School Districts, and corporate public information officers, which are directly involved in emergency operations, will provide public information officers to support emergency information activities as requested by ESF 15.

## CONCEPT OF OPERATIONS

### *ESF Activation:*

ESF #15 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

## NOTIFICATION

- The EOC will notify ESF 15.
- ESF 15 will notify support agencies.

### **ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)**

ESF #15 External Affairs: Mitigation Actions		
Action #	Action Description	Responsible/Authorized Organization(s)

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1	Establish partnerships with other local and municipal entities that share public information responsibilities.	ESF 15 - Primary Agency
2	Assist in the development of policies and administrative rules that relate directly to public information.	ESF 15 - Primary Agency

ESF #15 External Affairs: Preparedness Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Develop, validate and maintain SOPs or guidelines for both routine and emergency operations.	ESF 15 - Primary & Support Agencies
2	Develop and conduct training and education programs for ESF #15 personnel.	ESF 15 - Primary Agency
3	Develop and maintain a roster of essential primary and support agency contacts for ESF #15 to be used in the event of emergency operations. Ensure critical information (address, telephone, cell, facsimile, email, etc.) are captured.	ESF 15 - Primary Agency

ESF #15 External Affairs Response Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	Activate SOPs or guidelines for emergency operations.	ESF 15 - Primary Agency
2	Activate ESF #15 personnel.	ESF 15 - Primary Agency
3	<p>The Chief Executive Officer(s) will:</p> <ul style="list-style-type: none"> <li>Serve as primary spokesman to the media, or delegate that function to the ESF #15.</li> <li>Give final approval for release of emergency instructions and information, or delegate that function to the PIO.</li> <li>Designate locations for media briefings.</li> </ul>	Elected Officials
4	<p>The ESF 15 Public Information Officer(s) will:</p> <ul style="list-style-type: none"> <li>Report to the EOC and manage all aspects of Public Information on behalf of the County and/or municipality, as appropriate</li> <li>Assume public information functions delegated by the Chief Executive Officer.</li> <li>Develop procedures to organize and operate a media briefing area and/or a JIC.</li> <li>Ensure timely preparation and dissemination of emergency information.</li> <li>Schedule news conferences, interviews, and other media access.</li> <li>When necessary, obtain media assistance in disseminating information to potential donors on unmet needs, items that are not needed and should not be donated, cash donation policies, and other donations-related matters.</li> <li>Assign print and broadcast monitors to review all media reports for accuracy.</li> <li>Maintain file copies of all information released.</li> </ul>	ESF 15 - Primary & Support Agencies

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5	<p>Emergency Management and/or the EOC will:</p> <ul style="list-style-type: none"> <li>• Advise the Chief Executive Officer on when to disseminate emergency information and/or instructions to the public.</li> <li>• Assist the ESF #15 PIO with news releases.</li> </ul>	<p>ESF 5 - Emergency Management</p> <p>EOC</p>
6	<p>When deemed appropriate, PIO will establish a JIC to facilitate the collection, coordination, and dissemination of public information for the county.</p>	<p>ESF 15 - Primary Agency</p>
7	<p>Work with ESF #14 (Long-Term Recovery), ESF #8 (Public Health), ESF #13 (Law Enforcement) and other ESFs as needed, to provide critical information to the public.</p> <ul style="list-style-type: none"> <li>• Provide information as requested.</li> <li>• Clear all emergency-related news requests with ESF #15 lead PIO.</li> <li>• Provide public affairs officers to support emergency information activities as requested by ESF #15.</li> <li>• All media inquiries should be referred to ESF #15 PIO and/or JIC</li> </ul>	<p>ESF 15 - Primary &amp; Support Agencies</p> <p>All ESFs, as appropriate</p>

ESF #15 External Affairs: Recovery Actions		
Action #	Action Description	Responsible/Authorized Organization(s)
1	<p>Work to change, if required, those pieces of policies and administrative rules that relate directly to public information, which hinder this ESF's ability to provide emergency information.</p>	<p>ESF 15 - Primary &amp; Support Agencies</p>
2	<p>Participate in after action meetings and prepare after action reports as requested.</p>	<p>ESF 15 - Primary &amp; Support Agencies</p>

# ESF 16 - MILITARY SUPPORT

## Primary Agency:

- Bonneville County Board of Commissioners

## Support Agencies:

- State of Idaho Military Division
- Idaho Bureau of Homeland Security
- Idaho National Guard

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## PURPOSE

Idaho's Bureau of Homeland Security Emergency Operations Plan Military Support Annex outlines the tasking and responsibilities for integrating military support with disaster operations. Refer to the State plan for general guidance, policies, and authorities.

## SCOPE

ESF 16 supports the Bonneville County EOP by outlining specific tasks, resources, locations, and responsibilities to support the military presence in the County during disaster operations. Military forces will consist primarily of Idaho National Guard and possibly active duty military forces. These forces may be used during disaster operations for missions within Bonneville County in support of disaster relief. Bonneville County may host military forces in support of missions in adjacent counties.

## POLICIES

Response to, or recovery from, a disaster event may require support and services from military sources. Similarly, military services may be called into action in event of national emergency or accident involving military property. Military affairs fall under the purview of the State of Idaho Military Division. Use of military assets will be coordinated through the State Military Division, Idaho Bureau of Homeland Security through the established mission assignment process. Such activities or requests for service will be coordinated through the Idaho Bureau of Homeland Security Northeast Area Field Officer, and if he is not available, directly through the Idaho Bureau of Homeland Security Emergency Operations Center.

## SITUATION

### *Disaster Condition:*

- Based upon the County's Hazard Vulnerability Analysis, there are several emergency conditions that could require support from the State of Idaho Military Division including wildfires, floods, earthquakes, hazardous materials spills, terrorism, civil disturbance, and severe storms.

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## ORGANIZATION & ASSIGNMENT OF RESPONSIBILITY

- Military Affairs is traditionally not a local government function. Therefore, the County Commissioners, through the EOC, will coordinate any requests for, or use of, military assets in times of emergency. Such coordination will occur through direct liaison and coordination with the Idaho Bureau of Homeland Security Northeast Area Field Officer.
- Requests for military support by emergency support functions at the County level will be coordinated with the County Commissioners at the EOC. Requests for service will be based upon identification of the task to be performed. Assignment of State military assets are assigned at the discretion of the State EOC and will be determined through the State mission assignment process.
- Upon a Declaration of a Disaster, the Bonneville County Board of Commissioners, or members of the EOC staff under their direction, will interface directly with the Idaho Bureau of Homeland Security to request support from the State of Idaho Military Division.

## CONCEPT OF OPERATIONS

### *ESF Activation:*

ESF #16 will be activated when an emergency, disaster, or catastrophe occurs in the County, and requires the necessary services and resources provided by the designated ESF primary and support agencies. The scope, impact, and magnitude of an incident, rather than the hazard type, will largely determine whether the ESF will be activated, and to what level.

## NOTIFICATION

- ESF 16 will be notified upon request of the Bonneville County Board of County Commissioners through the Bonneville County EOC.

## ESF-Specific Actions (Prepare, Respond, Recover, and Mitigate)

- Bonneville County defers to the Idaho State Emergency Operations Plan for issues of military support.